



CITY OF BETHLEHEM  
CONSOLIDATED PLAN  
2015-2020

Prepared for the United States Department of Housing and  
Urban Development

# Executive Summary

## ES-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

### 1. Introduction

The City of Bethlehem, Pennsylvania, has prepared a Five-Year Consolidated Plan to identify housing and community development needs and to develop specific goals and objectives to address those needs over a five-year period. This Five-Year Consolidated Plan for the City covers the period of January 1, 2015, until December 31, 2019. The Consolidated Plan allows the City to continue to receive federal housing and community development funds as a direct Entitlement from the U.S. Department of Housing and Urban Development (HUD). In order to continue to receive these funds for Fiscal 2015 the City of Bethlehem must submit their Five-Year Consolidated Plan and FY 2015 Annual Action Plan to HUD by November 15, 2014. However for 2015, Bethlehem has been advised that submission is to be delayed until 2015 CDBG and HOME allocations are announced by HUD. The 2015-2019 Consolidated Plan stipulates that the City's Department of Community and Economic Development will administer the community development programs for the Community Development Block Grant (CDBG) and HOME Investment Partnerships (HOME) Programs.

The FY 2015-2019 Consolidated Plan describes to HUD how the City of Bethlehem intends to use federal and non-federal resources to meet community needs. The funds are intended to provide low and moderate-income households with viable communities by addressing one of HUD's three objectives; 1. Provide decent housing, 2. Create a suitable living environment, and 3. Create economic opportunities. Eligible activities include community facilities and improvements, roads and infrastructure, housing rehabilitation and preservation, development activities, public services, economic development, planning, and administration.

Program outcomes are designed to show how each activity benefits the community or people served. All activities must provide one of the following benefits; 1. Improved Availability / Accessibility, 2. Improved Affordability or 3. Improved Sustainability.

Community Development Block Grant funds to address the needs outlined in this Plan are anticipated to be approximately \$1,143,090 for each of the next five years. HOME funds are estimated to be \$306,556 each year.

### 2. Summary of the objectives and outcomes identified in the Plan Needs Assessment Overview

All activities funded in the next five years will support at least one objective and one outcome.

1. Promote the development of new homeownership through homebuyers assistance, new construction and substantial rehabilitation of housing units-10 units

2. Preserve existing housing through the Housing Rehabilitation Program—100 units
3. Create new affordable rental housing; developer proposals will be evaluated annually
4. Support activities that address the needs of the Homeless and Non-homeless Special Needs Populations
5. Maintain and improve the infrastructure including water, sewer, streets, sidewalks, storm water facilities
6. Maintain and improve public facilities including parks and recreation facilities; make handicap accessibility improvements as needed
7. Develop economic opportunities for low income residents through investments in existing and new commercial businesses that create jobs
8. Ensure that quality public services in support of youth development, public health, employment and housing needs are available to low income residents
9. Continue Administration and Management activities, including Fair Housing

#### Housing and Community Development Needs

##### 1. Housing Needs

- Retain existing housing stock – rehabilitation assistance for owner occupied housing and assistance for affordable housing developers to rehabilitate existing rental units
- Homebuyer’s assistance – down payment and closing cost assistance for low and moderate-income homebuyers
- Expand affordable homeownership – assist non-profit developer to acquire, rehabilitate and sell deteriorate homes and to build new single family homes for sale to lower income households
- Expand affordable rental housing – assist affordable housing developers to construct new or rehabilitate existing housing to be affordable rental units

##### 2. Community Development Needs

- Public Facilities/Infrastructure Improvements – leverage local funding for facilities for seniors, youth, local neighborhoods, parks and recreational facilities, street, water, sewer and drainage improvements

##### 3. Homeless and Special Needs

- Increase housing facilities and services – continue to work with non-profit developers to leverage other funding to develop transitional housing and supportive housing services

- Improve coordination and communications among housing and supportive services providers – encourage the increase in communication and information sharing through the Northeast Continuum of Care agency

#### 4. Public and Assisted Housing Needs

Support the Bethlehem Housing Authority’s efforts in the areas of:

- Rental subsidies through an increase in Housing Choice Vouchers
- Modernization of existing units
- Continuation of self-sufficiency programs for residents

#### 5. Economic Development

- Leverage private financing to encourage retention and attraction of business and industry to create employment opportunities for low and moderate-income residents; continue to provide economic development programs

### **3. Evaluation of past performance**

The City of Bethlehem prepared a Consolidated Annual Performance and Evaluation Report (CAPER) for FY 2013 (January 1, 2013 to December 31, 2013). This CAPER was the fourth of the prior five year period and reported the FY 2013 accomplishments of the City’s CDBG and HOME Programs.

During FY 2013, the City of Bethlehem received \$1,282,874 in CDBG funds and \$302,378 in HOME funds. The City expended a total of \$1,819,660 (\$1,246,226 CDBG; \$573,434 HOME), which includes funds allocated in previous years to carry out or complete activities proposed in both the current and prior fiscal years. Funds were spent on a variety of activities including: Parks and Public Property, Public Safety, Public Works Improvements, Quasi-Public Facility Improvements, Housing Programs, Public Services, General Administration, Planning and Fair Housing.

In FY 2013, 100% of all CDBG and HOME funds were expended for activities that benefitted low and moderate income persons.

### **4. Summary of citizen participation process and consultation process**

The City conducted two public hearings and five focus group meetings to solicit input into the preparation of the Consolidated Plan and Action Plan. The meetings were advertised in The Express Times. The public hearings were held at Town Hall on August 11, 2014 to solicit public input on City needs, and on October 21, 2014 on the draft Consolidated Plan and 2015 Annual Action Plan.

Five Focus Groups met on August 11 & 12, 2014 to discuss the development of the City's Consolidated Plan and provide input on needs within their respective areas; Shelter and Transitional Housing, Housing Development, Community Organizations, Special Needs and Various Topics, including Economic Development. Each Focus Group was well attended and provided constructive suggestions.

On October 1, 2014 the City advertised that copies of the draft FY 2015-2019 Consolidated Plan and FY 2015 Action Plan were available to the public for review and comment at the Community Development Office in Town Hall and at the Bethlehem Public Library for 30 days starting October 3, 2014.

On October 15, 2014 the Community Development Committee of City Council held a public meeting to review the CDBG/HOME proposals and proposed funding recommendations. On October 21, 2014 the second public hearing was conducted to provide the general public with the opportunity to comment on the Plans and proposed 2015 budget.

Bethlehem City Council approved the 2015-2019 Consolidated Plan and FY 2015 Action Plan on November 5, 2014 for submission to HUD. Based on the HUD CPD Notice the submission is based on the announcement of allocations for 2015 by HUD.

## **5. Summary of public comments**

No public comments were received during the review period. Comments from the public during public hearing are in the minutes of those meeting that are attached.

## **6. Summary of comments or views not accepted and the reasons for not accepting them**

Not Applicable

## **7. Summary**

The City of Bethlehem's Citizen Participation outreach was designed to encourage broad participation from City residents. Outreach to persons with disabilities and minorities was made through contact with local agencies that represent the needs of these groups. Information about opportunities to comment on the Five-Year Plan was provided to local agencies directly and to the public through public notices.

## The Process

### PR-05 Lead & Responsible Agencies 24 CFR 91.200(b)

**1. Describe agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source**

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
Lead Agency	BETHLEHEM	
CDBG Administrator		Department of Community and Economic Development
HOME Administrator		Department of Community and Economic Development
ESG Administrator		

**Table 1 – Responsible Agencies**

### Narrative

The City of Bethlehem, in particular the Department of Community and Economic Development, is the Lead Agency for overseeing the development of the 2015-2019 Five-Year Consolidated Plan and the Annual Action Plans. Likewise, the City is the clearinghouse and facilitator for the activities described by the Consolidated Plan. As the local unit of government, the City is empowered to apply for and administer CDBG funds, HOME funds, and other grants. The City of Bethlehem also supports other activities by submitting applications for funding or by providing certifications of consistency with the Consolidated Plan. The following outlines the City's structure for administration of its entitlement programs, including major public and private agencies responsible for administering programs covered by the Plan:

- The Director of the Department of Community and Economic Development (DCED) oversees the administration of all CDBG and HOME entitlement programs.
- Bethlehem DCED also applies for and administers all funding sources, ensuring the use of all resources is highly coordinated and administered efficiently.
- The daily oversight of activities for all programs and initiatives comes under the management of the Housing and Community Development Planner. In addition to community development and housing support, the City housing rehabilitation staff provides grant and loan assistance to eligible low and moderate income home owners.
- Oversight of the Bethlehem Small Business Loan Fund to assist businesses with start up and growth is contracted to Rising Tide Community Loan Fund.

- The Bethlehem Redevelopment Authority (BRA) is contracted for the Program delivery services for ongoing activities, including acquisition and demolition of blighted properties, affordable housing activities, coordination of the HOOP home buyer's program, ADA, ACT 504, and activities related to close out of Urban Renewal projects. Additionally, the BRA administers the HUD Sec. 108 Loan Program, the Tax Incremental Financing District and the Bethlehem Works project. Marketing of the HOOP Program is administered by Neighborhood Housing Services of the Lehigh Valley.
- Lehigh County and Northampton County provide and share their resources and programs with the City and are therefore listed as having a role in the City's Consolidated Plan. The contributions are administered by the various human services providers including the Agencies on Aging, Drug and Alcohol, and Mental Health/Mental Retardation (MH/MR).
- The numerous community organizations and CHDOs contribute expertise in the management of programs and activities. There are a variety of private non-profit service providers who continue to support community development in Bethlehem. Lending institutions work in the City and region to provide financing for special programs that support and supplement community development, economic development and housing activities in the City of Bethlehem.

### **Consolidated Plan Public Contact Information**

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## **PR-10 Consultation - 91.100, 91.200(b), 91.215(I)**

### **1. Introduction**

The City of Bethlehem has prepared a Five-Year Consolidated Plan for the Years 2015 through 2019 in order to strategically implement federal programs that fund housing, community development and economic development activities within the City. Through a collaborative planning process that involved a broad range of public and private agencies, the City developed a single, consolidated planning and application document for the use of federal entitlement funds available through the Community Development Block Grant (CDBG) and HOME Investment Partnerships (HOME) Programs. The City of Bethlehem will submit this 2015-2019 Consolidated and 2015 Annual Action Plan to the U. S. Department of Housing and Urban Development (HUD).

**Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I)).**

The City conducted two public hearings to solicit input into the preparation of the Consolidated Plan and Action Plan and for input on the draft of that plan prior to City Council action to submit the application to HUD. To further involve the City Council and public in the process the City Council's Community Development (CD) Committee held a public meeting to review the budget and activities proposed in the 2015 Action Plan. The hearings and meeting were advertised in the *Express Times*. The public hearings were held in City Hall on August 11, 2014 and October 21, 2014 and the CD Committee meeting was held October 15, 2014.

In addition to the Public Hearings and CD Committee meeting, five Focus Group meetings were held as additional information gathering sessions on August 11 and 12, 2014.

Shelter and Transitional Housing Group: Organizations involved with emergency shelters, transitional housing and permanent supportive housing or provide services to this population

Housing Development Group: For-profit and non-profit affordable housing developers

Community Organizations Group: City Departments, Economic Development organizations and public health and safety organizations

Special Needs Group: Organizations that provide housing and support services to the Special Needs populations, including the elderly, persons with disabilities, persons with HIV/AIDS and their families, persons with alcohol and drug addiction, homeless persons.

Public Meeting: This meeting was for the public in general, City staff and persons and organizations involved with economic development issues.

**Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness**

The City of Bethlehem participates in the Lehigh Valley Regional Homeless Advisory Board which is charged with devising a community plan meant to organize and deliver housing and services to meet the specific needs of people who are homeless as they move to stable housing and maximum self-sufficiency.

Each year, a Point-in-Time Count is made of the persons residing in shelter and transitional housing facilities and living unsheltered in each county. No data is collected specific to the City of Bethlehem. Data in Plan narratives are taken from the Lehigh County and Northampton County Point-in-Time Counts.

**Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards and evaluate outcomes, and develop funding, policies and procedures for the administration of HMIS**

The City of Bethlehem participates in the Lehigh Valley Regional Homeless Advisory Board which is charged with devising a community plan meant to organize and deliver housing and services to meet the specific needs of people who are homeless as they move to stable housing and maximum self-sufficiency.

**2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdictions consultations with housing, social service agencies and other entities**

**Table 2 – Agencies, groups, organizations who participated**

1	<b>Agency/Group/Organization</b>	Sixth Street Shelter
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Services-homeless
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Organization participated in Homeless, Shelter and Transitional Housing Focus Group
2	<b>Agency/Group/Organization</b>	EPISCOPAL MINISTRIES OF THE DIOCESE OF BETHLEHEM, INC./D.B.A. New Bethany Ministries
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Organization participated in Homeless, Shelter and Transitional Housing Focus Group
3	<b>Agency/Group/Organization</b>	Neighborhood Housing Services of the Lehigh Valley
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Organization participated in Affordable Housing Development and Community Organizations Focus Groups

4	<b>Agency/Group/Organization</b>	Habitat for Humanity of the Lehigh Valley
	<b>Agency/Group/Organization Type</b>	Housing
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Organization participated in Affordable Housing Development Focus Group
5	<b>Agency/Group/Organization</b>	City of Bethlehem Health Bureau
	<b>Agency/Group/Organization Type</b>	Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Health Health Agency Grantee Department
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Non-Homeless Special Needs
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Organization participated in Homeless, Shelter and Transitional Housing Focus Group
6	<b>Agency/Group/Organization</b>	Bethlehem Area Public Library
	<b>Agency/Group/Organization Type</b>	Housing Services-homeless Other government - Local
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Organization participated in Homeless, Shelter and Transitional Housing Focus Group

7	<b>Agency/Group/Organization</b>	City of Bethlehem Department of Community and Economic Development
	<b>Agency/Group/Organization Type</b>	Other government - Local Planning organization Grantee Department
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Lead-based Paint Strategy Homelessness Strategy Economic Development Market Analysis Anti-poverty Strategy
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Department participated in all five Focus Groups; Homeless, Shelter and Transitional Housing; Affordable Housing Development; Community Organizations; Special Needs; General Public
8	<b>Agency/Group/Organization</b>	City of Bethlehem Department of Planning and Zoning
	<b>Agency/Group/Organization Type</b>	Planning organization Grantee Department
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Non-Homeless Special Needs Economic Development Anti-poverty Strategy
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Organization participated in Homeless, Shelter and Transitional Housing Focus Group
9	<b>Agency/Group/Organization</b>	ALLIANCE FOR BUILDING COMMUNITIES
	<b>Agency/Group/Organization Type</b>	Housing
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Organization participated in Affordable Housing Development Focus Group

10	<b>Agency/Group/Organization</b>	Community Action Committee of the Lehigh Valley, Inc.
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Anti-poverty Strategy
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Organization participated in Affordable Housing Development and General Public Focus Groups
11	<b>Agency/Group/Organization</b>	Lehigh Valley Land Trust
	<b>Agency/Group/Organization Type</b>	Housing
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Organization participated in Affordable Housing Development Focus Group
12	<b>Agency/Group/Organization</b>	Share Care Faith in Action
	<b>Agency/Group/Organization Type</b>	Services-Elderly Persons Services-Health Neighborhood Organization
	<b>What section of the Plan was addressed by Consultation?</b>	Anti-poverty Strategy
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Organization participated in Community Organizations Focus Group
13	<b>Agency/Group/Organization</b>	Embrace Your Dreams
	<b>Agency/Group/Organization Type</b>	Services-Children Neighborhood Organization
	<b>What section of the Plan was addressed by Consultation?</b>	Anti-poverty Strategy

	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Organization participated in Community Organizations Focus Group
14	<b>Agency/Group/Organization</b>	Community Action Development Corporation of Bethlehem
	<b>Agency/Group/Organization Type</b>	Business Development Neighborhood Organization
	<b>What section of the Plan was addressed by Consultation?</b>	Economic Development Anti-poverty Strategy
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Organization participated in Community Organizations Focus Group
15	<b>Agency/Group/Organization</b>	City of Bethlehem Department of Parks and Public Property
	<b>Agency/Group/Organization Type</b>	Other government - Local Public Facilities and Infrastructure Grantee Department
	<b>What section of the Plan was addressed by Consultation?</b>	Lead-based Paint Strategy Anti-poverty Strategy
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Organization participated in Community Organizations Focus Group
16	<b>Agency/Group/Organization</b>	Hispanic Center of the Lehigh Valley
	<b>Agency/Group/Organization Type</b>	Services-Health Services-Education Services-Employment Public Services Neighborhood Organization
	<b>What section of the Plan was addressed by Consultation?</b>	Anti-poverty Strategy Public Services
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Organization participated in Community Organizations Focus Group

17	<b>Agency/Group/Organization</b>	LEHIGH VALLEY CENTER FOR INDEPENDENT LIVING (LVCIL)
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Services-Employment Service-Fair Housing
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Anti-poverty Strategy
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Organization participated in Special Needs Focus Group

**Identify any Agency Types not consulted and provide rationale for not consulting**

No Agency Type was excluded from the consultation process. Ninety-four agencies, organizations, governmental departments and interested individuals were invited to the Focus Group meetings.

**Other local/regional/state/federal planning efforts considered when preparing the Plan**

<b>Name of Plan</b>	<b>Lead Organization</b>	<b>How do the goals of your Strategic Plan overlap with the goals of each plan?</b>
Continuum of Care	Lehigh Valley Continuum of Care	Through support for homeless services providers and through homeless prevention activities, including residential rehab, the City's Community Development goals support and complement the CoC goals.

**Table 3 – Other local / regional / federal planning efforts**

**Describe cooperation and coordination with other public entities, including the State and any adjacent units of general local government, in the implementation of the Consolidated Plan (91.215(l))**

The majority of all public services, with regard to housing, homelessness, senior and overall services to low and moderate income residents of the City of Bethlehem are provided by the Lehigh County and Northampton County Departments of Human Services.

**Narrative (optional):**

Through the process of organizing Focus Groups, the Office of Housing and Community Development invited ninety-four (94) organizations and individuals to participate in the planning of the 2015-2019 Consolidated Plan. Of these 14 represented Homeless and Human Service providers, 52 were identified as Housing and Community Development, 3 were Bethlehem Housing Authority and 26 were General Interest, including Economic Development. Of these twenty-eight (28) elected to complete Needs Survey forms and nineteen (19) attended one or more of the Focus Groups. Additionally, the Bethlehem Housing Authority and the Lehigh Valley Regional Homeless Advisory Board assisted in the formulation of sections of the Plan related to Public Housing and Homelessness.

## **PR-15 Citizen Participation**

### **1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting**

The City conducted two public hearings to solicit input into the preparation of the 2015-2019 Consolidated Plan and 2015 Annual Action Plan and to solicit comments and concerns relative to the proposed Plans and the activities and budget for 2015. The hearings were advertised in the Express Times and held in Town Hall on August 11, 2014 and October 21, 2014. Additionally, the City Council's Community Development Committee held a public meeting on October 15, 2014 to discuss the proposed Plans and primarily the budget and activities of 2015.

The Office of Housing and Community Development organized five (5) Focus Groups meeting that were held as additional information gathering sessions. Ninety-four (94) organizations and individuals were invited to participate in the five focus groups or to complete a survey form regarding the City's housing and community development needs, including public services, public facilities and infrastructure and economic development. Of those invited 14 were considered as representing Homeless and Human Services, 52 were identified as Housing and Community Development, 3 were Housing Authority and 26 were General interest. Representatives from the organizations participating in the Focus Groups are detailed in the Citizen Participation Outreach table below under "Summary of response/attendance".

The Housing Authority was asked to assist in the preparation of those aspects of the Plans that involved public housing facilities, services or issues. The City and Bethlehem Housing Authority jointly prepared the final narratives and tables.

The City has also been in contact with the Lehigh Valley Regional Homeless Advisory Board and has incorporated documentation and comments from the Co-Chairperson into the appropriate sections of the Plan.

Copies of the 2015-2019 Consolidated Plan and the FY 2015 Action Plan were available to the public at the Department of Community and Economic Development and at the Main Branch of the Bethlehem Area Public Library. A notice of Plan availability was published in the Express Times on October 1, 2014 alerting residents that the Plans would be available until November 3, 2014 and where comments could be sent. The citizen comments received during the review period will be noted in the Consolidated Plan submitted to HUD prior to November 15, 2014.

**Citizen Participation Outreach**

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Public Hearing	Non-targeted/broad community	None	None	None	
2	Public Meeting	Non-targeted/broad community	None	None	None	
3	Focus Group	Shelter & Transitional Housing & Services	SHELTERS & TRANSITIONAL HOUSING - New Bethany Ministries, Bethlehem Area Public Library, Sixth Street Shelter, City Planning and Community Development staff	Resources are low while demand is high	None	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
4	Focus Group	Housing Developers (for-profit & non-profit)	HOUSING DEVELOPMENT - Lehigh Valley Community Land Trust, ACLV, Habitat of the Lehigh Valley, NHSLV, Inc., Alliance for Building Communities, City Community Development staff	Challenges: costs of housing rehabilitation, undefined priority areas amongst housing providers, lack of decent affordable rental housing. Opportunity: coordinated project efforts	None	
5	Focus Group	Community Organizations	COMMUNITY ORGANIZATIONS - ShareCare Faith in Action, Hispanic Center of the Lehigh Valley, NHSLV, Community Action Development Corp of Bethlehem, Embrace Your Dreams, City Community Development and Recreation Department staff	Challenges: increase in senior population, housing stock issues, limited resources, ample low/mod youth, need for volunteers. Opportunity: maintain police visibility	None	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
6	Focus Group	Special Needs Organizations	SPECIAL NEEDS - Stone House Group, Lehigh Valley Center for Independent Living, Bethlehem Health Bureau, City Community Development staff	Special needs providers face the same challenges as most other organizations - while funding from local, state and federal sources is on the decline, demand for services is steady or rising.	None	
7	Focus Group	Non-targeted/broad community  Economic Development Organizations	PUBLIC and VARIOUS - CACLV, Private resident, City Community Development staff	There is a widespread need for financial education among lower income families.	None	
8	Focus Group	Non-targeted/broad community	None	None	None	

**Table 4 – Citizen Participation Outreach**

# Needs Assessment

## NA-05 Overview

### Needs Assessment Overview

During the five year period covered by the 2015-2019 Consolidated Plan, the City of Bethlehem will undertake the following activities to address its various housing and community development needs:

#### Housing Needs:

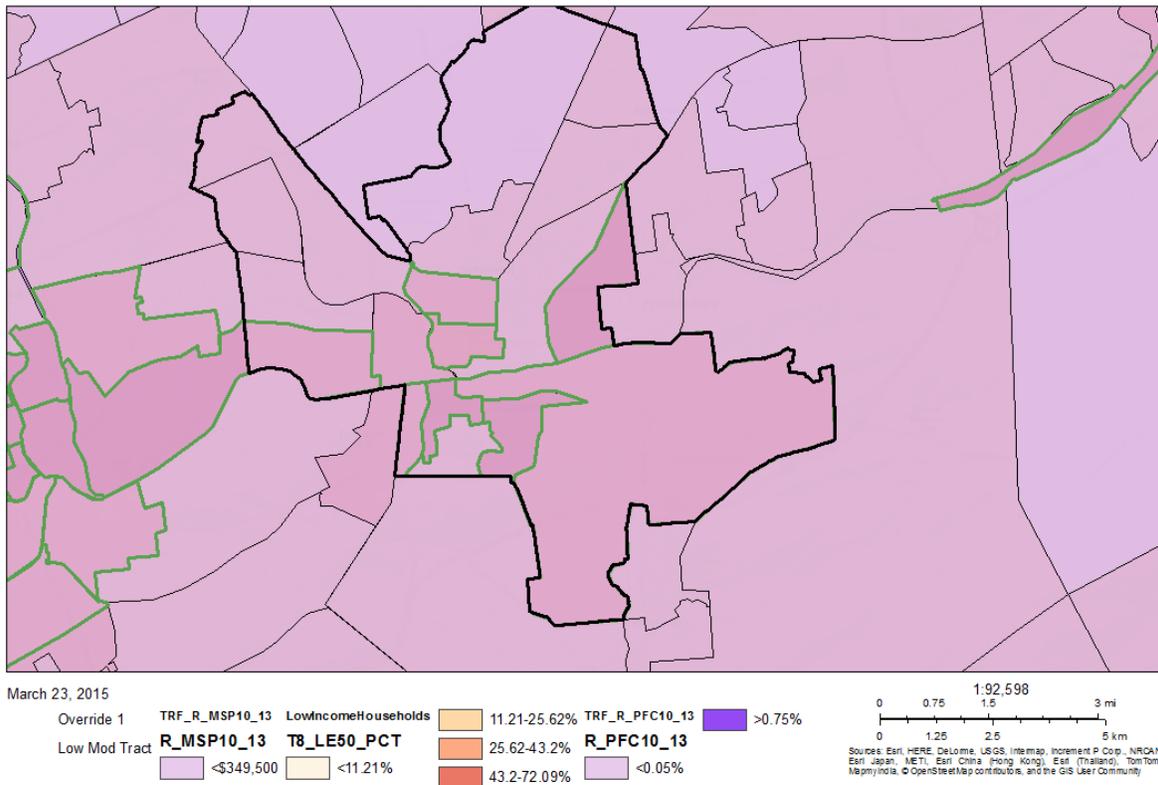
1. Preservation of housing – provide assistance to low-moderate income homeowners to rehabilitate their homes to meet Code standards
2. Expand homeownership opportunities – develop new homeownership opportunities through new construction and substantial rehabilitation of blighted housing through non-profit organizations; provide down-payment and closing cost assistance for qualified low income households, including residents of public housing, to become homeowners; assist organizations that provide homeownership counseling services
3. Support affordable rental housing – provide assistance to developers to construct new rental housing or conversion of non-residential structures to housing; assist affordable rental housing development with rehabilitation assistance
4. Support the actions of affordable housing developers (non-profit and for-profit) seeking funds to develop housing to address the needs of persons with disabilities, the elderly or other special needs; assist organization that assist the disabled and special need population secure and retain affordable housing
5. Support the development of new permanent supportive housing for persons who need more than just an apartment to end the cycle of homelessness.

#### Community Development Needs:

1. Undertake street reconstruction in eligible low-moderate income areas to provide safe and efficient transportation and enhance the streetscape through improved curbs, sidewalks, handicapped accessibility and tree planting activities
2. Reconstruct other public infrastructure in eligible low-moderate income areas, including sewer, water, storm drainage and bridge improvements

3. Rehabilitate City parks and playground in eligible low-moderate income service areas
4. Provide recreational opportunities for low income youth through City department programs and the non-profit sector
5. Rehabilitate other public facilities that serve eligible low-moderate income service areas, i.e. Southside Library, Schweder Fire Station and Southside public parking lots
6. Provide health services for low income Seniors and families through City departments and the non-profit sector
7. Provide programs that promote public safety
8. Support economic development through a loan program that includes a job creation component; assist organizations that assist small businesses and provide entrepreneurial programs
9. Provide for the rehabilitation of homeless shelters and transitional housing and facilities that provide services to the homeless and those at-risk of becoming homeless

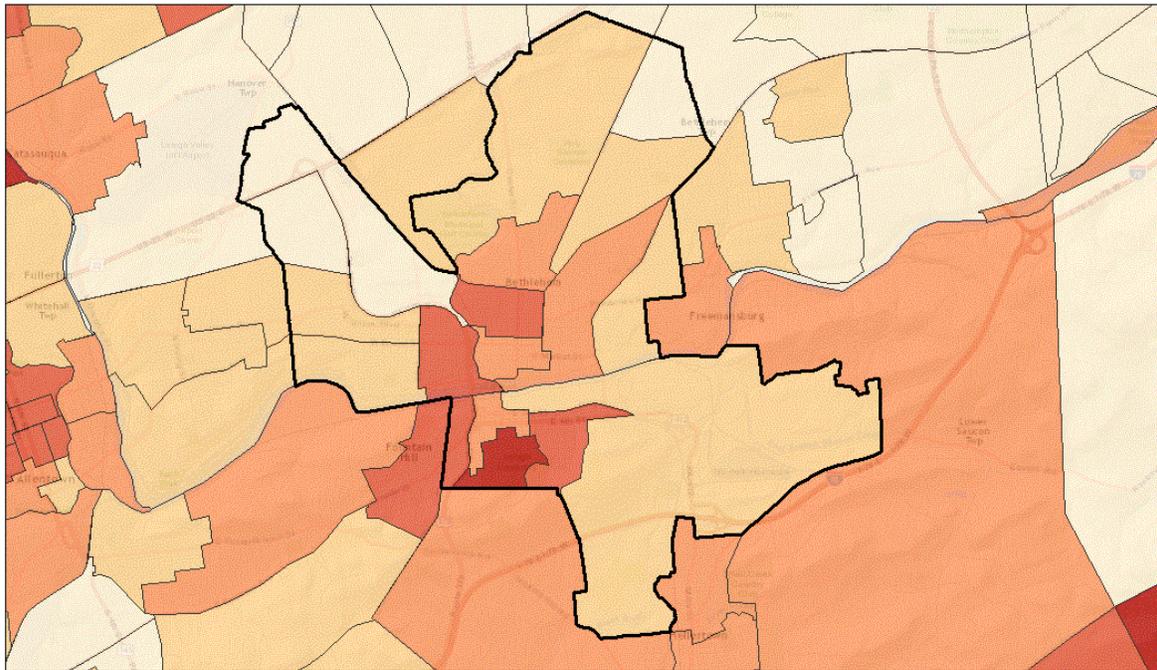
% Low-income Households - Consolidated Plan and Continuum of Care Planning Tool



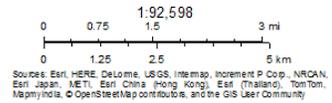
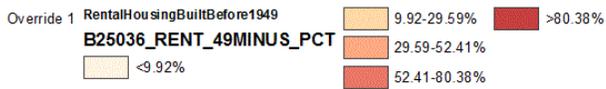
% Low-income Households - Consolidated Plan and Continuum of Care Planning Tool



Pre-1949 Rental Housing - Consolidated Plan and Continuum of Care Planning Tool



March 23, 2015



Pre-1949 Rental Housing - Consolidated Plan and Continuum of Care Planning Tool

## NA-10 Housing Needs Assessment - 24 CFR 91.205 (a,b,c)

### Summary of Housing Needs

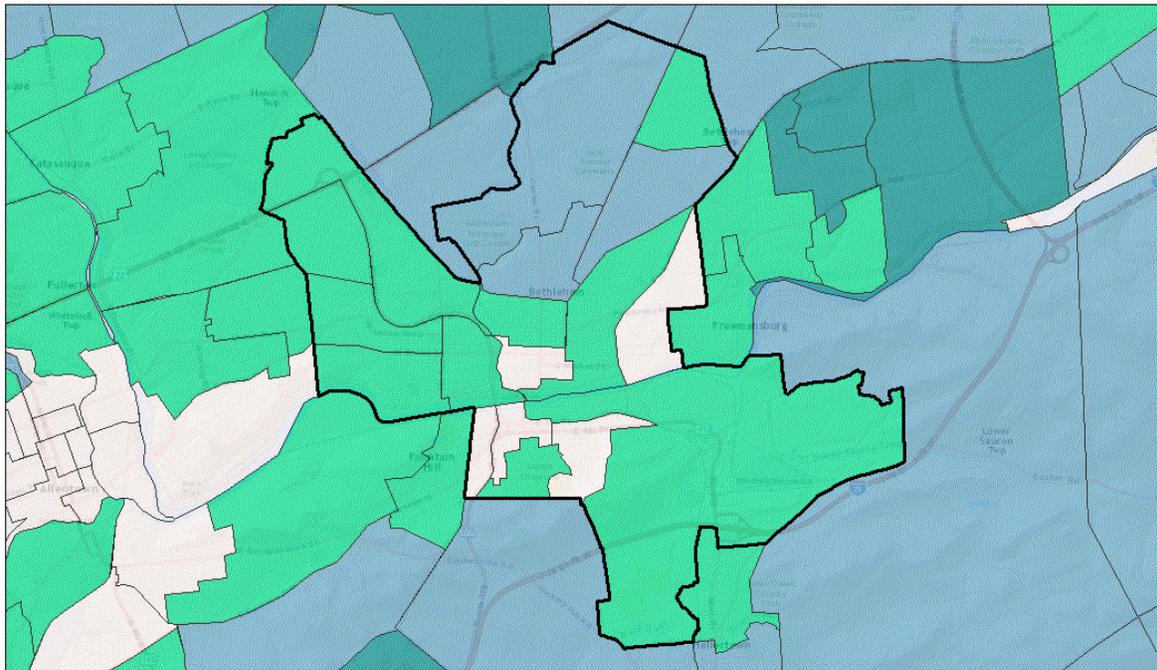
1. Retain existing housing stock – rehabilitation assistance for owner occupied housing and assistance for affordable housing developers to rehabilitate existing rental units
2. Homebuyer’s assistance – down payment and closing cost assistance for low and moderate-income homebuyers.
3. Expand affordable homeownership – assist non-profit developer to acquire, rehabilitate and sell deteriorate homes and to build new single family homes for sale to lower income households
4. Expand affordable rental housing – assist affordable housing developers to construct new or rehabilitate existing housing to be affordable rental units

<b>Demographics</b>	<b>Base Year: 2000</b>	<b>Most Recent Year: 2011</b>	<b>% Change</b>
Population	71,329	74,965	5%
Households	28,106	29,326	4%
Median Income	\$35,815.00	\$45,631.00	27%

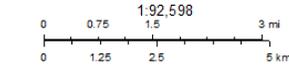
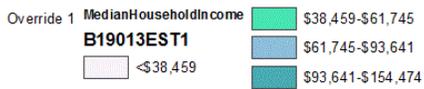
**Table 5 - Housing Needs Assessment Demographics**

**Data Source:** 2000 Census (Base Year), 2007-2011 ACS (Most Recent Year)

Median Household Income - Consolidated Plan and Continuum of Care Planning Tool



March 23, 2015



Sources: Esri, HERE, DeLorme, USGS, Intermap, increment P. Corp., NRCAN, Esri, Japan, METI, Esri, China, Hong Kong, Esri, Thailand, TomTom, MapmyIndia, © OpenStreetMap contributors, and the GIS User Community

Median Household Income - Consolidated Plan and Continuum of Care Planning Tool



## Housing Needs Summary Tables

### 1. Housing Problems (Households with one of the listed needs)

	Renter					Owner				
	0-30% AMI	>30-50% AMI	>50-80% AMI	>80-100% AMI	Total	0-30% AMI	>30-50% AMI	>50-80% AMI	>80-100% AMI	Total
<b>NUMBER OF HOUSEHOLDS</b>										
Substandard Housing - Lacking complete plumbing or kitchen facilities	45	75	100	20	240	10	45	0	0	55
Severely Overcrowded - With >1.51 people per room (and complete kitchen and plumbing)	0	25	50	0	75	0	0	0	0	0
Overcrowded - With 1.01-1.5 people per room (and none of the above problems)	75	95	55	25	250	0	65	4	4	73
Housing cost burden greater than 50% of income (and none of the above problems)	2,070	845	175	0	3,090	780	445	155	50	1,430
Housing cost burden greater than 30% of income (and none of the above problems)	485	885	1,100	245	2,715	200	475	680	690	2,045

	Renter					Owner				
	0-30% AMI	>30-50% AMI	>50-80% AMI	>80-100% AMI	Total	0-30% AMI	>30-50% AMI	>50-80% AMI	>80-100% AMI	Total
Zero/negative Income (and none of the above problems)	165	0	0	0	165	75	0	0	0	75

**Table 7 – Housing Problems Table**

Data 2007-2011 CHAS  
Source:

2. Housing Problems 2 (Households with one or more Severe Housing Problems: Lacks kitchen or complete plumbing, severe overcrowding, severe cost burden)

	Renter					Owner				
	0-30% AMI	>30-50% AMI	>50-80% AMI	>80-100% AMI	Total	0-30% AMI	>30-50% AMI	>50-80% AMI	>80-100% AMI	Total
<b>NUMBER OF HOUSEHOLDS</b>										
Having 1 or more of four housing problems	2,185	1,040	380	40	3,645	790	550	165	55	1,560
Having none of four housing problems	1,355	1,565	2,215	1,475	6,610	250	930	2,085	2,050	5,315
Household has negative income, but none of the other housing problems	165	0	0	0	165	75	0	0	0	75

**Table 8 – Housing Problems 2**

Data 2007-2011 CHAS  
Source:

3. Cost Burden > 30%

	Renter				Owner			
	0-30% AMI	>30-50% AMI	>50-80% AMI	Total	0-30% AMI	>30-50% AMI	>50-80% AMI	Total
<b>NUMBER OF HOUSEHOLDS</b>								
Small Related	935	780	565	2,280	275	235	340	850
Large Related	225	135	75	435	30	70	95	195
Elderly	680	435	345	1,460	530	435	260	1,225

	Renter				Owner			
	0-30% AMI	>30-50% AMI	>50-80% AMI	Total	0-30% AMI	>30-50% AMI	>50-80% AMI	Total
Other	825	555	445	1,825	155	270	150	575
Total need by income	2,665	1,905	1,430	6,000	990	1,010	845	2,845

**Table 9 – Cost Burden > 30%**

Data 2007-2011 CHAS  
Source:

#### 4. Cost Burden > 50%

	Renter				Owner			
	0-30% AMI	>30-50% AMI	>50-80% AMI	Total	0-30% AMI	>30-50% AMI	>50-80% AMI	Total
<b>NUMBER OF HOUSEHOLDS</b>								
Small Related	720	310	60	1,090	260	165	70	495
Large Related	170	45	10	225	30	10	0	40
Elderly	460	205	85	750	355	95	50	500
Other	755	325	25	1,105	145	220	35	400
Total need by income	2,105	885	180	3,170	790	490	155	1,435

**Table 10 – Cost Burden > 50%**

Data 2007-2011 CHAS  
Source:

#### 5. Crowding (More than one person per room)

	Renter					Owner				
	0-30% AMI	>30-50% AMI	>50-80% AMI	>80-100% AMI	Total	0-30% AMI	>30-50% AMI	>50-80% AMI	>80-100% AMI	Total
<b>NUMBER OF HOUSEHOLDS</b>										
Single family households	75	120	90	25	310	0	45	0	4	49
Multiple, unrelated family households	0	0	15	0	15	0	15	4	0	19
Other, non-family households	0	0	0	0	0	0	0	0	0	0
Total need by income	75	120	105	25	325	0	60	4	4	68

**Table 11 – Crowding Information – 1/2**

Data 2007-2011 CHAS  
Source:

	Renter				Owner			
	0-30% AMI	>30-50% AMI	>50-80% AMI	Total	0-30% AMI	>30-50% AMI	>50-80% AMI	Total
Households with Children Present	0	0	0	0	0	0	0	0

**Table 12 – Crowding Information – 2/2**

Data Source  
Comments:

**Describe the number and type of single person households in need of housing assistance.**

Based on data provided by HUD in the IDIS Tables 3 and 4 above and Census data, “single person households” (See Note Below) account for 38.9% (2,331 households) of the 6,000 Renter Households that are Cost Burdened > 30% (21.7% of which are Seniors) and 40.1% (1,365 households) of the 3,170 Renter Households that are Cost Burdened > 50% (of which 19.0% are Seniors). On the Owner side of the analysis, “single person households” account for 35.1% (1,000 households) of the 2,845 Owner Households that are Cost Burdened > 30% (42.5% of which are Seniors) and 40.0% (574 households) of the 1,435 Owner Households that are Cost Burdened > 50% (of which 30.4% are Seniors).

Note: (Single person households for purposes of this narrative includes Households identified as Other and 34.7% of those identified as Elderly. According to the US Census 34.7% of those over age 65 (11,617) are “Householders living alone”.)

**Estimate the number and type of families in need of housing assistance who are disabled or victims of domestic violence, dating violence, sexual assault and stalking.**

The Census Bureau reports disability status for non-institutionalized disabled persons age five and over. As defined by the Census Bureau, a disability is a long-lasting physical, mental or emotional condition. This condition can make it difficult for a person to do activities such as walking, climbing stairs, dressing, bathing, learning or remembering. This condition can also impede a person from being able to go outside the home alone or to work at a job.

Discrimination based on a physical, mental or emotional handicap, provided “reasonable accommodation” can be made, is prohibited under the Fair Housing Act. Reasonable accommodation may include changes to address the needs of disabled persons and may include adaptive structural changes as well as administrative changes, provided these changes can reasonably be made.

In the City of Bethlehem, there are 70,819 non-institutionalized persons age five and older as per the 2008-2012 American Community Survey Census. Of these, 10,137 (13.8%) have at least one disability.

Coordination of Disability Services in Northampton County and Lehigh County are through their respective Departments of Human Services and the Area Offices on Aging. Locally the Lehigh Valley Center for Independent Living, Inc. provides direct assistance to the disabled with respect to finding and retaining suitable housing. Bethlehem CDBG provides financial assistance to LVCIL annually to assist an estimated 40 persons per year.

Turning Point of Lehigh Valley and Laurel House are the primary Domestic Violence organizations serving the residents of the City of Bethlehem. Turning Point is deemed a safe place where victims of abuse and their children can find refuge. Between July 2013 and July 2014, 2,706 adults and children were assisted and 5,910 nights of shelter were provided to 113 adults and children. Turning Point also provides counseling, operates a helpline and assists individuals with court advocacy services. Laurel House provides domestic violence services to over 3,000 women and children primarily residing in shelters each year. Their services include discussions on safe options, steps to transitional housing and facilitating support groups. Their Domestic Abuse Response Team goes to hospitals and works with local police departments to assist victims.

Dating violence is a form of domestic violence that impacts teens as well as adults. Laurel House works with schools to address the issue of teen dating violence by providing School Programs. Laurel House publishes two brochures as part of their programs; “No One Is Alone – Safe Dating for Teens & Young Adults” and “Laurel House Teen Dating Violence Education Program for Schools and Community Groups”. No specific information is readily available on the magnitude of this problem in the City.

### **What are the most common housing problems?**

Based on Table #1 above, no more than 1.7% of Renters and .5% of Owners with incomes up to 100% of AMI are affected by “substandard Housing”, “Severe Overcrowding with >1.51 people per room” or “Overcrowding with 1.01 – 1.5 people per room”. The primary Housing Problem in Bethlehem is clearly Cost Burden, both >30% and >50% of AMI. For households on the lower end of the income scale, 0 to 50% of AMI, the cost of housing is out of proportion with their income. 19.8% of all Renters have a “Housing Cost Burden of >50%” and 94% of these households earn less than 50% of AMI. These figures are similar for Renters with a “Housing Cost Burden of 30%”, at 19.6%. Home owners fair much better with 9.6% having a “Housing Cost Burden of >50% and 14.2% with a “Housing Cost Burden of > 30%”. Again most of the affected households are those with incomes below 50% of AMI.

### **Are any populations/household types more affected than others by these problems?**

Small and Large Related Households represent 47% of all households. The remaining households are identified as either Elderly or Other. An examination of the data Tables reveals that 43.4% of Related Households have a “Cost Burden of > 30%” as are 39.9% of those with a “Cost Burden of > 50%”. This analysis indicates that the Elderly and Other households have a slightly higher ratio as compared with the ratio of all households. However, the figures are too close to claim that any population / household type is more affected than others by Housing Problems.

**Describe the characteristics and needs of Low-income individuals and families with children (especially extremely low-income) who are currently housed but are at imminent risk of either residing in shelters or becoming unsheltered 91.205(c)/91.305(c)). Also discuss the needs of formerly homeless families and individuals who are receiving rapid re-housing assistance and are nearing the termination of that assistance**

As previously noted, one of the most common housing problems is affordable housing. Affordable housing is defined as paying no more than 30% of gross income for monthly housing expenses, including mortgage, utilities, insurance and taxes, or rent and utilities, regardless of income level. However, when households spend more than 30% of their income on housing, it is considered excessive and these households are classified as cost-burdened.

When households pay higher proportions of their income for housing, they may be forced to sacrifice other basic necessities such as food, clothing or health care. Additionally, cost-burdened households may have trouble maintaining their dwelling. Cost-burden is of particular concern among low and moderate income households, who overall have fewer housing choices.

**If a jurisdiction provides estimates of the at-risk population(s), it should also include a description of the operational definition of the at-risk group and the methodology used to generate the estimates:**

No such estimate has been calculated

**Specify particular housing characteristics that have been linked with instability and an increased risk of homelessness**

Households who pay higher proportions of their income for housing have been linked with instability and an increased risk of homelessness due to their housing cost burdens and trouble maintaining their dwelling. Bethlehem seeks to combat this situation through adequately funding the City's Housing Rehabilitation Assistance Program.

## **Discussion**

To make more efficient use of scarce housing resources, the City's CD rehab program partners with a weatherization program operated by the Community Action Committee of the Lehigh Valley.

## NA-15 Disproportionately Greater Need: Housing Problems – 91.205 (b)(2)

Assess the need of any racial or ethnic group that has disproportionately greater need in comparison to the needs of that category of need as a whole.

### Introduction

Before evaluating the “Disproportionate Greater Need for Housing Problems” regardless of the heading: Housing Problems, Severe Housing Problems or Cost Burden for racial or ethnic groups, we must first examine the ratio of these groups within the overall population of the City of Bethlehem. According to the 2008-2012 American Community Survey 5-Year Estimates the City has a population of 75,016, of which, 49,708 (66.3%) are White, 3,983 (5.3%) are Black/ African American, 2,205 (2.9%) are Asian, 180 (.1%) are American Indian/ Alaska Native and 17,706 (23.6%) are Hispanic. An additional 1,325 (1.7%) are identified as Other or Two or more races.

### 0%-30% of Area Median Income

Housing Problems	Has one or more of four housing problems	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Jurisdiction as a whole	3,560	985	150
White	2,070	590	135
Black / African American	110	20	4
Asian	65	0	0
American Indian, Alaska Native	4	0	0
Pacific Islander	0	0	0
Hispanic	1,275	370	10

**Table 13 - Disproportionally Greater Need 0 - 30% AMI**

Data Source: 2007-2011 CHAS

\*The four housing problems are:

1. Lacks complete kitchen facilities,
2. Lacks complete plumbing facilities,
3. More than one person per room,
4. Cost Burden greater than 30%

### 30%-50% of Area Median Income

Housing Problems	Has one or more of four housing problems	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Jurisdiction as a whole	2,925	1,485	0

Housing Problems	Has one or more of four housing problems	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
White	1,940	1,000	0
Black / African American	165	10	0
Asian	109	0	0
American Indian, Alaska Native	15	4	0
Pacific Islander	0	0	0
Hispanic	680	450	0

**Table 14 - Disproportionally Greater Need 30 - 50% AMI**

Data Source: 2007-2011 CHAS

\*The four housing problems are:

1. Lacks complete kitchen facilities,
2. Lacks complete plumbing facilities,
3. More than one person per room,
4. Cost Burden greater than 30%

#### 50%-80% of Area Median Income

Housing Problems	Has one or more of four housing problems	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Jurisdiction as a whole	1,960	3,085	0
White	1,415	2,350	0
Black / African American	65	110	0
Asian	40	25	0
American Indian, Alaska Native	0	0	0
Pacific Islander	0	0	0
Hispanic	444	560	0

**Table 15 - Disproportionally Greater Need 50 - 80% AMI**

Data Source: 2007-2011 CHAS

\*The four housing problems are:

1. Lacks complete kitchen facilities,
2. Lacks complete plumbing facilities,
3. More than one person per room,
4. Cost Burden greater than 30%

## 80%-100% of Area Median Income

Housing Problems	Has one or more of four housing problems	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Jurisdiction as a whole	820	2,390	0
White	710	1,950	0
Black / African American	25	59	0
Asian	0	20	0
American Indian, Alaska Native	0	20	0
Pacific Islander	0	0	0
Hispanic	84	305	0

**Table 16 - Disproportionally Greater Need 80 - 100% AMI**

Data Source: 2007-2011 CHAS

\*The four housing problems are:

1. Lacks complete kitchen facilities, 2. Lacks complete plumbing facilities, 3. More than one person per room, 4. Cost Burden greater than 30%

### Discussion

The Housing Problems data reveals that as incomes increase the percentage of White households with Housing Problems also increases from 58.1% of those with an AMI of 0%-30% to 66.3% at the 30%-50% AMI level, 72.2% at the 50%-80% AMI level and 86.6 % of those in the 80%-100% AMI. Conversely, the ratio of Hispanic households decreases significantly within these categories from 35.8% of those with an AMI of 0%-30% to 23.2% at the 30%-50% AMI level, 22.6% at the 50%-80% AMI level and 10.2 % of those in the 80%-100% AMI. Black / African American statistics with each category remain rather constant with ratios of 3.1%, 5.6%, 3.3% and 3.0%.

Taking the overall average of the four categories for each racial or ethnic group, it appears that there is no Disproportionate Greater Need for Housing Problems. The White population is 66.3% of the City, with the White portion of the Housing Problems being 66.2%. The Black / Africa American average proportion of the Housing Problems is 3.9% as compared to 5.3% of the population. For Asians the Housing Problems average ratio is 2.3% for 2.9% of the population and Hispanics are 23.6% of the population and 26.8% of the Housing Problems ratio.

The City therefore concludes that, with respect to overall Housing Problems, there is no significant disproportionate need with any racial or ethnic group.

**NA-20 Disproportionately Greater Need: Severe Housing Problems – 91.205  
(b)(2)**

Assess the need of any racial or ethnic group that has disproportionately greater need in comparison to the needs of that category of need as a whole.

**Introduction**

Refer to Introduction on form NA-15 Disproportionately greater Need: Housing Problems

**0%-30% of Area Median Income**

<b>Severe Housing Problems*</b>	<b>Has one or more of four housing problems</b>	<b>Has none of the four housing problems</b>	<b>Household has no/negative income, but none of the other housing problems</b>
Jurisdiction as a whole	2,635	1,905	150
White	1,495	1,160	135
Black / African American	90	35	4
Asian	55	10	0
American Indian, Alaska Native	4	0	0
Pacific Islander	0	0	0
Hispanic	945	695	10

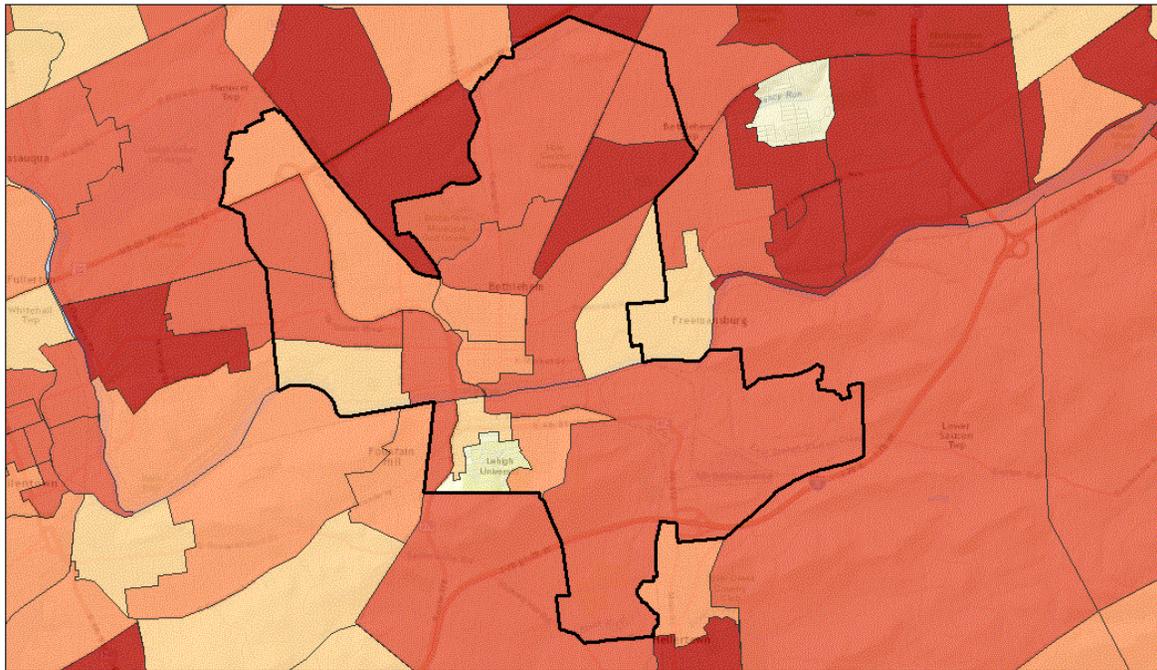
**Table 17 – Severe Housing Problems 0 - 30% AMI**

Data Source: 2007-2011 CHAS

\*The four severe housing problems are:

1. Lacks complete kitchen facilities,
2. Lacks complete plumbing facilities,
3. More than 1.5 persons per room,
4. Cost Burden over 50%

XLI Households with Severe Housing Needs - Consolidated Plan and Continuum of Care Planning Tool



March 23, 2015  
 Override 1 ELIHHWithHousingProblems  
 T2\_LE30\_HP2\_PCT  
 21.67-50.59%  
 50.59-70.21%  
 70.21-88.73%  
 >88.73%

1:92,598  
 0 0.75 1.5 3 mi  
 0 1.25 2.5 5 km  
 Sources: Esri, HERE, DeLorme, USGS, Intermap, increment P. Corp., NRCAN, Esri, Japan, METI, Esri, China (Hong Kong), Esri, Thailand, TomTom, MapmyIndia, © OpenStreetMap contributors, and the GIS User Community

XLI Households with Severe Housing Needs - Consolidated Plan and Continuum of Care Planning Tool

30%-50% of Area Median Income

Severe Housing Problems*	Has one or more of four housing problems	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Jurisdiction as a whole	1,345	3,060	0
White	885	2,055	0
Black / African American	40	135	0
Asian	20	89	0
American Indian, Alaska Native	15	4	0
Pacific Islander	0	0	0
Hispanic	390	750	0

Table 18 – Severe Housing Problems 30 - 50% AMI

Data Source: 2007-2011 CHAS

\*The four severe housing problems are:

1. Lacks complete kitchen facilities, 2. Lacks complete plumbing facilities, 3. More than 1.5 persons per room, 4. Cost Burden over 50%

**50%-80% of Area Median Income**

<b>Severe Housing Problems*</b>	<b>Has one or more of four housing problems</b>	<b>Has none of the four housing problems</b>	<b>Household has no/negative income, but none of the other housing problems</b>
Jurisdiction as a whole	340	4,720	0
White	260	3,505	0
Black / African American	25	150	0
Asian	10	55	0
American Indian, Alaska Native	0	0	0
Pacific Islander	0	0	0
Hispanic	39	965	0

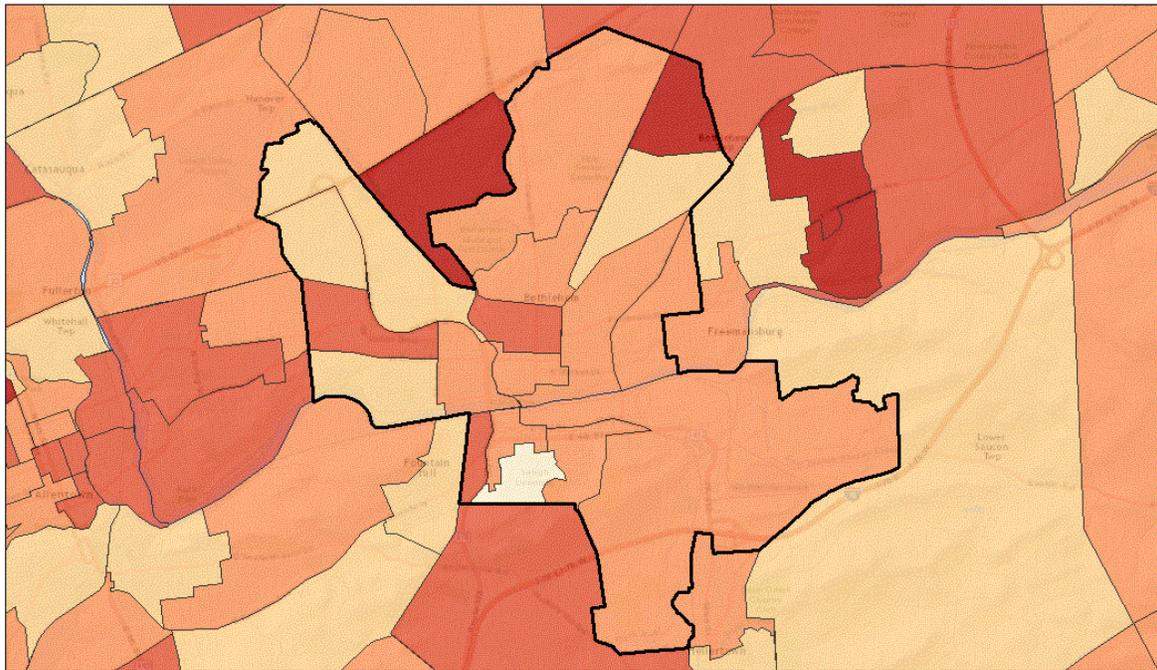
**Table 19 – Severe Housing Problems 50 - 80% AMI**

Data Source: 2007-2011 CHAS

\*The four severe housing problems are:

1. Lacks complete kitchen facilities,
2. Lacks complete plumbing facilities,
3. More than 1.5 persons per room,
4. Cost Burden over 50%

Low-income Households with Severe Housing Needs - Consolidated Plan and Continuum of Care Planning Tool



March 23, 2015

Override 1 LIHHWithHousingProblems  
**T2\_LE50\_HP2\_PCT**  
 <17.14%  
 17.14-41.05%  
 41.05-60.74%  
 60.74-83.64%  
 >83.64%

1:92,598  
 0 0.75 1.5 3 mi  
 0 1.25 2.5 5 km  
 Sources: Esri, HERE, DeLorme, USGS, Intermap, increment P. Corp., NRCAN, Esri, Japan, METI, Esri, China (Hong Kong), Esri, Thailand, Swisstopo, MapmyIndia, © OpenStreetMap contributors, and the GIS User Community

Low-income Households with Severe Housing Needs - Consolidated Plan and Continuum of Care Planning Tool

80%-100% of Area Median Income

Severe Housing Problems*	Has one or more of four housing problems	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Jurisdiction as a whole	65	3,140	0
White	40	2,610	0
Black / African American	0	84	0
Asian	0	20	0
American Indian, Alaska Native	0	20	0
Pacific Islander	0	0	0
Hispanic	25	365	0

Table 20 – Severe Housing Problems 80 - 100% AMI

Data Source: 2007-2011 CHAS

\*The four severe housing problems are:

1. Lacks complete kitchen facilities, 2. Lacks complete plumbing facilities, 3. More than 1.5 persons per room, 4. Cost Burden over 50%

## **Discussion**

The Severe Housing Problems data reveals that as incomes increase the percentage of White households with Severe Housing Problems also increases from 56.7% of those with an AMI of 0%-30% to 65.8% at the 30%-50% AMI level and 76.5% at the 50%-80% AMI level, but decreases to 61.5% % of those in the 80%-100% AMI. The ratio of Hispanic households within income categories is very erratic starting with 35.8% of those with an AMI of 0%-30% to 29.0% at the 30%-50% AMI level, 11.5% at the 50%-80% AMI level and 38.5 % of those in the 80%-100% AMI. Black / African American statistics are likewise very erratic within income categories with ratios of 3.4%, 3.0%, 7.4% and 0%.

Taking the overall average of the four categories for each racial or ethnic group, it appears that there is no Disproportionate Greater Need for Severe Housing Problems. The White population is 66.3% of the City, with the White portion of the Severe Housing Problems being 61.1%. The Black / Africa American average proportion of the Severe Housing Problems is 3.5% as compared to 5.3% of the population. For Asians the Severe Housing Problems average ratio is 1.9% for 2.9% of the population and Hispanics are 23.6% of the population and 31.9% of the Severe Housing Problems ratio.

The City therefore concludes that, with respect to overall Severe Housing Problems, there is minimally significant disproportionate need with any racial or ethnic group. The disproportionate share for Hispanics is greatest for those at 80%-100% AMI. This group falls outside the HUD definition of low and moderate income.

## NA-25 Disproportionately Greater Need: Housing Cost Burdens – 91.205 (b)(2)

Assess the need of any racial or ethnic group that has disproportionately greater need in comparison to the needs of that category of need as a whole.

### Introduction:

Refer to Introduction on form NA-15 Disproportionately greater Need: Housing Problems

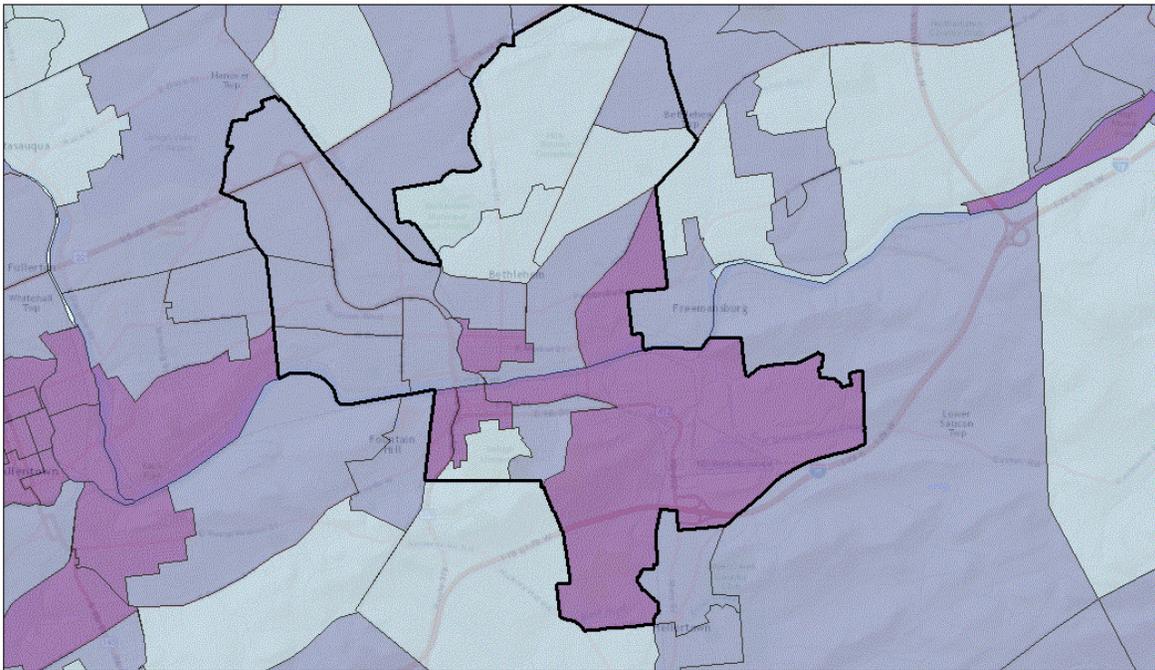
### Housing Cost Burden

Housing Cost Burden	<=30%	30-50%	>50%	No / negative income (not computed)
Jurisdiction as a whole	18,210	5,825	3,990	150
White	14,685	4,050	2,580	135
Black / African American	515	285	120	4
Asian	240	129	75	0
American Indian, Alaska Native	24	0	19	0
Pacific Islander	0	0	0	0
Hispanic	2,490	1,335	1,155	10

**Table 21 – Greater Need: Housing Cost Burdens AMI**

Data Source: 2007-2011 CHAS

Households with Housing Cost Burden - Consolidated Plan and Continuum of Care Planning Tool



March 23, 2015

Override 1 **HousingCostBurden**  
**B25106\_CB\_PCT**  
 <11.6% Paying>30%  
 11.6-29.15% Paying>30%  
 29.15-44.93% Paying>30%  
 44.93-72.98% Paying>30%

1:92,598  
 0 0.75 1.5 3 mi  
 0 1.25 2.5 5 km  
 Sources: Esri, HERE, DeLorme, USGS, Intermap, increment P. Corp., NRCAN, Esri, Japan, METI, Esri, China, Hong Kong, Esri, Thailand, TomTom, MapmyIndia, © OpenStreetMap contributors, and the GIS User Community

Households with Housing Cost Burden - Consolidated Plan and Continuum of Care Planning Tool

**Discussion:**

The Housing Cost Burdens data reveals that for each racial or ethnic group as incomes increase the percentages of each group have no discernable pattern. White households with Housing Cost Burdens decreases from 80.6% of those with an AMI of 0%-30% to 69.5% at the 30%-50% AMI level and 64.7% at the 50%-80% AMI level. The ratio of Hispanic households increases within income categories starting with 13.7% of those with an AMI of 0%-30% to 22.9% at the 30%-50% AMI level and 28.9% at the 50%-80% AMI level. Black / African American and Asian statistics are very erratic within income categories with ratios of 2.8% and 1.3%, 4.9% and 2.2% and 3.0% and .5% respectively.

Taking the overall average of the three categories for each racial or ethnic group, it appears that there is a slight Disproportionate Greater Need for Housing Cost Burdens for the White population of the City. The White population is 66.3% of the City, with the White portion of the Housing Cost Burdens being 76.1%. The Black / Africa American average proportion of the Housing Cost Burdens is 3.3% as compared to 5.3% of the population. For Asians the Housing Cost Burdens average ratio is 1.6% for 2.9% of the population and Hispanics are 23.6% of the population and 17.8% of the Housing Cost Burdens ratio.

The City therefore concludes that, with respect to overall Severe Housing Problems, there is minimally significant disproportionate need with any racial or ethnic group. The disproportionate share for Whites is greatest for those at 0%-30% AMI.

## **NA-30 Disproportionately Greater Need: Discussion – 91.205(b)(2)**

### **Are there any Income categories in which a racial or ethnic group has disproportionately greater need than the needs of that income category as a whole?**

There is no Disproportionately Greater Need for any racial or ethnic group when measured against the ratios of the group as a percentage of all residents in the City of Bethlehem.

### **If they have needs not identified above, what are those needs?**

Not Applicable

### **Are any of those racial or ethnic groups located in specific areas or neighborhoods in your community?**

The Black / African American population is centered around the northside closest to the Downtown and a section of South Bethlehem. The Hispanic population is primarily in South Bethlehem but have a significant presence throughout most of the City. The Asian population is distributed throughout the City. Please refer to maps provided.

Concentration by Race /Ethnicity: According to the American Community Survey, 23.6 percent of the City's population is Hispanic, 9.4 percent Black/African American and 3.4 percent plus Asian. Additionally, .8 percent identify themselves as American Indian and Alaska Native or Native Hawaiian and Other Pacific Islander, with 8.1 percent claiming to be Other Races. Areas of racial or ethnic concentration are considered tracts in which the percentage of non-white minorities is ten percentages points or higher than the City overall. Therefore, an area of racial concentration would be any census tract in which the percentages of Black/African Americans was higher than 19.4 percent, of which there are none. For Asians the concentration figure would be 13.4 percent, and again there are none. For the Hispanic population there are sections of South Bethlehem (CTs 109, 112 and 113) and east central Bethlehem (CT 105) were concentrations exceed 33.6 percent.

Between the 2000 Census and 2010 Census the percentage of Black/African Americans increased overall and the increase was distributed throughout the City with a slight deconcentration as higher ratios were found in North Bethlehem and some areas of South Bethlehem, previously areas with the highest concentrations, decreased or had marginal increases. As with the Black population, the Asian population increased as a percentage of all residents and again the increase was throughout the City with moderate deconcentration out of South Bethlehem into other sections of North Bethlehem, most particularly the northwest census tracts of 91 and 92. For the Hispanic population there was a significant increase in total population with most of the increase being in North Bethlehem. While South Bethlehem still has that highest ratios of Hispanics in the City, many Northside census tract saw their Hispanic ratios double or triple adding to the City's deconcentration of minorities throughout the City.



## **NA-35 Public Housing – 91.205(b)**

### **Introduction**

The Bethlehem Housing Authority's current 5-Year Plan (2010-2014), is the most recent comprehensive plan for its Public Housing Needs. While the City of Bethlehem is located in both Lehigh and Northampton Counties these county housing authorities do not have authorization to provide housing assistance within the City of Bethlehem. The Bethlehem Housing Authority supports the general objectives of HUD:

1. Expand the supply of assisted housing
2. Improve the quality of assisted housing
3. Increase assisted housing choices
4. Improve the quality of the environment
5. Promote self-sufficiency and a financial base for assisted households
6. Ensure equal opportunity housing for all

In the execution of these objectives there is a particular emphasis upon:

1. Seeking additional rental vouchers,
2. Acquiring or building units or developments
3. Modernizing public housing, and
4. Implementing better security measures.

The Bethlehem Housing Authority reported that its housing units are generally in good condition, and that rehabilitation needs were normal replacement and improvement of systems. Modernization and upgrades to units are planned in order to keep the housing stock in service.

The Bethlehem Housing Authority manages a total of 1,434 units in eleven Public Housing complexes; five with 429 units are designated specifically for the elderly and six with 1,005 units are designated for families,.

**Totals in Use**

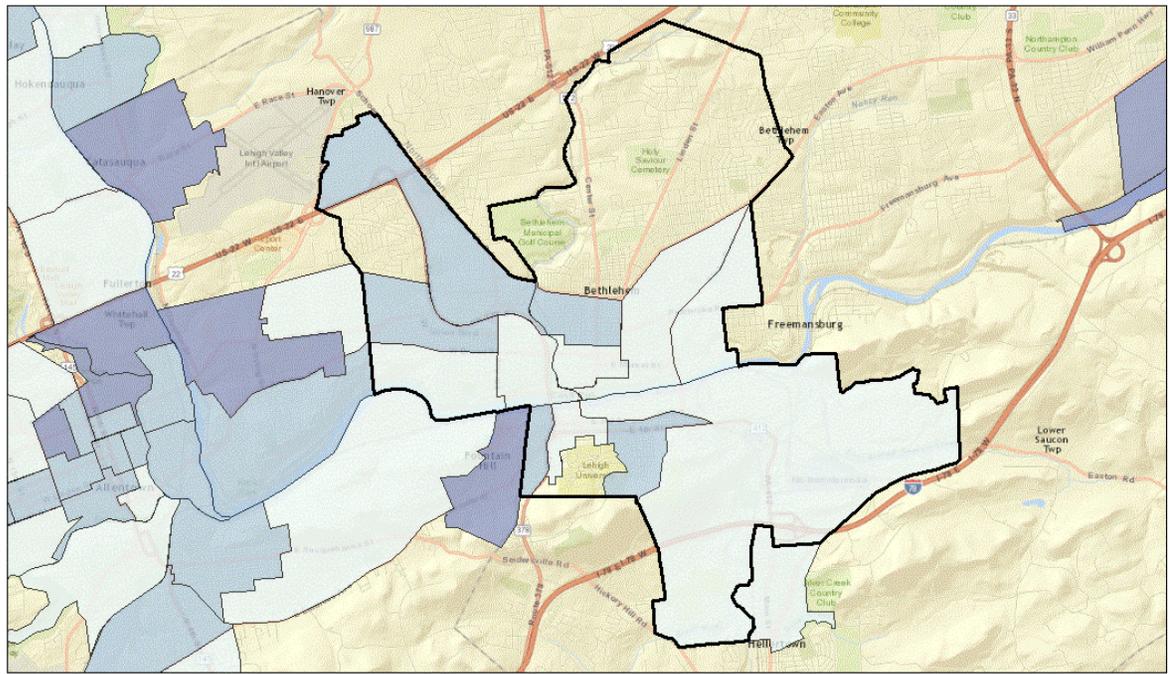
	Program Type								
	Certificate	Mod-Rehab	Public Housing	Vouchers			Special Purpose Voucher		
				Total	Project - based	Tenant - based	Veterans Affairs Supportive Housing	Family Unification Program	Disabled *
# of units vouchers in use	0	0	1,425	495	0	481	13	0	0

**Table 22 - Public Housing by Program Type**

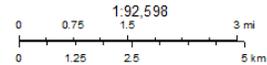
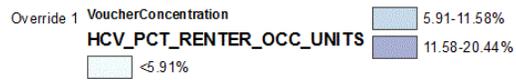
**\*includes Non-Elderly Disabled, Mainstream One-Year, Mainstream Five-year, and Nursing Home Transition**

Data Source: PIC (PIH Information Center)

### Voucher Concentration - Consolidated Plan and Continuum of Care Planning Tool



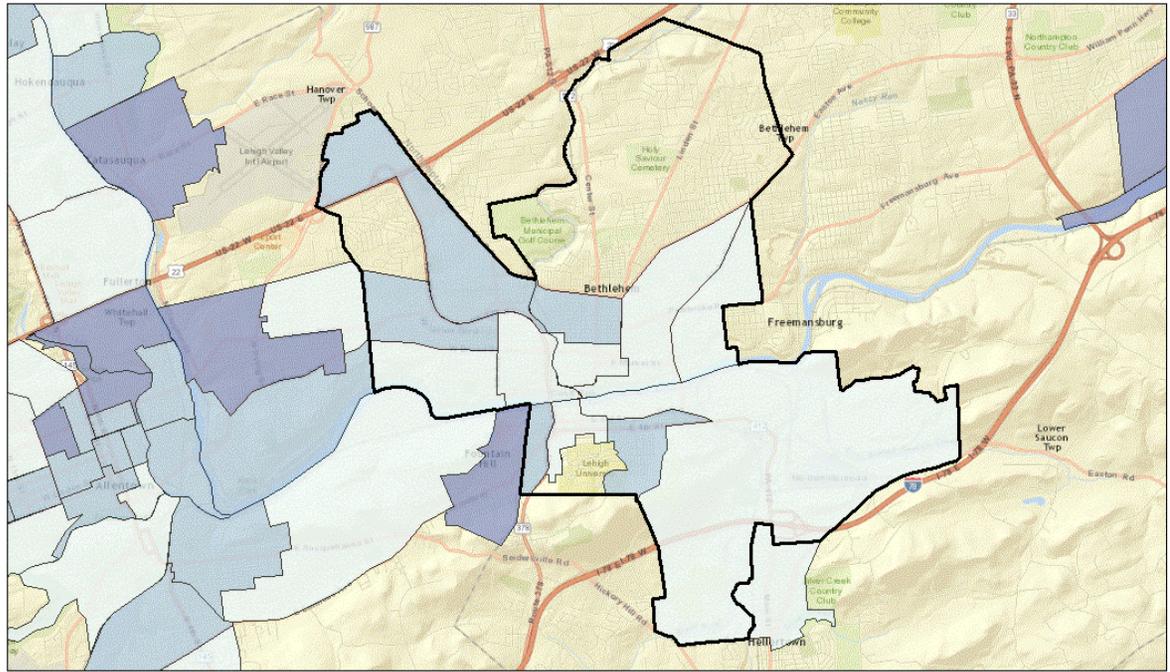
March 23, 2015



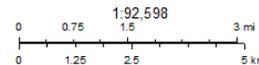
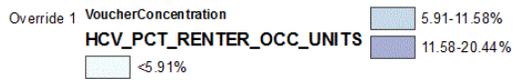
1:92,598  
Sources: Esri, HERE, DeLorme, USGS, Intermap, increment P Corp., NRCAN, Esri Japan, METI, Esri China (Hong Kong), Esri (Thailand), TomTom, MapmyIndia, © OpenStreetMap contributors, and the GIS User Community

### Public Housing Developments - Consolidated Plan and Continuum of Care Planning Tool

### Voucher Concentration - Consolidated Plan and Continuum of Care Planning Tool



March 23, 2015



1:92,598  
Sources: Esri, HERE, DeLorme, USGS, Intermap, increment P Corp., NRCAN, Esri Japan, METI, Esri China (Hong Kong), Esri (Thailand), TomTom, MapmyIndia, © OpenStreetMap contributors, and the GIS User Community

### Voucher Concentration - Consolidated Plan and Continuum of Care Planning Tool

## Characteristics of Residents

	Program Type							
	Certificate	Mod-Rehab	Public Housing	Vouchers			Special Purpose Voucher	
				Total	Project - based	Tenant - based	Veterans Affairs Supportive Housing	Family Unification Program
Average Annual Income	0	0	13,464	12,989	0	13,029	11,297	0
Average length of stay	0	0	8	6	0	6	0	0
Average Household size	0	0	2	2	0	2	1	0
# Homeless at admission	0	0	0	1	0	1	0	0
# of Elderly Program Participants (>62)	0	0	382	93	0	91	2	0
# of Disabled Families	0	0	460	201	0	194	7	0
# of Families requesting accessibility features	0	0	1,425	495	0	481	13	0
# of HIV/AIDS program participants	0	0	0	0	0	0	0	0
# of DV victims	0	0	0	0	0	0	0	0

**Table 23 – Characteristics of Public Housing Residents by Program Type**

**Data Source:** PIC (PIH Information Center)

## Race of Residents

Race	Certificate	Mod-Rehab	Public Housing	Program Type					
				Vouchers			Special Purpose Voucher		
				Total	Project - based	Tenant - based	Veterans Affairs Supportive Housing	Family Unification Program	Disabled *
White	0	0	1,308	397	0	388	8	0	0
Black/African American	0	0	111	95	0	90	5	0	0
Asian	0	0	6	2	0	2	0	0	0
American Indian/Alaska Native	0	0	0	1	0	1	0	0	0
Pacific Islander	0	0	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0	0	0

\*includes Non-Elderly Disabled, Mainstream One-Year, Mainstream Five-year, and Nursing Home Transition

**Table 24 – Race of Public Housing Residents by Program Type**

Data Source: PIC (PIH Information Center)

## Ethnicity of Residents

Ethnicity	Certificate	Mod-Rehab	Public Housing	Program Type					
				Vouchers			Special Purpose Voucher		
				Total	Project - based	Tenant - based	Veterans Affairs Supportive Housing	Family Unification Program	Disabled *
Hispanic	0	0	1,012	276	0	270	5	0	0
Not Hispanic	0	0	413	219	0	211	8	0	0

\*includes Non-Elderly Disabled, Mainstream One-Year, Mainstream Five-year, and Nursing Home Transition

**Table 25 – Ethnicity of Public Housing Residents by Program Type**

**Data Source:** PIC (PIH Information Center)

**Section 504 Needs Assessment: Describe the needs of public housing tenants and applicants on the waiting list for accessible units:**

The most recent Table A Public Housing Authority Survey, dated 8/8/2014, identifies a Public Housing waiting list of 1,939 families, of which 1,009 (52%) are Extremely Low Income and a Housing Choice Voucher Program waiting list of 667, of which 443 (66%) are Extremely Low Income. On both lists 22% and 15%, respectively, are Black /African American and 56% and 61%, respectively, are Hispanic.

Of those on the Public Housing Waiting List (as of 8-8-2014) 44% require 1 Bedroom, 31% require a 2 bedroom unit and 25% need 3 or more bedrooms. Small Families and the elderly make up most on this list. Additionally, 97% of those on the Public Housing Waiting List have incomes below 50% of AMI. The need for 1 bedroom units among the 667 families on the Housing Choice Voucher Program Waiting List is lower at 35%, however the need for 2 bedroom and 3 or more bedroom units are higher at 33% and 32%. Like the Public Housing waiting List, the Housing Choice Voucher Waiting List is primarily small families and the elderly and those with incomes below 50% AMI. The number of households (families and individuals) requiring “accessible” units is 472, of which 24% are for Public Housing and 44% for the Housing Choice Voucher Program.

Presently the Bethlehem Housing Authority is meeting HUD’s mandate to provide 5% of their units to those needing accessible units.

**Most immediate needs of residents of Public Housing and Housing Choice voucher holders**

The most important needs are for education, social services and the ability to move to non-subsidized housing.

Since 2003, the Bethlehem Housing Authority made new homes available to public housing residents and Housing Choice Voucher Residents, all who were participants in the Family Self Sufficiency Program.

Additionally, the Bethlehem Housing Authority has an Affordable Housing Program and with BHA funding has partnered with Habitat for Humanity to provide materials for new homes, all sold to former Housing Authority residents. One of BHA’s Housing Choice Voucher (HCV) residents has been renting a two bedroom home purchased with Bethlehem Housing Authority Affordable Housing Program funds. This resident pays 30% of her income/assets to BHA with the balance of the Fair Market Rent paid to BHA by HUD.

The Housing Authority also has a Housing Choice Voucher Homeownership Program. The voucher holder purchases a home and receives mortgage assistance payments via the Authority’s Housing Choice Voucher Program. BHA currently has two (2) Housing Choice Voucher Homeownership program participants.

Interested families can also participate in financial counseling, education and assistance services provided by Community Action Committee of the Lehigh Valley (CACLV), Inc. These services are available to all low and moderate income residents and include home ownership counseling, predatory lending, mortgage foreclosure, individual development accounts, tenants and landlord rights, earning income and child care tax credits and tax preparation.

To assist those public housing residents that are prepared to become home owners, the City of Bethlehem also provides a Home Ownership Outreach Program (HOOP), administered by Neighborhood Housing Services of the Lehigh Valley (NHSLV). HOOP is designed to provide down payment and closing cost assistance to low and moderate income families and individuals seeking to purchase a home in the City.

### **How do these needs compare to the housing needs of the population at large**

The population at large has the increased problem of finding affordable housing. Unlike those in Public Housing or the Housing Choice Voucher program, the greater public must find both affordable and properly maintained housing. In Bethlehem the competition for all housing is compounded by the number of college students (Lehigh University located in South Bethlehem) seeking housing and the new employees of the rapidly developing former site of Bethlehem Steel which has fostered numerous new commercial enterprises, including the Sands Casino and Hotel complex and the Steelstax.

### **Discussion**

The following revisions to the above Tables were noted by the Bethlehem Housing Authority:

Table 18 should be corrected to 1,411 units under Public Housing (as of 10-1-2014: 14 units are vacant) and 442 units under Vouchers, Tenant based (as of 10-1-2014: 39 of the vouchers are not under lease).

Table 19 should be corrected to 76 units under Families requesting accessibility features and both Vouchers Total and Tenant-based under Families requesting accessibility features should be 0.

Table 21 should read 1,294 White and 998 Hispanic under Public Housing.

## NA-40 Homeless Needs Assessment – 91.205(c)

### Introduction:

The City of Bethlehem continues to cooperate with various social agencies, low-income housing advocates and affordable housing providers to address the under served needs of area residents. Through the City’s continued participation in regional housing forums, most notably the Lehigh Valley Regional Homeless Advisory Board (LV RHAB), Bethlehem works with service providers to address emergency shelter and transitional housing needs. The City is represented on the LV RHAB by its Housing and Community Development Planner.

In order to effectively meet the demand for homeless services, Homeless Assistance Program (HAP) funds are block granted to all 67 Pennsylvania counties. HAP funds help assure: 1. homelessness can be avoided through a variety of prevention services assisting clients to maintain affordable housing; 2. people who are homeless can find refuge and care; and 3. homeless and near homeless clients are assisted in moving toward self-sufficiency. City residents in Northampton County can access services through the Northampton County Department of Human Services in Bethlehem Township, while the residents within Lehigh County receive services through the Lehigh County Department of Aging and Adult Services in Bethlehem Township. In general, the City refers all applications for assistance, relative to homelessness, to the Northeast Continuum of Care.

### Homeless Needs Assessment

Population	Estimate the # of persons experiencing homelessness on a given night		Estimate the # experiencing homelessness each year	Estimate the # becoming homeless each year	Estimate the # exiting homelessness each year	Estimate the # of days persons experience homelessness
	Sheltered	Unsheltered				
Persons in Households with Adult(s) and Child(ren)	0	331	0	0	0	0
Persons in Households with Only Children	0	2	0	0	0	0
Persons in Households with Only Adults	48	223	0	0	0	0
Chronically Homeless Individuals	24	16	0	0	0	0

Population	Estimate the # of persons experiencing homelessness on a given night		Estimate the # experiencing homelessness each year	Estimate the # becoming homeless each year	Estimate the # exiting homelessness each year	Estimate the # of days persons experience homelessness
	Sheltered	Unsheltered				
Chronically Homeless Families	0	0	0	0	0	0
Veterans	4	38	0	0	0	0
Unaccompanied Child	0	0	0	0	0	0
Persons with HIV	0	5	0	0	0	0

**Table 26 - Homeless Needs Assessment**

Data Source Comments:

Indicate if the homeless population is: Has No Rural Homeless

**If data is not available for the categories "number of persons becoming and exiting homelessness each year," and "number of days that persons experience homelessness," describe these categories for each homeless population type (including chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth):**

**Nature and Extent of Homelessness: (Optional)**

<b>Race:</b>	<b>Sheltered:</b>	<b>Unsheltered (optional)</b>
White	0	0
Black or African American	0	0
Asian	0	0
American Indian or Alaska Native	0	0
Pacific Islander	0	0
<b>Ethnicity:</b>	<b>Sheltered:</b>	<b>Unsheltered (optional)</b>
Hispanic	0	0
Not Hispanic	0	0

Data Source  
Comments:

**Estimate the number and type of families in need of housing assistance for families with children and the families of veterans.**

The data inserted in Table 22 – Homeless Needs Assessment was taken from the Northeast Pennsylvania 2014 Point-in-Time Count for Northampton and Lehigh Counties. Based on the fact that this data represents two entire counties, including the cities of Bethlehem, Allentown and Easton it is reasonable to conclude that only 30 to 35% of the Need should be assigned to the City of Bethlehem.

The two county total of families with children includes 331 of which 106 are in Emergency Shelters and 225 are in Transitional Housing. 33% of these figures, would be 35 in shelters in Bethlehem and 75 in Transitional Housing. Bethlehem has 28 Households with Adult (s) and Child(ren) in Emergency Shelters, 11 in Transitional Housing and 5 in Permanent Supportive Housing.

The two county Homeless Need for Veterans is cited as 38 sheltered and 2 unsheltered. Bethlehem data shows that the City alone is currently assisting 28 veterans, 18 in emergency Shelters and 10 in Permanent Housing. This figure is well above the City realistic portion of the need.

**Describe the Nature and Extent of Homelessness by Racial and Ethnic Group.**

No data on homelessness by racial or ethnic group is currently available to address this question.

**Describe the Nature and Extent of Unsheltered and Sheltered Homelessness.**

Based on the premise narrated above, the City’s responsibility is to provide Emergency Shelter, Transitional Housing or Permanent Supportive to approximately 206 of the 625 sheltered households

and individuals in these counties. The City portion of the unsheltered would be estimated at 25 of the 76 identified in the county data. An examination of the various facilities currently providing housing for the homeless in the City shows that Bethlehem already provides 80 Emergency Shelter Beds, 137 Transitional Housing Beds and 36 Permanent Supportive Housing Beds, for a total of 253. The City therefore already provides Homeless related housing in excess of its proportionate share of need. The City would consider proposals that provide permanent supportive housing in an effort to reduce the number of individuals in shelters and to be better able to assist unsheltered individuals should they choose to take advantage of the available shelter facilities.

### **Discussion:**

Bethlehem had received funding to combat homelessness through the Homelessness Prevention and Rapid Re-Housing Program (HPRP) under the American Recovery and Reinvestment Act of 2009. This program has been concluded.

The disabled in the region are vulnerable to homelessness. Many have limited incomes consisting primarily of SSI. During FY 2014 the City of Bethlehem will continue to provide funds to the Lehigh Valley Center for Independent Living (LVCIL). LVCIL continues to provide comprehensive housing information and referral services for the disabled. The Community Action Committee of the Lehigh Valley (CACLV) will continue to use funds from the PA Department of Public Welfare to assist households with rent and utilities.

Through the County Homeless Assistance Programs, comprehensive and varied programs are available in Bethlehem to assist the homeless make the transition to permanent housing and to address the special needs of persons who are not homeless. To better equip persons for management of their finances the City of Bethlehem will continue to provide funds to CACLV for Financial Counseling services to low income families and individuals. The services assist households with learning how to manage their money to avoid a housing crisis. Bethlehem also continues to support activities that create jobs, support development, and expand businesses. To foster creation or expansion of small businesses in the City, Bethlehem has merged its various economic development activities into one program, the Bethlehem Small Business Loan Program, and has contracted with Rising Tide Community Loan Fund to administer the program.

Some forms of assistance related to the individual or family's housing situation and referrals can be made to the Pennsylvania Coalition Against Domestic Violence (PCADV), the National Alliance to End Homelessness, the National Coalition for the Homeless or specific programs of the US Department of Housing and Urban Development (HUD).

Even before receiving HPRP funding, the prevention of homelessness was a key element in the City's efforts. By providing housing rehabilitation assistance and referral services for low-income households the City hopes to prevent the conditions that would precipitate homelessness. The City continues to financially support the Community Action Committee of the Lehigh Valley to provide counseling and

education to low income families. During FY 2008 the City added assistance to Turning Point, the operators of the Women's Domestic Violence Shelter, to help renovate their facility. In 2013 the HOME budget was amended to provide funds to renovate Victory House, a Transitional Housing facility for single males.

The larger population of homeless in the City of Bethlehem does not meet HUD's definition of chronically homeless. Instead they are individuals or families who increasingly cannot find affordable housing or are evicted from their homes.

The City plans to continue to employ the resources of the CDBG program, the HOME program, the Workforce Investment Board, the Bethlehem Housing Authority, the Bethlehem Redevelopment Authority, the Northampton Department of Human Services, the Lehigh County Department of Aging and Adult Services, and a number of not-for-profit service providers to achieve its goals. The availability of adequate funding will determine the degree of success that is possible.

FY 2014 HOME funds were budgeted to assist Moravian HOUSE III to maintain 106 affordable rental units. The further use of HOME funds through Habitat for Humanity and the Alliance for Building Communities are also creating affordable home ownership and rental housing.

## **NA-45 Non-Homeless Special Needs Assessment - 91.205 (b,d)**

### **Introduction:**

Certain population groups require supportive services and/or supportive housing, either on a permanent basis, or on a temporary basis. Many special needs populations are very low-income households (below 50% of Median Family Income) because they are not able to work or can only work part-time. Special population groups include the frail elderly, the physically and developmentally disabled, severely mentally ill persons, persons with HIV/AIDS, and those with substance abuse issues. Many disabled individuals rely on Supplemental Security Income (SSI) for financial support. SSI provides income support to persons 65 years and over, the blind, and also the disabled.

Since so many special needs persons have limited incomes, finding affordable and accessible housing is often a serious challenge. Even when new affordable rental housing is developed, the rental rates for the housing units are often too high for many disabled persons.

One common concern among service providers and clients with special needs, is that more and larger housing units are needed to accommodate families taking care of the individuals with special needs. They suggest that many families would like to take care of their own family members with special needs, if supportive services, respite for caregivers and appropriate accommodations, such as barrier-free access, could be provided. Especially in the case for the physically disabled population and the population of persons with AIDS/HIV, much of the supportive housing that is available can only accommodate the individual with special needs, isolating him from the supportive environment of a family.

Another concern among clients and advocacy groups is that most housing programs/facilities fail to recognize the persons with special needs often have multiple special needs. For example, a significant percentage of persons with AIDS/HIV also have problems of substance abuse or mental illness. Most residential facilities are often targeted for single specific conditions, such as the mentally ill, the developmentally disabled or substance abusers.

### **Describe the characteristics of special needs populations in your community:**

#### **1. The Elderly and Frail Elderly**

The number of elderly persons (65+) in Bethlehem as of the 2008-2012 ACS census estimate was 11,253, 15.0% of the population. This percentage is above the norm for the US, but below the norm for PA. The percentage of Frail Elderly (75+) in Bethlehem is 6,141 (8.2%) as compared to the US figure of 5.9% and the PA figure of 7.7%. The Appendix of this Plan contains maps that show the percentages of elderly persons in the City by census tract. In general, the elderly reside in greater numbers in the North

side of the City. None of the Southside has a senior population that exceeds 11% of the Census Tract while on the Northside no Census Tracts have below 11% as elderly.

The frail elderly are defined as those persons 75 and over and requiring assistance to perform two of three basic functions (housekeeping, preparing meals, assistance with dressing). The National Institute on Aging predicts that 40% of those over 75 require assistance. The number and percentage of elderly and frail elderly is expected to grow as the 65 to 74 age cohort is now 5,112 or 6.8% of the population.

## **2. Mental Illness**

According to the March 2007 Affordable Housing Assessment, the mental health consumer populations in 2006 in Lehigh and Northampton Counties was 2,010 and 2,491 persons respectively.

Both Counties evaluate all consumers who have been hospitalized at the state hospital for two or more years to determine the least restrictive living arrangement that is appropriate. At the time of the Assessment Report Lehigh County had 68 consumers being evaluated and Northampton County 34. The process includes a consumer-to-consumer assessment which is completed by the Lehigh Valley Consumer/Family Satisfaction Team, a family-to-family assessment completed by the Lehigh Valley chapter of the National Association for the Mentally Ill, and a clinical assessment completed by state hospital and county staff.

## **3. Physically Disabled**

According to the 2008-2012 ACS Census estimates, there were 6,490 persons in Bethlehem between the ages of five and sixty-five that are considered Disabled & Non-Institutionalized. This figure includes those with mental and developmental disabilities , with an additional 3,647 over age 65.

## **4. Persons with Substance Abuse**

The National Institute of Alcohol Abuse and Alcoholism estimates that seventeen (17) percent of the male population has a drinking problem and that six (6) percent of women have this problem. These estimates mean that approximately 17,000 persons in the City are in need of supportive services for alcohol alone. While no similar statistics are available for other drug use, statistics from the County of Northampton Drug & Alcohol Annual Report 2005-2006, 386 Inpatient Funded Clients and 722 Outpatient Funded Clients were served between July 1, 2005 and June 30, 2006. If a prorated share of this total was assigned to the City of Bethlehem it would be approximately 117 persons.

## **5. Victims of Domestic Violence**

Domestic Violence services and housing in Bethlehem are provided by Turning Point of the Lehigh Valley (TPLV) with two domestic violence shelters. TPLV is a safe place where victims of domestic violence and their children can find refuge. Turning Point's mission is to work toward the elimination of domestic

violence; increase community awareness of the problem and empower victims by providing shelter and support services.

## **What are the housing and supportive service needs of these populations and how are these needs determined?**

**1. The Elderly and Frail Elderly:** To remain in their homes, home modifications are usually required. These changes create an improved living environment and allow them to remain in their homes. Other service needs include chore services and in-home medical services.

A significant portion of the elderly are low-income owner households who do not have the resources for maintenance or home modifications. The City's housing rehabilitation program provides improved living conditions and allow for accessibility modifications. There is a need to develop additional elderly housing.

**2. Mental Illness: Supportive Housing Needs.** *The following are based on the Health Choices Reinvestment Plans.*

The plan for Northampton County, includes: the development of the Moravians' Section 811 project; the Independent Living Project; an application for Mainstream Vouchers for persons with disabilities through the NCHA; exploration of partnerships to provide transitional housing; planning of shared housing programs; planning to explore project-based voucher program; support of Community Treatment Teams.

The plan for Lehigh County, includes: young adult CRR – 6-8 bed; two residential developments with a high level of staff component 24/7; two 6-unit apartment buildings to provide more peer-supported living environment with services

Overall there are adequate services for those with severe mental health problems provided through the County Departments of Human Services.

**3. Physically Disabled:** For home owners there is a need for home modifications. For renters, the most significant need is finding affordable and accessible housing. Housing advocates note that the disabled still face problems requesting reasonable modifications. Many disabled renters also require modifications and often must negotiate changes with landlords. While the Federal Fair Housing law requires that new construction or major renovations of any building with four or more units contain accessible units, there are exceptions.

A number of services are also provided to the physically disabled through the PA Department of Public Welfare.

**4. Persons with Substance Abuse:** Inpatient Services are provided through 18 providers for Adult Detox, Adult Short Term Rehab, Adult Dual Rehab (D&A, MH), Adult Long Term Rehab, Adult Halfway House, Women with Children, Adolescent Short Term and Adolescent Long Term.

Services for Outpatient Services are provided through 8 providers for Adult Outpatient, Adult Intensive Outpatient, Methadone Outpatient and Adolescent Outpatient.

Intervention and case management services are provided through the Lehigh Valley Intake Unit. Transitional Housing programs at Victory House are a valuable resource.

**5. Victims of Domestic Violence:** Turning Point provides the following housing and support services: Support Counseling Services: a 24-hour hotline; Counselors; Shelter Program: operates an emergency shelter for single women and women with children; Transitional Housing: Families may stay while working toward independent living. Services include casework, children's advocacy, support groups, life-skills development and referral to job opportunities and educational programs; Court Advocacy: Advocates explain the option of obtaining a Protection From Abuse order; Children's Programs: counseling and support groups to help children learn to cope.

**Discuss the size and characteristics of the population with HIV/AIDS and their families within the Eligible Metropolitan Statistical Area:**

The primary provider of housing and services to persons with AIDS is AIDSNET, a private, non-profit organization, which is one of seven federally-mandated HIV/AIDS coalitions in Pennsylvania. AIDSNET was founded on the premise that the best way to contain the HIV pandemic is through regional strategy. With an annual budget of approximately \$2 million, AIDSNET subcontracts with agencies throughout six counties, including Lehigh and Northampton. AIDSNET is responsible for the development of a comprehensive continuum of prevention and care services and acts as the fiscal agent for federal Title II of the Ryan White Care Act and Housing Opportunities for People with AIDS (HOPWA), State 656 and other HIV/AIDS-related funding. The organization's efforts are aimed at both stopping the spread of HIV infection and providing medical and social services to those who have been infected.

In their 2013-2014 Coalition Regional Services and strategic Plan, AIDSNET indicated that there are 2,722 persons with HIV the six county region of which 439 are in Northampton County. Other services provided but not specifically indicated above include Legal Services, Transportation and Mental Health Services. It should be noted that approximately 60% of those with HIV were minorities. Blacks with only 6% of the region's population represent 20% of the HIV population and Hispanics with 13% of the region's population represent 40% of the HIV population.

***Supportive Housing and Service Needs.*** Case Management is the entry point for all care services for persons with AIDS in Lehigh and Northampton Counties. The goals of Case Management are to 1) assess consumer care and service needs, 2) facilitate coordination of care and services received by each consumer with HIV; and 3) assist each consumer in obtaining required care and services. These goals are

achieved by providing education; creating connections between care seekers and care givers; and encouraging the use of the existing support system identified by the consumer. Care services must be accessed through an AIDSNET-funded case management agency. The case management agency that serve the City of Bethlehem is the AIDS Services Center at St. Luke's Hospital.

AIDSNET subcontracts for the provision of HIV/AIDS prevention services with the following agencies in Bethlehem: AIDS Services Center, American Red Cross, New Directions Treatment Services "Living Project"

According to AIDSNET housing services that it provides include Short Term Assistance with rent, mortgage payments and utilities, Tenant Based Rental Assistance and Permanent Housing Placement (a first months rent and security deposit program).

**Priority Need.** This population group is not ranked with respect to any priority for the next five years, given the availability of resources through existing programs. According to the case management agencies, the primary problem for persons with HIV/AIDS is poverty which effects their ability to secure affordable housing and access adequate transportation and health care services. Low incomes necessitates the use of food banks that often don't have fresh foods that are most important to individuals with HIV/AIDS.

Two types of housing assistance are available through AIDSNET, security deposit, rent and utilities to prevent homelessness and tenant based rental assistance.

### **Discussion:**

*An Affordable Housing Assessment of the Lehigh Valley in Pennsylvania* identified the following special needs housing facilities in Lehigh and Northampton Counties.

- Northampton County
- Personal Care Boarding Homes – 69 individuals; 13 individuals with enhanced services provided by the County  
Independent Living Apartments – 12 individuals; 10 apartment  
CCRs -43 individuals  
Community Treatment Teat (CTT) Flex funds rent subsidy – 77 individuals  
Supported Living – 30 individuals  
Section 811 project – joint partnership with the Bethlehem Moravians - 8 apartments  
Independent Living – 10
- Lehigh County
- Personal Care Boarding Homes/Assisted Living Facilities – 26 facilities with 1,895 beds; 12 beds with enhanced personal care specifically for persons with mental illness  
Nursing Homes: 16 facilities with 2,752 beds  
SBS Young Adult – 4 units  
Salisbury House (transitional for young adults) – 6 units  
Supported living (maximum care) – 11 units  
TLC Community Residential Residences (CCR)(maximum care)– 10 units  
TLC CRR (moderate care) – 28 units  
SBS Supportive Living – 60 units  
PATHY – 147 clients



## **NA-50 Non-Housing Community Development Needs – 91.215 (f)**

### **Describe the jurisdiction’s need for Public Facilities:**

The primary objectives of the City of Bethlehem’s non-housing community development activities are: 1) the provision of a suitable living environment and 2) the expansion of economic opportunity, for low and moderate income persons. These objectives include a wide range of programs and activities.

The City’s goals for maintaining and improving its community facilities include the following;

- Provide for Handicapped accessibility to all public facilities, including Town Hall, Main and Branch Libraries, City parks and recreation areas
- Provide high quality police, fire and emergency medical services, including the facilities from which they operate
- Provide enough attractive park land, improved trail corridors, and high-quality well-maintained recreation facilities to meet the needs of residents, students and visitors
- Provide assistance to quasi-public facilities that provide services to the low income community, such as, Valley Youth House and Boys & Girls Club

Annually the City examines the condition of public facilities to determine the short and long term needs. For the Community Development Program these efforts center around the various low and moderate income neighborhoods. Neighborhood park and playground renovations, expansion of playground facilities and improvements specific to handicapped accessibility at all public buildings and facilities are undertaken each year.

### **How were these needs determined?**

In addition to extensive reference to the City’s Comprehensive Plan, the Community Development needs and priorities were identified through the input of City Department Heads, the Mayor’s office, citizen participation, and requests and ideas from a wide range of service providers and public / quasi-public agencies. These inputs were provided in a series of meetings with the special subject groups, City Departments, and public hearings, described in the citizen participation section of this Plan. The City’s recent Comprehensive Plan was a significant asset in preparing this Consolidated Plan. The City’s Housing and Community Development Planner has been in touch with Committee participants, City officials and Department heads, forwarding program information to them prior to meetings and hearings and has collected written comments and suggestions from each.

### **Describe the jurisdiction’s need for Public Improvements:**

The City’s goals for maintaining and improving its public improvements/infrastructure include the following:

- Fund and implement capital improvements needed to the water supply and the wastewater treatment systems
- Provide quality fire and emergency medical facilities that primarily serve the low income neighborhoods
- Fund and implement right-of way improvements, including streets, curbs, sidewalks, street lighting and landscaping
- Preserve and strengthen the City's role as a major commercial, institutional and industrial job center in the Lehigh Valley
- Strengthen the City's role as a key destination for visitors, interested in cultural, historical and educational attractions
- Sustain a physical environment in and around the City's retail centers that projects vitality and encourages people to work, live and play in Bethlehem
- For purposes of this section of the Plan, Economic Development falls under Public Improvements. Over the past five-year cycle the City consolidated the three economic development programs in one program, the Bethlehem Small Business Loan Program, and contracted with Rising Tide Community Loan Fund to administer the activity. Based on the programs success the City will continue the program which has a primary goal of creating jobs for low income residents through business expansion or new business development. The City also provides funding to Community Action Development Corporation of Bethlehem to provide entrepreneurial programs and technical assistance to local small businesses

### **How were these needs determined?**

In addition to that stated above, the City solicited input through the creation of a series of questions designed specifically to address the questions posed in the 2015-2019 Consolidated Plan and 2015 Annual Action Plan. Responses to this survey were solicited from organizations invited to participate in the various focus groups; Shelter and Transitional Housing, Housing Development, Special Needs and Neighborhood Organizations. Questions were also developed and sent to various City Departments; Public Works, Parks and Recreation, Police, and Fire. All participants were asked about possible short and long term needs, including non-housing community development. The City has also requested applications from City Departments and non-profit organizations for 2015 projects to be funded from the City of Bethlehem's FY 2015 CDBG Entitlement Program. Through this process, City Departments, neighborhood organizations and non-profit housing and social service providers indicated what projects were to be prioritized in terms of use of funds. The City has considered the many and varied needs, and the funding requested and applied the project selection process to evaluate needs and requests in light of the overall objectives.

As a result of community development requirements, the City has concentrated its Public Improvement attention in low income neighborhoods, primarily the Southside and designated neighborhoods on the Northside and Westside. These improvements, on an ongoing basis, include streets, sewer, water, storm drainage and bridge reconstruction. Engineering design for these activities is generally funded each year. The construction of curb cuts at intersections throughout the City are constructed or reconstructed

with CDBG funds each five year cycle to guarantee ADA compliance and City wide accessibility for the elderly and physically disabled residents.

### **Describe the jurisdiction's need for Public Services:**

The City's goals for maintaining and improving its public services include the following;

- Provide high quality police, fire and emergency medical services, including the facilities from which they operate
- Maintain a comprehensive selection of recreation programs that serve a wide variety of interests and abilities, including sports, social, creative and instructional programs
- Provide assistance to small and medium size businesses to encourage expansion and increase employment for low and moderate income persons.

As a result of existing services (detailed below), the City has concentrated its Public Service attention to a narrow set of objectives, primarily public safety in low income neighborhoods and programs for low income youth, senior and families. Public services include Community Policing, Drug Surveillance (in low income neighborhoods), the Health Bureau's dental program, the youth programs of Embrace Your Dreams and the senior programs of ShareCare.

### **How were these needs determined?**

As stated above, the City solicited input through the creation of a series of questions designed specifically to address the questions posed in the 2015-2019 Consolidated Plan and 2015 Annual Action Plan. Responses to this survey were solicited from organizations invited to participate in the various focus groups, including Special Needs and Neighborhood Organizations. All participants were asked about possible short and long term non- housing community development needs. The City has also requested applications from City Departments and non-profit organizations for 2015 projects to be funded from the FY 2015 CDBG Entitlement Program. Neighborhood organizations and non-profit social service providers indicated what projects were to be prioritized in terms of use of funds. As with the above, the City has considered the many and varied needs, and the funding requested in light of the overall objectives.

Presently the vast majority of Public Services are provided by the Northampton County and Lehigh County Departments of Human Services, local non-profits and faith based organizations.

The County Departments of Human Services provide a wide variety of public services, including:

- Children, Youth and Families – Adoption Placement; Counseling; Day Care; Day Treatment; Foster Home Care; Residential Care; Group Home Care; Information and Referral; Protective

- Services-Child Abuse & General; Service/Case Management; Shelter Care; Independent Living Arrangements; Life Skills Education; Court-ordered Custody Evaluations & Supervised Visits
- Area Agency on Aging – Management of Individual’s Care; Attendant Care; Recreational and social activities; Counseling; Housekeeping; Homemaker Services; Respite Care Services; Congregate and In-home Nutritional Programs; Adult Day Care; Home Health Care; Legal Assistance; Protective Services; Transportation; Health Promotion Programs; Health Insurance Counseling
  - Mental Health – Emergency/Crisis Intervention; Community & Crisis Residential, Community Employment; Training and Social Rehabilitation; Service and Intensive Case Management; Day Care; Family Support; Housing Support; Adult Development Training
  - Mental Retardation – Adult Development; Vocational Rehabilitation; Community and Supported Employment; Residential, Family Support and Family Driven Support Services, Early Intervention; Case Management and Support; Training and Social Rehabilitation
  - Drug and Alcohol – Prevention and Education; Detoxification; Counseling; Rehabilitation; Temporary Housing; Case Management; Intervention/Treatment
  - Human Services Grants – Medical Assistance Transportation; Food Purchase and Emergency Food Assistance; Emergency Shelter; Temporary and Permanent Housing; Subsidized Day Care
  - County Grant to Agencies – Visiting Nurses; Vision Impaired Aid; Children Services; Homemaker Services; Transportation for Persons with Disabilities; Housing for Abused Spouses
  - Health Choices – Inpatient, Outpatient and Non-Hospital D&A; Outpatient Psychiatric; Behavioral Health Residential Services; Residential Treatment Facilities; Ancillary and Community Support; Other Medical Services
  - The Northampton County Nursing Home : Gracedale

# Housing Market Analysis

## MA-05 Overview

### Housing Market Analysis Overview:

The City of Bethlehem is a healthy and vibrant urban center that continues to reinvent itself with the changing times. As of the 2011-2013 American Community Survey 3-Year Estimate, the population in the City of Bethlehem was 75,041, up 5% from 2000 Census estimate of 71,329. The racial makeup of the City is approximately 64.5% White and 25.3% Latino with smaller percentages of the population reported as Black (5.1%), Asian (2.5%) and Two or more races (2.4%).

The housing market in the City of Bethlehem is marked with healthy demand but with an aging housing stock. Currently there are approximately 31,601 housing units according to the 2013 American Community Survey 1-Year estimates. Of those units approximately 92.8% are occupied and 7.2% are vacant. The vacancy rate is slightly up since 2010 from 5.9%. The housing stock in Bethlehem is older compared to much of the county. Nearly 31.7% of the housing units were constructed prior to 1939, 52.9% of the housing stock was constructed between 1940 and 1979, and the remaining 15.3% was constructed after 1980. Only 6.3% was constructed in the last 14 years highlighting the historic nature of the majority of the housing units in Bethlehem.

As a result of the older housing stock, maintaining the units in good repair is an ongoing effort for the City of Bethlehem especially since the approximately 43.6% of the units are renter occupied and 56.4% of the units are owner occupied. The homeownership rates are lower in the City of Bethlehem compared to the county. However, on a positive note the homeownership rate in the City of Bethlehem is up compared to the 2010 levels which had a homeownership rate of 53.6% and a renter occupied rate of 46.4%.

The urban and historic nature of Bethlehem lends itself to a greater number of attached units compared to its suburban counterparts. In 2013, the number of 1 unit detached units made up only 41.3% of the total housing stock. Nearly 29% of the units were 1 unit attached units and the remaining units ranged from 2 units to 20 units or more.

The nature of the population in Bethlehem is quite transient. Approximately 34.7% of the households moved in in 2010 or later according to the 2013 American Community Survey. Additionally, 31% of households moved in after 2000. The number of households that have been lifelong residents of Bethlehem is significantly smaller with only 20% of the population moving in prior to 1980.

The number of household living at or below poverty level is significant in the City of Bethlehem. The 2011-2013 American Community Survey reports that 15.9% of families are living at or below poverty level. The data also reports that approximately 30% of households earn less than \$24,999 while the next

25% of households earn between \$25,000 and \$49,999 followed by 20% earning between \$50,000 and \$74,999. Approximately 21% of the population earn between \$75,000 and \$149,999, and only 5% of the households earn greater than \$150,000 according to the 2013 American Community Survey.

According to the 2013 American Community Survey, approximately 32.4% of owner occupied housing units pay greater than 35% of households income on monthly home ownership costs also known as SMOCAPI "Selected Monthly Owner Costs as a percentage of Household Income". Renters are suffering a greater burden with nearly 45.8% of renter households paying more than 35% of household income on Gross Rent or GRAPI, "Gross Rent As a Percentage of Household Income".

The following topics are covered in the Market Analysis section: Public and Assisted Housing, Housing to Address Homelessness, Special Needs Housing and Housing for the Elderly, Supportive Housing, Housing for the Mentally Ill, Disabled, and Persons with Substance Abuse, housing for Persons with HIV/AIDS and Victims of Domestic Violence.

## MA-10 Number of Housing Units – 91.210(a)&(b)(2)

### Introduction

The housing stock in the City of Bethlehem is significantly older compared to its suburban counterparts, and the housing stock is made up of a greater number of attached units compared to single family detached units as well as smaller dwellings with fewer rooms and bedrooms. A significant amount of resources are necessary to ensure that enough units are available for larger households and that units are maintained to ensure quality and safe units are available.

The renter occupied units tend to be smaller compared to the owner occupied units, offering fewer bedrooms and less space to tenants. For example, the number of renter occupied 1 bedroom units made up 33% of the inventory, while the owner occupied counterpart only comprised 2% of the inventory. The trend continues for two and three or more bedroom units. Nearly 81% of the owner occupied units have three or more bedrooms, while only 28% of the renter occupied units have three or more bedrooms. Addressing the need for larger rental units is an ongoing issue and concern for the City of Bethlehem.

### All residential properties by number of units

Property Type	Number	%
1-unit detached structure	11,476	37%
1-unit, attached structure	9,349	30%
2-4 units	4,084	13%
5-19 units	3,831	12%
20 or more units	2,524	8%
Mobile Home, boat, RV, van, etc	26	0%
<b>Total</b>	<b>31,290</b>	<b>100%</b>

Table 27 – Residential Properties by Unit Number

Data Source: 2007-2011 ACS

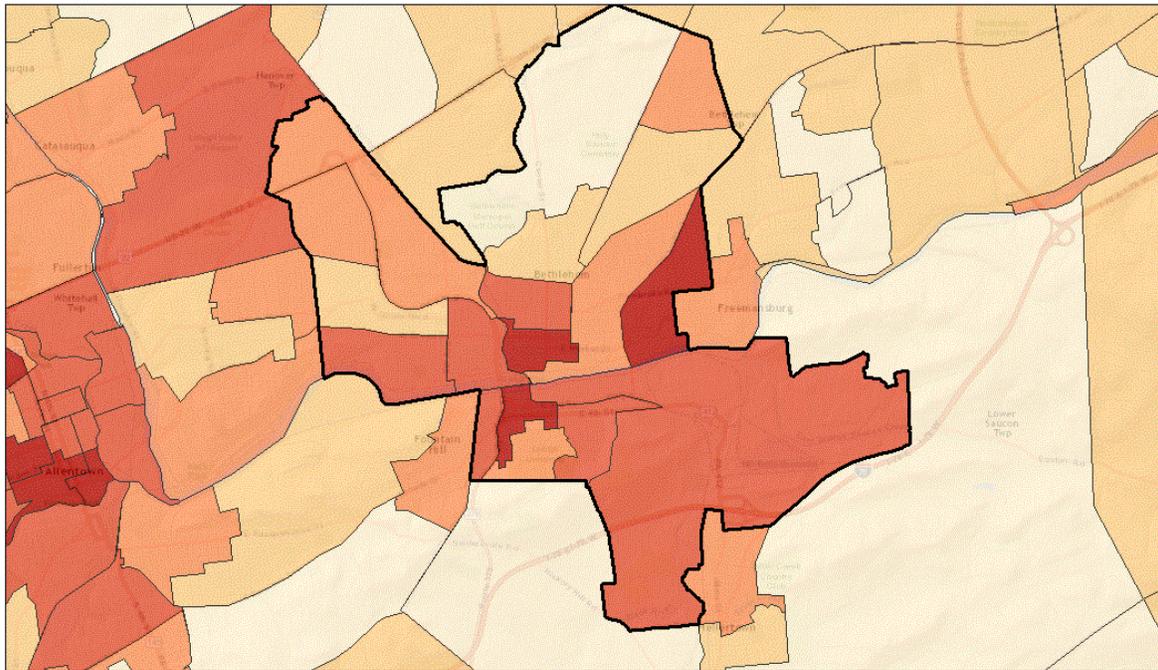
### Unit Size by Tenure

	Owners		Renters	
	Number	%	Number	%
No bedroom	0	0%	451	3%
1 bedroom	268	2%	4,526	34%
2 bedrooms	2,840	18%	4,836	36%
3 or more bedrooms	12,790	80%	3,615	27%
<b>Total</b>	<b>15,898</b>	<b>100%</b>	<b>13,428</b>	<b>100%</b>

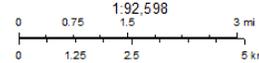
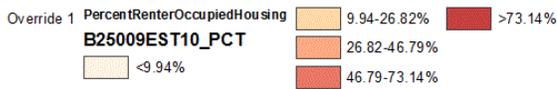
Table 28 – Unit Size by Tenure

Data Source: 2007-2011 ACS

**% Renter-occupied Housing - Consolidated Plan and Continuum of Care Planning Tool**



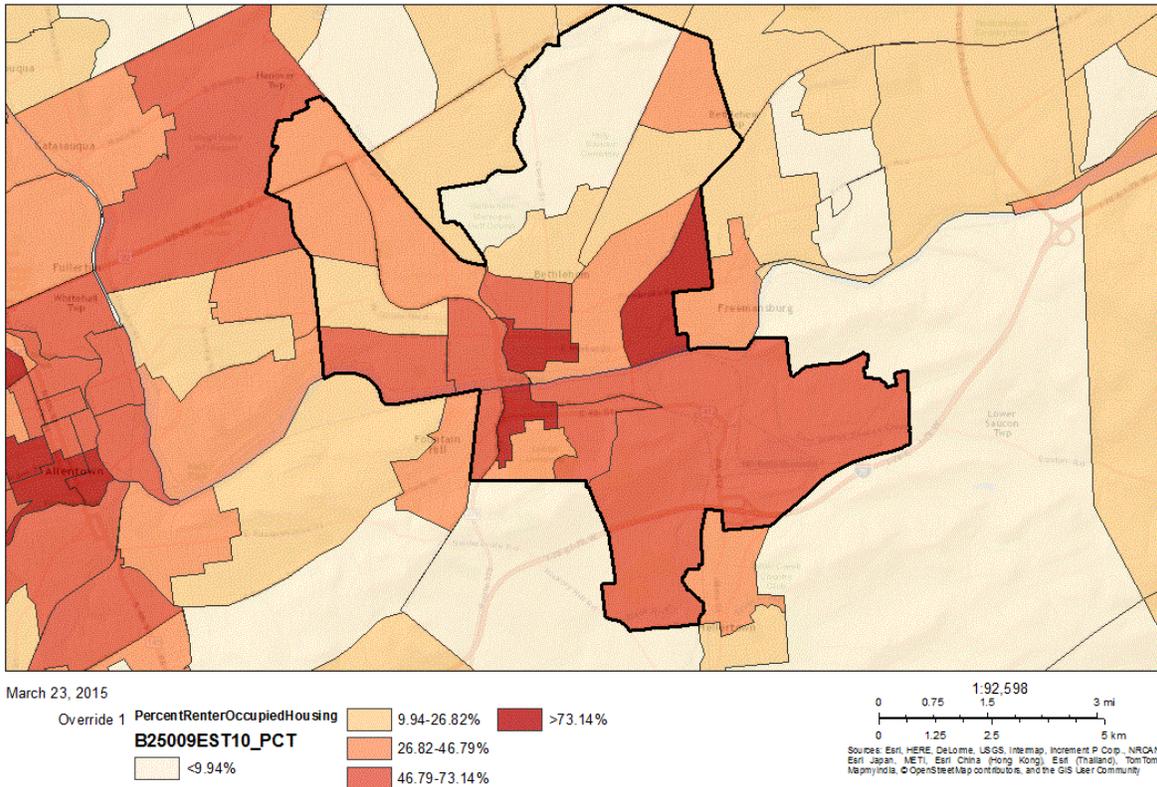
March 23, 2015



Source: Esri, HERE, DeLorme, USGS, Intermap, increment P. Corp., NRCAN, Esri, Japan, METI, Esri, China, Hong Kong, Esri, Thailand, TomTom, MapmyIndia, © OpenStreetMap contributors, and the GIS User Community

**% Owner-occupied Housing - Consolidated Plan and Continuum of Care Planning Tool**

**% Renter-occupied Housing - Consolidated Plan and Continuum of Care Planning Tool**



**% Renter-occupied Housing - Consolidated Plan and Continuum of Care Planning Tool**

**Describe the number and targeting (income level/type of family served) of units assisted with federal, state, and local programs.**

The Bethlehem Housing Authority (BHA) owns and manages a total of 1,454 public housing units at 11 sites. Additionally, the Authority administers 497 Section 8 vouchers within the City. The BHA report states that the public housing vacancy rate is very low and the waiting list for both public and Section 8 housing ranges from approximately 14 to 30 months. The vast majority of these households are considered extremely low income, that is, having an income below 30% of the area median income. These facts demonstrate a considerable demand for low to moderate income housing in the community.

Housing units are aimed at individuals earning primarily 30% or less than MFI in the City. These individuals are concentrated primarily in the Southside Neighborhoods of the City and in certain areas of the north and west side. Low income families are predominately White and Hispanic.

**Provide an assessment of units expected to be lost from the affordable housing inventory for any reason, such as expiration of Section 8 contracts.**

Currently there are not any units set to expire this year under the Section 8 plan.

**Does the availability of housing units meet the needs of the population?**

Currently half of the households in the City of Bethlehem earn less than 50% of the City’s median household income of \$44,691, however approximately 3,935 renter occupied units and 1,055 owner occupied units are affordable to households earning approximately 50% of the HUD Area Median Family Income highlighting a shortage in the number of affordable units in the City of Bethlehem. In addition, currently there is a 6.3% vacancy rate in the City of Bethlehem, highlighting a tight correlation of supply and demand in the housing market.

**Describe the need for specific types of housing:**

Given population trends in the City and regionally, there are key cohorts of the population that should be targeted for new housing development. They include senior citizens, low/moderate income workers, and students/young adults. As noted in Section MA-05, the percentage of senior and elderly residents in Bethlehem is growing, as it is nationally. The demand for senior housing of various types, including assisted living facilities and in-house accommodations is likely to be an in-demand component of the future housing market. With the influx of workers, in the casino, hospitality and entertainment industries, there is a growing need for workforce housing, which would most likely be accommodated as high density rental housing. This is the type of housing envisioned by projects defined in the City’s Eastern Gateway Plan and neighborhood plans. The same applies for students and young adults whose housing needs can be addressed in partnership with the major educational institutions present in the City – Moravian College, the Northampton Community College, and Lehigh University.

**Discussion**

No further discussion is necessary.

## MA-15 Housing Market Analysis: Cost of Housing - 91.210(a)

### Introduction

The renters have a greater cost of housing burden compared to owners. For example, approximately 15,987 households, or 50% of households earn less than median household income according to the 2013 American Community Survey 1-Year Estimate data. However, only 3,935 rental units and 1,055 owner-occupied units are available in the City of Bethlehem. As stated in MA-05, The number of household living at or below poverty level is significant in the City of Bethlehem. The 2011-2013 American Community Survey 3-Year Estimate reports that 15.9% of families are living at or below poverty level. The data also reports that approximately 30% of households earn less than \$24,999 while the next 25% of households earn between \$25,000 and \$49,999 followed by 20% earning between \$50,000 and \$74,999. Approximately 21% of the population earn between \$75,000 and \$149,999, and only 5% of the households earn greater than \$150,000 according to the 2013 American Community Survey.

According to the 2013 American Community Survey, approximately 32.4% of owner occupied housing units pay greater than 35% of households income on monthly home ownership costs also known as SMOCAPI "Selected Monthly Owner Costs as a percentage of Household Income". Renters are suffering a greater burden with nearly 45.8% of renter households paying more than 35% of household income on Gross Rent or GRAPI, "Gross Rent As a Percentage of Household Income".

### Cost of Housing

	Base Year: 2000	Most Recent Year: 2011	% Change
Median Home Value	97,100	178,500	84%
Median Contract Rent	495	747	51%

Table 29 – Cost of Housing

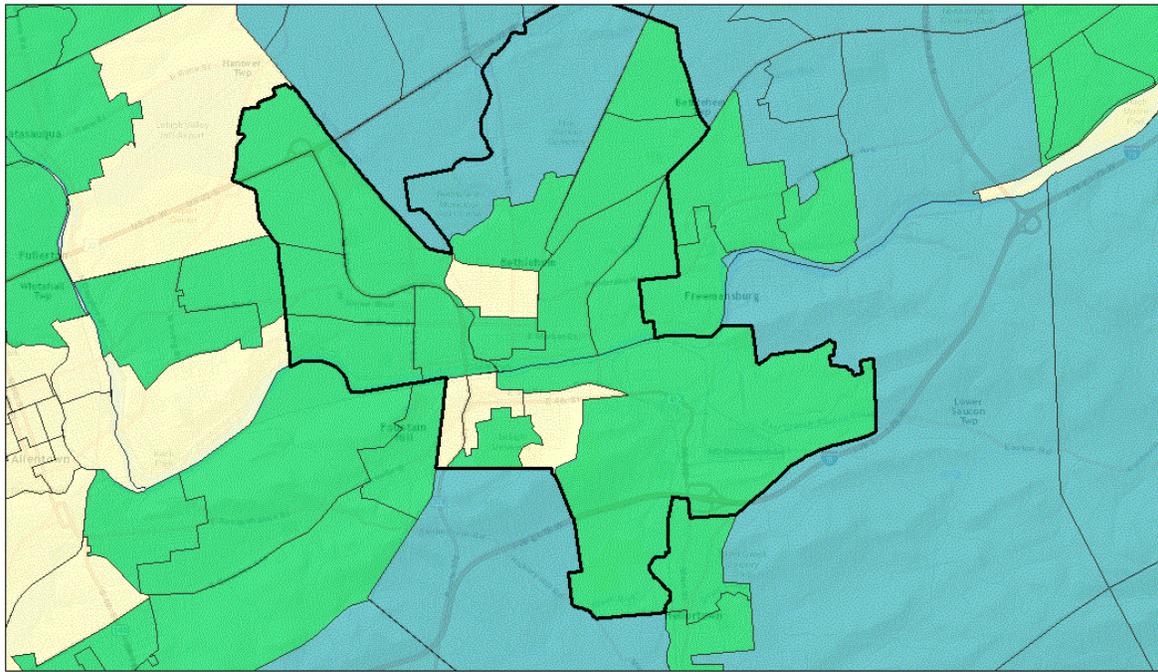
Data Source: 2000 Census (Base Year), 2007-2011 ACS (Most Recent Year)

Rent Paid	Number	%
Less than \$500	3,399	25.3%
\$500-999	7,637	56.9%
\$1,000-1,499	1,934	14.4%
\$1,500-1,999	344	2.6%
\$2,000 or more	114	0.9%
<b>Total</b>	<b>13,428</b>	<b>100.0%</b>

Table 30 - Rent Paid

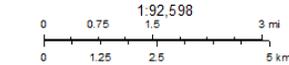
Data Source: 2007-2011 ACS

Median Home Value - Consolidated Plan and Continuum of Care Planning Tool



March 23, 2015

Override 1 MedianHomeValue  
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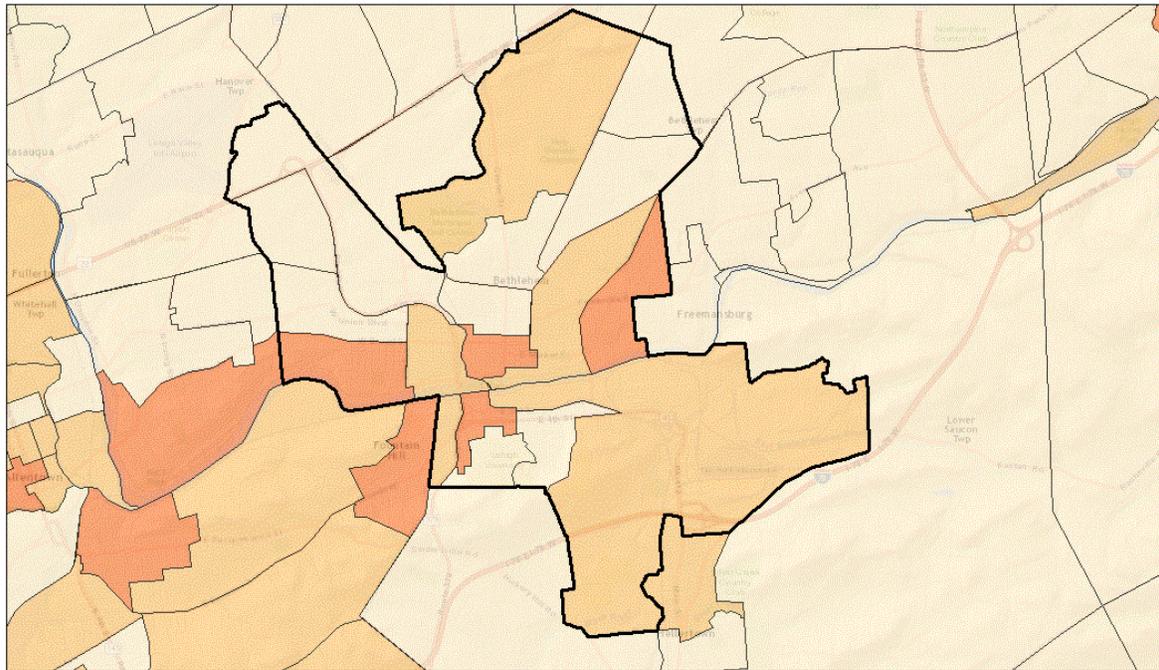


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 Sources: Esri, HERE, DeLorme, USGS, Intermap, increment P. Corp., NRCAN, Esri Japan, METI, Esri China (Hong Kong), Esri (Thailand), TomTom, MapmyIndia, © OpenStreetMap contributors, and the GIS User Community

Median Home Value - Consolidated Plan and Continuum of Care Planning Tool



Rental Units Affordable to 30% HAMFI Households - Consolidated Plan and Continuum of Care Planning Tool



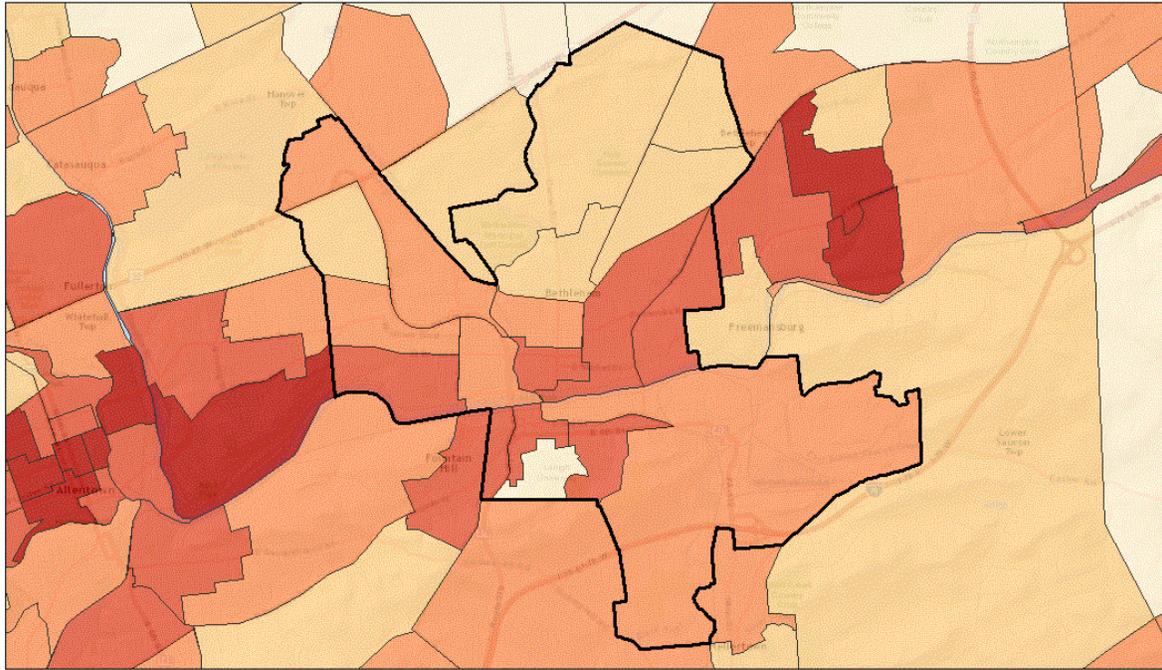
March 23, 2015

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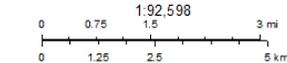
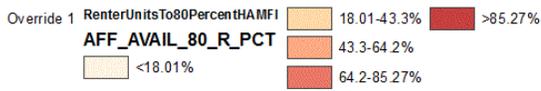
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 Sources: Esri, HERE, DeLorme, USGS, Intermap, increment P. Corp., NRCAN, Esri, Japan, METI, Esri, China, Hong Kong, Esri, Thailand, TomTom, MapmyIndia, © OpenStreetMap contributors, and the GIS User Community

Rental Units Affordable to 30% HAMFI Households - Consolidated Plan and Continuum of Care Planning Tool

Rental Units Affordable to 80% HAMFI Households - Consolidated Plan and Continuum of Care Planning Tool



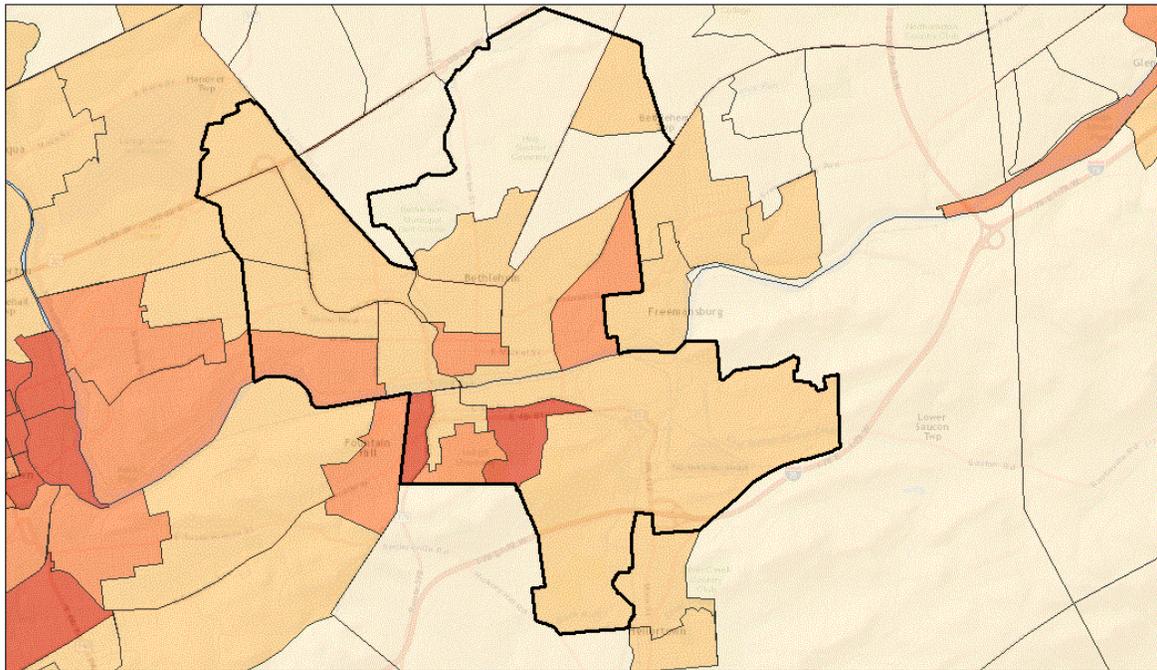
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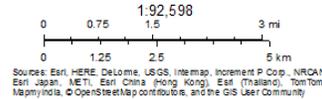
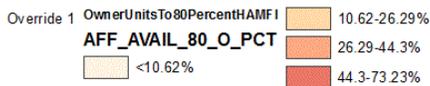
Sources: Esri, HERE, DeLorme, USGS, Intermap, increment P. Corp., NRCAN, Esri, Japan, METI, Esri, China, Hong Kong, Esri, Thailand, TomTom, MapmyIndia, © OpenStreetMap contributors, and the GIS User Community

Rental Units Affordable to 80% HAMFI Households - Consolidated Plan and Continuum of Care Planning Tool

Owner Units Affordable to 80% HAMFI Households - Consolidated Plan and Continuum of Care Planning Tool



March 23, 2015



**Owner Units Affordable to 80% HAMFI Households - Consolidated Plan and Continuum of Care Planning Tool**

**Monthly Rent**

Monthly Rent (\$)	Efficiency (no bedroom)	1 Bedroom	2 Bedroom	3 Bedroom	4 Bedroom
Fair Market Rent	631	724	915	1,145	1,299
High HOME Rent	631	724	915	1,145	1,299
Low HOME Rent	631	688	825	953	1,063

**Table 32 – Monthly Rent**

Data Source: HUD FMR and HOME Rents

**Is there sufficient housing for households at all income levels?**

The vacancy rate for HOME affordable rate households in Bethlehem is 2% indicating that there is certainly a need for additional affordable units in Bethlehem. In addition currently there is a waiting list that ranged from 14 to 30 months long in the City of Bethlehem indicating strong demand for affordable units.

**How is affordability of housing likely to change considering changes to home values and/or rents?**

Home values in Bethlehem increased 81% from 2000 to 2010, while contract rent increased 42% over the same period. The appreciation in home values is not consistent with the increase in income especially those that fall within the 30% of HAMFI and 50% of HAMFI levels.

**How do HOME rents / Fair Market Rent compare to Area Median Rent? How might this impact your strategy to produce or preserve affordable housing?**

According to the table above the Fair Market Rent and the High HOME rents are the same for all units, while the Low HOME Rents are lower for units of all bedroom sizes.

**Discussion**

No further discussion is necessary

## MA-20 Housing Market Analysis: Condition of Housing – 91.210(a)

### Introduction

Approximately 82% of the housing in the City of Bethlehem was constructed prior to 1979, as such, a significant number of units are in need of repair and present a lead based paint threat. As such, the following data suggests that the owner occupied units are in better repair and present less lead based paint hazards compared to the renter occupied units in percentage terms. However in real numbers the threat of lead based paint and housing with at least one condition is equally as significant among both types of housing in the City of Bethlehem.

### Definitions

Units are in substandard condition when, while they may be structurally sound, they do not provide safe and adequate shelter, and in their present condition endanger the health, safety, or well-being of the occupants. Such housing has one or more defects, or a combination of potential defects in sufficient number or extent to require considerable repair or rebuilding, or is of inadequate original construction.

To be defined as substandard condition but suitable for rehabilitation, the estimated cost of the rehabilitation should normally not be more than 25 percent of the value of the property (including land) after rehabilitation. The rehabilitation should be of such scope that, when completed, all the components in the house are operable and should not be anticipated to require any work or major expense over and above normal maintenance for the first one-fourth to one-third of the mortgage term.

### Condition of Units

Condition of Units	Owner-Occupied		Renter-Occupied	
	Number	%	Number	%
With one selected Condition	4,367	27%	6,145	46%
With two selected Conditions	102	1%	311	2%
With three selected Conditions	33	0%	135	1%
With four selected Conditions	0	0%	0	0%
No selected Conditions	11,396	72%	6,837	51%
<b>Total</b>	<b>15,898</b>	<b>100%</b>	<b>13,428</b>	<b>100%</b>

Table 33 - Condition of Units

Data Source: 2007-2011 ACS

### Year Unit Built

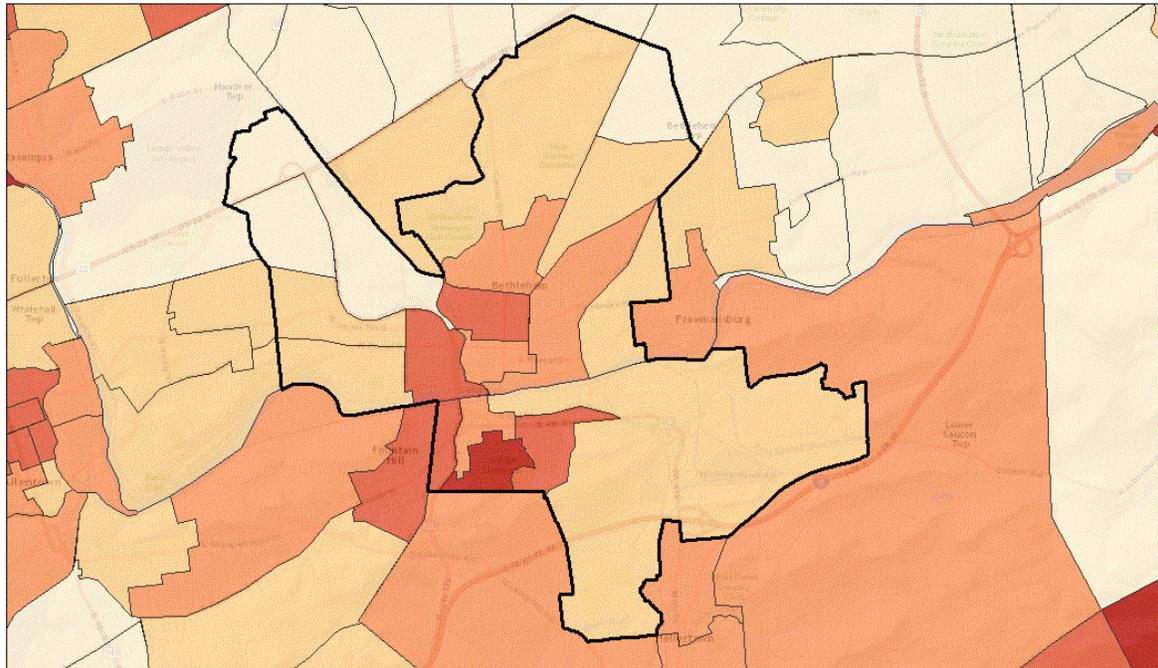
Year Unit Built	Owner-Occupied		Renter-Occupied	
	Number	%	Number	%
2000 or later	424	3%	1,290	10%
1980-1999	1,665	10%	2,158	16%

Year Unit Built	Owner-Occupied		Renter-Occupied	
	Number	%	Number	%
1950-1979	6,459	41%	5,246	39%
Before 1950	7,350	46%	4,734	35%
<b>Total</b>	<b>15,898</b>	<b>100%</b>	<b>13,428</b>	<b>100%</b>

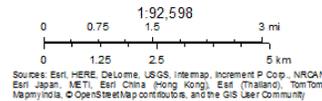
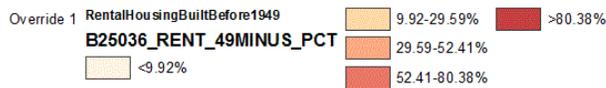
**Table 34 – Year Unit Built**

Data Source: 2007-2011 CHAS

**Pre-1949 Rental Units - Consolidated Plan and Continuum of Care Planning Tool**



March 23, 2015



**Pre-1949 Rental Units - Consolidated Plan and Continuum of Care Planning Tool**

**Risk of Lead-Based Paint Hazard**

Risk of Lead-Based Paint Hazard	Owner-Occupied		Renter-Occupied	
	Number	%	Number	%
Total Number of Units Built Before 1980	13,809	87%	9,980	74%
Housing Units build before 1980 with children present	225	1%	810	6%

**Table 35 – Risk of Lead-Based Paint**

Data Source: 2007-2011 ACS (Total Units) 2007-2011 CHAS (Units with Children present)

## Vacant Units

	Suitable for Rehabilitation	Not Suitable for Rehabilitation	Total
Vacant Units	0	0	0
Abandoned Vacant Units	0	0	0
REO Properties	0	0	0
Abandoned REO Properties	0	0	0

**Table 36 - Vacant Units**

Data Source: 2005-2009 CHAS

## Need for Owner and Rental Rehabilitation

Currently the vacancy rate in Bethlehem is 1.1% for owner occupied units and 4.4% for renter occupied units according to the 2008-2012 American Community Survey 5 Year estimates. There is a great need to rehabilitate both renter occupied units and owner occupied units as a result of the aging housing stock on Bethlehem. There is in fact a higher vacancy rate among renter occupied units indicating a slightly greater need to rehabilitated renter occupied units in the City. Approximately 89% of owner occupied units and 73% of the renter occupied units were constructed prior to 1980 which lends itself to a greater need for rehabilitation and continued housing maintenance. Bethlehem currently has a program to rehabilitate owner occupied units, as such, there is a slightly greater need to rehabilitate renter occupied units.

## Estimated Number of Housing Units Occupied by Low or Moderate Income Families with LBP Hazards

Refer to Lead-Based Paint Hazards narratives in SP-65

## Discussion

As the data indicates, the housing stock in the city of Bethlehem is quite old compared to the general housing throughout the United States and especially the suburbs. In the City of Bethlehem approximately 81% of the housing stock was constructed prior to 1979 with only 18% of the total housing stock constructed in the last 35 years. As such both the owner occupied and renter occupied units have a significant number of units with at least one condition. Overall approximately 37% of the total units have at least one condition. The renter occupied units have a greater percentage of units needing repair, reporting approximately 48% of the units with at least one condition while 28% of owner occupied units reported at least one condition. The age of the housing stock also has a significant impact on the number of housing units that have a lead based paint threat.

## MA-25 Public and Assisted Housing – 91.210(b)

### Introduction

The Bethlehem Housing Authority conducted the Public Housing Assessment System (PHAS) Score Report for Interim Rule on March 6, 2014. PHAS Indicators include Physical, Financial and Capital Fund scores. The Authority reported a PHAS Total Score of 93 out of 100 indicating a High Performer.

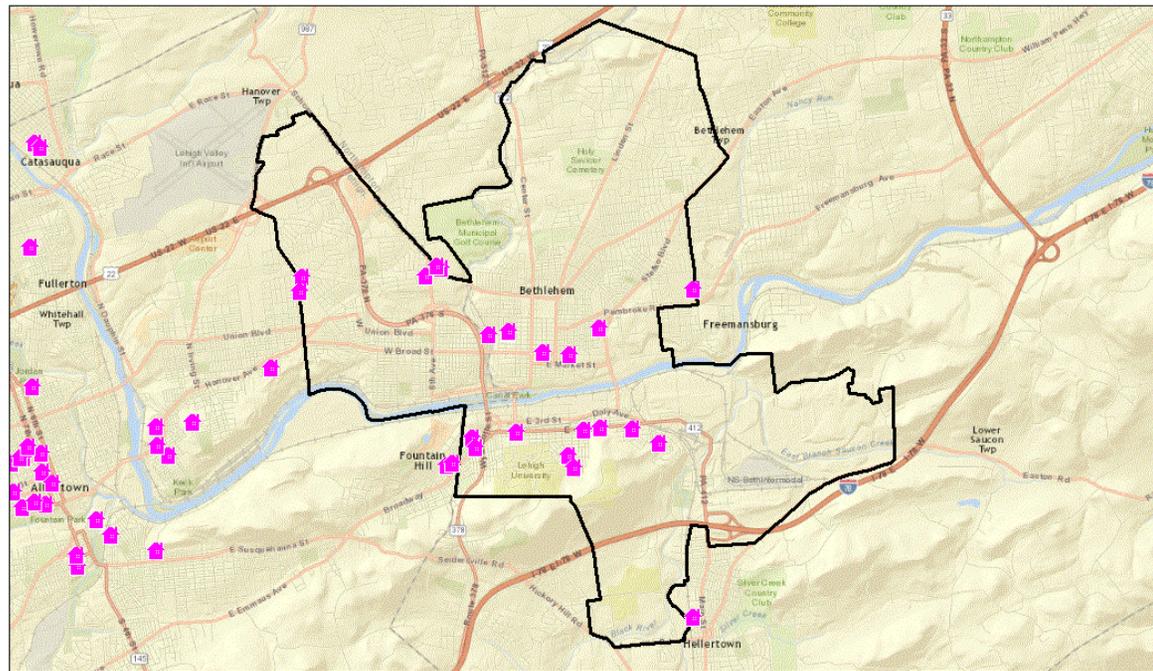
### Totals Number of Units

	Program Type									
	Certificate	Mod-Rehab	Public Housing	Vouchers						
				Total	Project -based	Tenant -based	Special Purpose Voucher			
							Veterans Affairs Supportive Housing	Family Unification Program	Disabled *	
# of units vouchers available			1,454	497				0	0	0
# of accessible units										
<b>*includes Non-Elderly Disabled, Mainstream One-Year, Mainstream Five-year, and Nursing Home Transition</b>										

**Table 37 – Total Number of Units by Program Type**

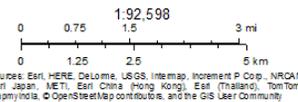
Data Source: PIC (PIH Information Center)

## LIHTC Properties - Consolidated Plan and Continuum of Care Planning Tool



March 23, 2015

 LIHTC Property  
 Override 1



### LIHTC Properties - Consolidated Plan and Continuum of Care Planning Tool

**Describe the supply of public housing developments:**

**Describe the number and physical condition of public housing units in the jurisdiction, including those that are participating in an approved Public Housing Agency Plan:**

- Bartholomew House with 65 elderly units, including 4 accessible units.
- Fairmount with 120 family general units, including 6 accessible units

Consolidated Plan

BETHLEHEM

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- Litzenberger House with 101 elderly units, including 5 accessible units
- Lynfield I & II with 197 family general units & 3 elderly units, including 10 accessible units
- Marvine with 389 family general units, including 18 accessible units
- Monocacy Tower with 148 total elderly units, including 8 accessible units
- Pembroke with 196 family general units, including 10 accessible units
- Pfeifle Homes with 50 elderly units, including 3 accessible units
- Bodder House with 61 elderly units, including 4 accessible units
- Parkridge with 100 family general units, including 5 accessible units
- Bayard Homes with 20 elderly units, including 3 accessible units

According to the documentation submitted by the Bethlehem Housing Authority eight (8) of the eleven (11) public housing developments are considered in Good Condition with “No Action Needed” The remaining three (3) developments; Pembroke, Fairmount and Lynfield are in Fair Condition in need of “Minor Rehab”.

## Public Housing Condition

Public Housing Development	Average Inspection Score
Bartholomew House - APM #4	76
Fairmount Homes - AMP #1	69
Litzenberger House - APM #4	76
Lynfield Homes - AMP #3	80
Marvine - AMP #2	90
Monocacy Tower - APM #4	76
Pembroke - AMP #1	69
Pfeifle Homes - AMP #1	69
Bodder House - APM #4	76
Parkridge - AMP #3	80
Bayard Homes - AMP #5	98

**Table 38 - Public Housing Condition**

### Describe the restoration and revitalization needs of public housing units in the jurisdiction:

The most recent Housing Authority Plan identifies the following improvements to be undertaken in FY 2014. These represent the continued effort to properly maintain the Public Housing stock.

According to the Streamlined Annual PHA Plan for the Bethlehem Housing Authority there is a need to address seven (7) of the eleven housing complexes. No documentation is available beyond 2014 at this time.

**Marvine** - Renovate kitchens and baths; Install windows and sills; Renovate living and bedrooms; Replace entry and storm doors (44 apartments); Upgrade building exteriors for 74 unit building. Working on final phase of 44 apartments, Completion expected by February 2016.

**Monocacy** - Regrade bank at Old York Road

**Fairmount** - Repave parking lots; Upgrade building exteriors for 24 buildings

**Lynfield I** - Renovate kitchens and baths; Replace entry doors; Install wood baseboards; Replace flooring (100 apartments)

**Lynfield II** - Renovate kitchens and baths; Replace entry doors; Install wood baseboards; Replace flooring (97 apartments)

**Parkridge** - Renovate kitchens and baths; Install wood baseboards (100 apartments)

**Litzenberger** - Replace sidewalks

The Housing Authority's new Plan is being prepared but is not due to HUD until January 2015 and no new documentation is available

**Describe the public housing agency's strategy for improving the living environment of low- and moderate-income families residing in public housing:**

The Bethlehem Housing Authority, annually assesses the needs of each of the eleven public housing developments to determine renovation needs. Several developments have Resident Councils that participate in the Housing Authority's Resident Advisory Board which makes recommendations for management and physical improvements.

**Discussion:**

Corrections to Table 11 above provided by the Bethlehem Housing Authority include the addition of 76 units under accessible units of Public Housing and 13 units of vouchers available under Special Purpose Vouchers / Veterans affairs Supportive Housing.

## MA-30 Homeless Facilities and Services – 91.210(c)

### Introduction

The City of Bethlehem is part of the Lehigh Valley Regional Homeless Advisory Board (LV RHAB), which is the regional organization within the Pennsylvania Eastern Continuum of Care Collaborative. Agencies seeking funding through McKinney-Vento programs, including Supportive Housing Programs, Shelter Plus Care, etc. must be part of a cooperative effort within their communities. The Continuum of Care Plan includes the details on services and facilities available to the homeless throughout the region.

With the assistance of the Lehigh Valley Regional Homeless Advisory Board (LV RHAB), the facilities and services specific to the City of Bethlehem have been identified. The facilities include emergency shelters, transitional housing, and permanent housing. Services include prevention activities, outreach, and emergency supportive services.

**SEE DETAILED LIST OF EMERGENCY SHELTERS, TRANSITIONAL HOUSING AND PERMANENT HOUSING BELOW**

### Facilities and Housing Targeted to Homeless Households

	Emergency Shelter Beds		Transitional Housing Beds	Permanent Supportive Housing Beds	
	Year Round Beds (Current & New)	Voucher / Seasonal / Overflow Beds	Current & New	Current & New	Under Development
Households with Adult(s) and Child(ren)	28	0	111	5	0
Households with Only Adults	22	0	16	8	0
Chronically Homeless Households	0	0	0	23	0
Veterans	18	0	10	0	0
Unaccompanied Youth	12	0	0	0	0

**Table 39 - Facilities and Housing Targeted to Homeless Households**

Data Source Comments: \*\* No Specific Set-aside

**Describe mainstream services, such as health, mental health, and employment services to the extent those services are used to complement services targeted to homeless persons**

**Services**

**Emergency Support Services**

Several agencies in the County provide short-term emergency assistance to the homeless and those at risk of becoming homeless. Food baskets and vouchers are supplied by agencies such as the American Red Cross, Catholic Social Services, the Salvation Army, Second Harvest Food Bank and local church organizations.

A variety of Supportive Services are provided by the following agencies in the areas of Case Management (CM), Life Skills (LS), Alcohol & Drug Abuse (DA), Mental Health Counseling (MHC), Healthcare (H), HIV/AIDS (HIV), Education (Ed), Employment (Em), Child Care (CC) and Transportation (T).

- AIDSNET – HIV
- ARC of Lehigh & Northampton Counties – Em
- Bethlehem Area Vocational-Technical School – Em
- Career Link (WIB) – Em
- Community Action Committee of Lehigh Valley – CM, LS
- Community Services for Children - Ed
- Council of Spanish Speaking Organizations of Lehigh Valley – Em
- Head Start of the Lehigh Valley – Ed, CC
- LANTA METRO – T
- LANTA METRO PLUS – T
- New Bethany Ministries – CM, LS
- Northampton Co. Mental Health, Mental Retardation, Drug & Alcohol – AD, MHC
- Step By Step, Inc. – CM, LS, DA, MHC
- Salvation Army – CM, LS
- South Bethlehem Neighborhood Center - Em
- Turning Point of Lehigh Valley – CM, LS
- Unity House of Bethlehem – MHC
- Valley Youth House – CM, LS
- VAST – T
- VIA – Ed
- Victory House of the Lehigh Valley – CM, LS
- Work/Life Center (Northampton Community College) – Ed

**Information/Referral and Outreach**

The Area Agency on Aging provides a 24-hour response service called the Personal Emergency Response System. This system provides two-way communication equipment for the frail elderly to allow them immediate access to emergency assistance. In addition the non-profit organization, Turning Point operates a Domestic Abuse Hotline that is likewise available on a 24/7 basis. Valley Youth House provides Street Outreach services. Other emergency situations require the use of the County 911 system.

### **Homeless Prevention Services**

In addition, the following agencies also provide Mortgage Assistance (MA), Rental Assistance (RA), Utilities Assistance (UA), Counseling/Advocacy (CA) and Legal Assistance (LA) where needed to prevent homelessness.

- Alliance for Building Communities – CA
- Community Action Committee of the Lehigh Valley – CA
- Lehigh & Northampton County Assistance Offices (Emergency Shelter Allowance) – RA
- Lehigh & Northampton County Assistance Offices (LIHEAP) – UA
- Neighborhood Housing Services of the Lehigh Valley – CA
- North Penn Legal Services – LA
- Salvation Army – MA, RA, UA

It should be noted that a variety of funding through the Continuum of Care is allocated annually to provide emergency shelter and transitional housing for the homeless. While all Emergency Shelters and Transitional Housing is in Bethlehem, Easton or Allentown these facilities are available to residents throughout Lehigh and Northampton Counties

**List and describe services and facilities that meet the needs of homeless persons, particularly chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth. If the services and facilities are listed on screen SP-40 Institutional Delivery Structure or screen MA-35 Special Needs Facilities and Services, describe how these facilities and services specifically address the needs of these populations.**

Homelessness Related Housing Facilities Tables are attached

## **MA-35 Special Needs Facilities and Services – 91.210(d)**

### **Introduction**

Certain population groups require supportive services and/or supportive housing, either on a permanent basis or on a temporary basis. Many special needs populations are very low-income households (below 50% of Median Family Income) because they are not able to work or can only work part-time. Special population groups include the frail elderly, the physically and developmentally disabled, severely mentally ill persons, persons with HIV/AIDS and those with substance abuse issues. Many Special Needs individuals rely on Supplemental Security Income (SSI) for financial support. SSI provides income support to persons 65 years and over, the blind and the disabled.

Since so many special needs persons have limited incomes, finding affordable and accessible housing is often a serious challenge. Even when new affordable rental housing is developed, the rental rates for the housing units are often too high for many.

One common concern is that more and larger housing units are needed to accommodate families taking care of the individuals with special needs. Many families would like to take care of their own family members with special needs, if supportive services, respite for caregivers and appropriate accommodations could be provided. In the case for the physically disabled population and persons with AIDS/HIV, much of the supportive housing can only accommodate the individual with special needs, isolating him from the supportive environment of a family.

Another concern is that most housing programs/facilities fail to recognize the persons with special needs often have multiple special needs. Most residential facilities are often targeted for single specific conditions, such as the mentally ill, the developmentally disabled or substance abusers.

**Including the elderly, frail elderly, persons with disabilities (mental, physical, developmental), persons with alcohol or other drug addictions, persons with HIV/AIDS and their families, public housing residents and any other categories the jurisdiction may specify, and describe their supportive housing needs**

The Elderly /Frail Elderly: The goal of County Area Agencies on Aging is to enable the elderly to age in place. An array of in-home services are offered to make this possible, including adult day care, in-home health care, personal care and personal emergency response systems. The Family Care Giver Support Program provides reimbursement of out-of-pocket expenses to family members who provide care for aged relatives.

In order to allow the frail elderly to remain in their homes, home modifications are usually required, including grab bars, wheelchair ramps, or accessible doorways. Other service needs include chore services and in-home medical services. Services are provided through the Northampton and Lehigh

County Area Agencies on Aging which plan and coordinate the provision of services to the older adults. Currently Bethlehem has 1,071 elderly housing units, provided at twelve developments.

Persons with Mental Illness: See text box below.

Physically Disabled: For home owners with physical disabilities there is a need for home modifications to make the premises accessible. For renters, the most significant need is being able to find affordable and accessible housing. Housing advocates note that the disabled still face problems in requesting reasonable modifications in their rental units. Many disabled renters need financial assistance to carry out accessibility modifications.

There are specific standards for accessibility that have been integrated into the City's residential owner occupied housing rehabilitation program. The Federal Fair Housing law requires that new construction or major renovations of buildings with four or more units contain accessible units.

Services are provided to the physically disabled through the PA Dept of Public Welfare and locally through the Lehigh Valley Center for Independent Living which is annually supported by the City's CDBG program.

Persons with Substance Abuse: Inpatient services are currently being provided through eighteen providers in the areas of Adult Detox, Adult Short Term Rehab, Adult Dual Rehab (D&A, MH), Adult Long Term Rehab, Adult Halfway House, Women with Children, Adolescent Short Term and Adolescent Long Term. Services for Outpatient Services are currently being provided through eight providers in the areas of Adult Outpatient, Adult Intensive Outpatient, Methadone Outpatient and Adolescent Outpatient.

Persons with AIDS: The primary provider of housing and services to persons with AIDS is AIDSNET, a private, non-profit organization, which is one of seven federally-mandated HIV/AIDS coalitions in Pennsylvania. AIDSNET is responsible for the development of a comprehensive continuum of prevention and care services. The organization's efforts are aimed at both stopping the spread of HIV infection and providing medical and social services to those who have been infected. The AIDSNET case management agency that serves Bethlehem is the AIDS Services Center at St. Luke's Hospital.

Victims of Domestic Violence: Domestic Violence services and housing in Bethlehem are provided by Turning Point of the Lehigh Valley (TPLV) with two domestic violence shelters. TPLV is a safe place for victims of domestic violence and their children. TPLV's mission is to work toward the elimination of domestic violence; increase community awareness and empower victims by providing shelter and support services.

**Describe programs for ensuring that persons returning from mental and physical health institutions receive appropriate supportive housing**

The Lehigh Valley Regional Homeless Advisory Board is participating with other state Continuum of Cares through the PA Homeless Steering Committee to develop partnerships with state agencies that operate programs that discharge individuals to homelessness. Progress has been made with several agencies. Discharge planning for persons with mental health issues is coordinated with the County Offices of Mental Health. Discharge from health care facilities is difficult due to the special needs and time frame involved in discharge. The PA Homeless Steering Committee is working with the state Department of Health, Division of Acute and Ambulatory Care to research and establish protocols.

**Specify the activities that the jurisdiction plans to undertake during the next year to address the housing and supportive services needs identified in accordance with 91.215(e) with respect to persons who are not homeless but have other special needs. Link to one-year goals. 91.315(e)**

Medium and Low priorities are important and necessary, but are perceived as having other funding sources to meet the priority for these services.

Both the elderly and frail elderly are deemed to be a Medium priority even though their numbers are high because of the number of programs and systems that are in place. Bethlehem does annually fund ShareCare's Senior Caregiving Services.

Overall there are adequate services and activities for those with severe mental health problems provided through the Lehigh and Northampton County Departments of Human Services. The mental illness population group is deemed to be a Low priority due to the fact that there is a moderate number of persons affected, and because there are programs and systems in place.

The physically disabled population group is deemed Medium priority for the next five years, given the availability of resources through existing programs. Bethlehem, however, does continue to fund the efforts of the Lehigh Valley Center for Independent Living to provide housing services to the physically disabled.

Persons with Substance Abuse are also ranked as Low priority for the next five years, given the availability of resources through existing programs.

The HIV/AIDS population group also has a Low funding priority for the next five years, given the availability of resources through existing programs. According to the case management agencies, the primary problem for persons with HIV/AIDS is poverty which effects their ability to secure affordable housing and access adequate transportation and health care services.

Domestic Violence has a Medium priority for the next five years, given the availability of resources through existing programs. The City continues to provide rehabilitation assistance at the domestic violence shelter in Bethlehem.

**For entitlement/consortia grantees: Specify the activities that the jurisdiction plans to undertake during the next year to address the housing and supportive services needs identified in accordance with 91.215(e) with respect to persons who are not homeless but have other special needs. Link to one-year goals. (91.220(2))**

Not Applicable

## **MA-40 Barriers to Affordable Housing – 91.210(e)**

### **Negative Effects of Public Policies on Affordable Housing and Residential Investment**

The City of Bethlehem on an ongoing basis examines the City's public policies with regard to the costs of housing to the incentives to develop, maintain or improve affordable housing in the City. The City's Zoning Ordinance provides for a variety of housing types and various densities and varying lot sizes. This variety reduces the potential for barriers to affordable housing as a result of regulatory policies. In addition the City's Zoning Ordinance allows for emergency shelters, transitional housing, permanent supportive housing and group homes for the disabled. Bethlehem does not impose impact fees for development and permit fees are reasonable.

The City has historically allocated CDBG and HOME resources for direct housing assistance, including its Housing Rehabilitation Assistance Program for lower income home owners, the Home Ownership Outreach Program to assist first time buyers, rehabilitation assistance to non-profit organizations for creation of transitional housing and affordable rental and for sale housing.

The City continues to fund the Lehigh Valley Center for Independent Living to assist disabled persons obtain and maintain housing. Funds have also been used to assist housing related initiatives including the Community Action Committee of the Lehigh Valley and Neighborhood Housing Services of the Lehigh Valley, both of which are HUD certified housing counselors.

Bethlehem implements Lead Safe practices in carrying out rehab activities whenever possible using funds from the CDBG and HOME Programs and maintains a pool of qualified contractors to effectively and efficiently address lead-based paint hazards.

The City's Health Bureau is applying to continue participation in the state's Lead Hazard Control Program to control lead-based paint hazards in target housing in high risk areas. The City performs eligibility determinations on potentially eligible units, prioritizing units and performing lead-based paint combined inspection/risk assessments, lead-based paint hazard control related procedures and clearance procedures on those units.

The City's Code Enforcement Office works to see that codes are properly enforced and encourages affordable housing developers to introduce innovative/cost effective construction techniques and act as liaison between City and developers.

The City will utilize the Zoning Ordinance to determine if providing density bonus' is necessary to foster affordable housing development within the City. The City will advocate for other regulatory options to increase affordable housing.

The City will continue programs to improve the housing stock occupied by low and moderate income households and to assist lower income persons to become home owners. Assistance to developers of affordable housing, for both owners and renters will be ongoing. Assistance to low and moderate

income homeowners for housing rehabilitation, assistance to low and moderate income households to become homeowners, assistance to for-profit and non-profit developers to create affordable for sale housing and rental housing and to rehabilitate existing affordable rental developments for their continued viability as affordable units. In FY 2015 over \$350,000 is budgeted for these activities.

# MA-45 Non-Housing Community Development Assets – 91.215 (f)

## Introduction

### Economic Development Market Analysis

#### Business Activity

Business by Sector	Number of Workers	Number of Jobs	Share of Workers %	Share of Jobs %	Jobs less workers %
Agriculture, Mining, Oil & Gas Extraction	56	6	0	0	0
Arts, Entertainment, Accommodations	2,917	4,301	12	15	3
Construction	844	895	4	3	-1
Education and Health Care Services	6,428	10,363	27	35	8
Finance, Insurance, and Real Estate	1,388	2,031	6	7	1
Information	503	428	2	1	-1
Manufacturing	2,989	3,458	13	12	-1
Other Services	880	1,325	4	4	0
Professional, Scientific, Management Services	2,057	2,463	9	8	-1
Public Administration	0	0	0	0	0
Retail Trade	2,896	2,797	12	9	-3
Transportation and Warehousing	1,216	663	5	2	-3
Wholesale Trade	1,216	811	5	3	-2
Total	23,390	29,541	--	--	--

**Table 40 - Business Activity**

Data Source: 2007-2011 ACS (Workers), 2011 Longitudinal Employer-Household Dynamics (Jobs)

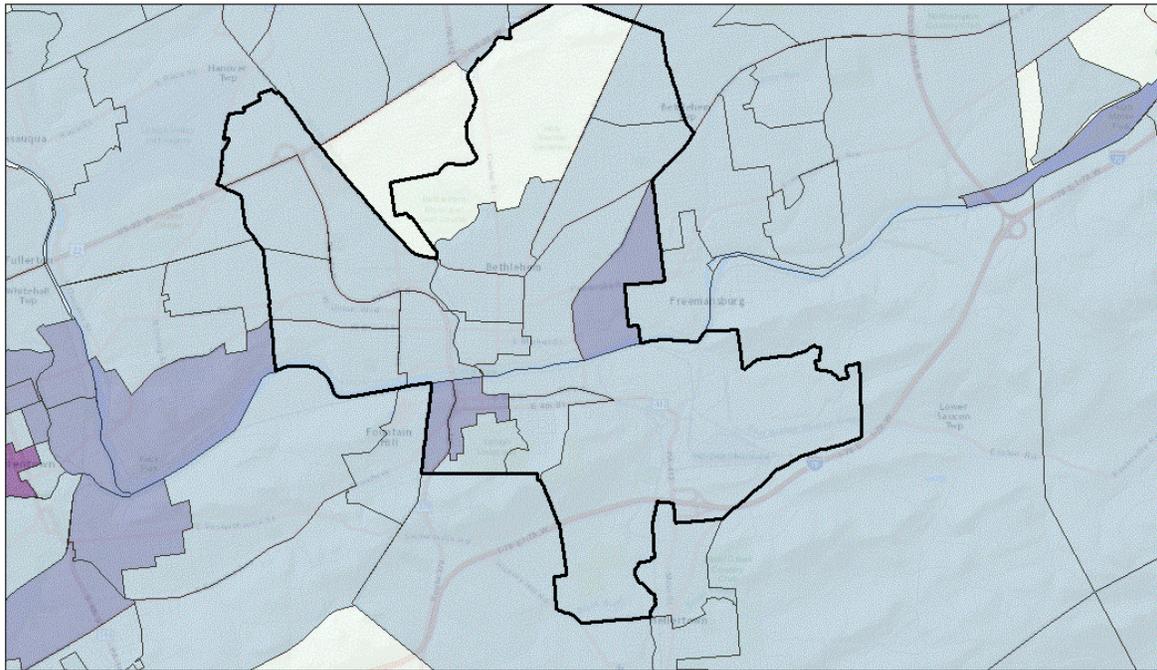
## Labor Force

Total Population in the Civilian Labor Force	36,705
Civilian Employed Population 16 years and over	33,444
Unemployment Rate	8.88
Unemployment Rate for Ages 16-24	16.04
Unemployment Rate for Ages 25-65	5.75

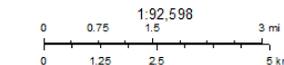
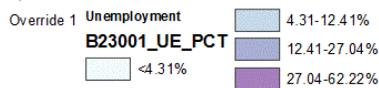
**Table 41 - Labor Force**

Data Source: 2007-2011 ACS

### % Unemployment - Consolidated Plan and Continuum of Care Planning Tool



March 23, 2015



Source: Esri, HERE, DeLorme, USGS, Intermap, increment P. Corp., NRCAN, Esri, Japan, METI, Esri, China, Hong Kong, Esri, Thailand, TomTom, MapmyIndia, © OpenStreetMap contributors, and the GIS User Community

### % Unemployment - Consolidated Plan and Continuum of Care Planning Tool

Occupations by Sector	Number of People
Management, business and financial	6,769
Farming, fisheries and forestry occupations	1,476
Service	4,047
Sales and office	8,566
Construction, extraction, maintenance and repair	2,132

Occupations by Sector	Number of People
Production, transportation and material moving	1,897

Table 42 – Occupations by Sector

Data Source: 2007-2011 ACS

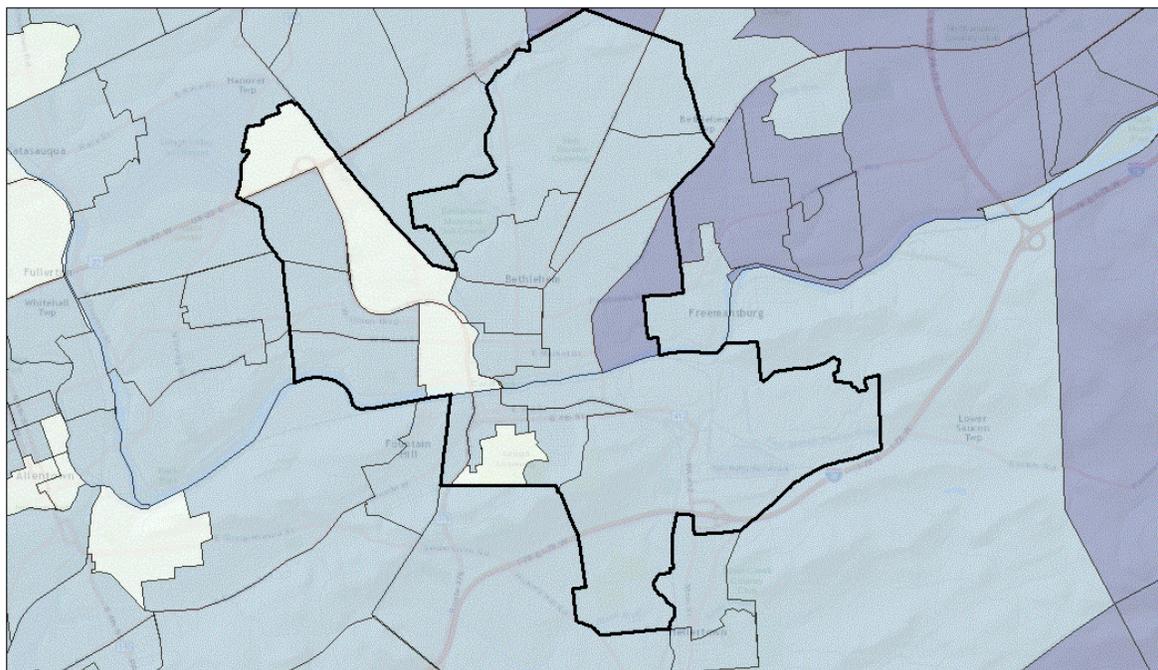
### Travel Time

Travel Time	Number	Percentage
< 30 Minutes	24,533	78%
30-59 Minutes	4,655	15%
60 or More Minutes	2,361	7%
<b>Total</b>	<b>31,549</b>	<b>100%</b>

Table 43 - Travel Time

Data Source: 2007-2011 ACS

% Commute Time > 60 Minutes - Consolidated Plan and Continuum of Care Planning Tool



March 23, 2015

Override 1 CommuteTimeGT60Min  
**B08303\_60PLUS\_TTW\_PCT**  
 4.75-13.8%  
 13.8-28.79%  
 <4.75%

1:92,598  
 0 0.75 1.5 3 mi  
 0 1.25 2.5 5 km  
 Sources: Esri, HERE, DeLorme, USGS, Intermap, increment P Corp., NRCAN, Esri Japan, METI, Esri China (Hong Kong), Swisstopo, TomTom, Mapbox, and the GIS User Community

% Commute Time > 60 Minutes - Consolidated Plan and Continuum of Care Planning Tool

**Education:**

Educational Attainment by Employment Status (Population 16 and Older)

Educational Attainment	In Labor Force		Not in Labor Force
	Civilian Employed	Unemployed	
Less than high school graduate	2,126	298	1,626
High school graduate (includes equivalency)	7,557	909	2,577
Some college or Associate's degree	7,621	483	1,856
Bachelor's degree or higher	9,004	382	1,582

**Table 44 - Educational Attainment by Employment Status**

Data Source: 2007-2011 ACS

Educational Attainment by Age

	Age				
	18–24 yrs	25–34 yrs	35–44 yrs	45–65 yrs	65+ yrs
Less than 9th grade	45	334	224	697	1,451
9th to 12th grade, no diploma	945	732	685	1,378	1,738
High school graduate, GED, or alternative	2,743	2,375	2,473	6,238	4,546
Some college, no degree	7,154	1,961	1,952	3,178	1,397
Associate's degree	298	879	681	1,309	456
Bachelor's degree	960	2,529	1,372	2,722	940
Graduate or professional degree	52	1,408	927	2,010	990

**Table 45 - Educational Attainment by Age**

Data Source: 2007-2011 ACS

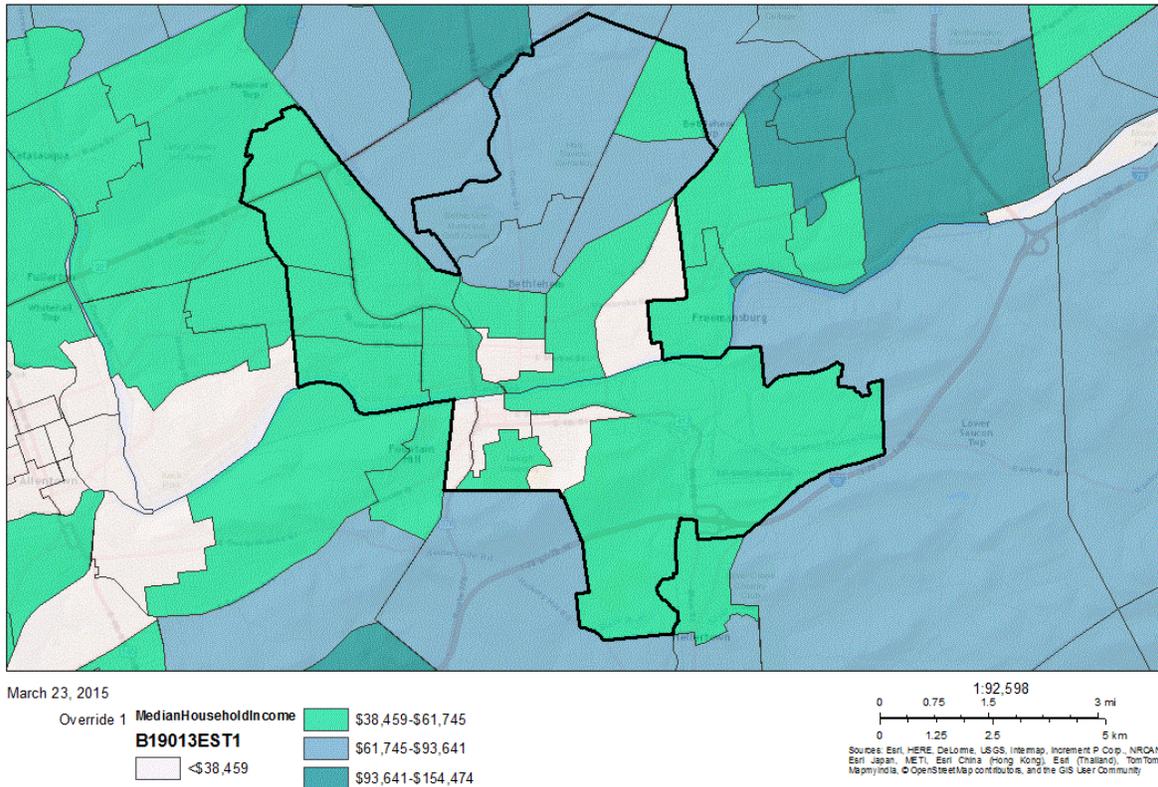
Educational Attainment – Median Earnings in the Past 12 Months

Educational Attainment	Median Earnings in the Past 12 Months
Less than high school graduate	18,555
High school graduate (includes equivalency)	28,394
Some college or Associate's degree	30,964
Bachelor's degree	39,748
Graduate or professional degree	57,135

**Table 46 – Median Earnings in the Past 12 Months**

Data Source: 2007-2011 ACS

## Median Household Income - Consolidated Plan and Continuum of Care Planning Tool



## Median Household Income - Consolidated Plan and Continuum of Care Planning Tool

**Based on the Business Activity table above, what are the major employment sectors within your jurisdiction?**

Bethlehem has several major employment sectors, including Arts and Entertainment (The Sands Casino and Hotel, ArtsQuest Performing Arts Center, the Banana Factory), Education (Lehigh University, Moravian College, Northampton County College) and Health Care (Lehigh Valley Hospital and Health Network, St. Luke's Hospital) and a number of manufacturing and distribution facilities due to its location with excellent access to Northeast Pennsylvania and North Jersey and New York City.

**Describe the workforce and infrastructure needs of the business community:**

**Describe the workforce and infrastructure needs of the business community:**

Downtown redevelopment, primarily the commercial areas of South Bethlehem, is an on-going activity in the City. The City continues to develop its employment base and revitalize its neighborhoods and public facilities. Increased investment in the revitalization of commercial and residential will make the City more competitive as it redevelops the remainder the the Bethlehem Steel site and enhances the City's image of a community with a very positive quality of life.

In the long term Bethlehem will continue to support activities and programs that provide a stable and balanced economic base. The City intends to continue the development of affordable housing for both renters and homeownership. The reconstruction of deteriorating infrastructure and upgrading of existing public facilities are of the highest priority in conjunction with complete ADA accessibility of all of the City.

**Describe any major changes that may have an economic impact, such as planned local or regional public or private sector investments or initiatives that have affected or may affect job and business growth opportunities during the planning period. Describe any needs for workforce development, business support or infrastructure these changes may create.**

The continued redevelopment of the Bethlehem Steel site as a premier arts and entertainment center with outlet shopping and further development in the Lehigh Valley Industrial Parks will have the greatest impact on the City in the long term. Lehigh University and Northampton County College are aware of the employment opportunities and the educational needs of the region and provide educational opportunities to succeed.

**How do the skills and education of the current workforce correspond to employment opportunities in the jurisdiction?**

The City is fortunate to have a well educated workforce that allows local businesses to select those best to guarantee their success. 91.5% of the Work Force according the HUD Table above are at least high school graduates and 61.6% have at least some college or an Associate's degree.

**Describe any current workforce training initiatives, including those supported by Workforce Investment Boards, community colleges and other organizations. Describe how these efforts will support the jurisdiction's Consolidated Plan.**

Bethlehem's workforce development programs are coordinated through the Lehigh Valley Workforce Investment Board, (WIB.) Among the goals of the 2012-2017 WIB Plan are the following:

- (A) Support training opportunities in critical skills gaps occupations;
- (B) Provide priority status to Veterans who use our workforce system;
- (C) Increase the pipeline of workers entering skills trades occupations;
- (D) Upgrade the skills of PA CareerLink® Lehigh Valley professionals to ensure a workforce system focused on employment, training, and career pathways.

These goals are being implemented by the City of Bethlehem in a variety of different ways.

## Addressing Skill Gaps

In 2012, PA Labor and Industry and the Lehigh Valley WIB conducted a Skills Gap Analysis of critical High Priority Occupations. The result was a rigorous analysis of the KSAs (Knowledge, Skills and Abilities) sought by employers in Targeted Industry Clusters

- Energy Related (wellhead pumper, welders, electricians)
- Healthcare (registered nurses, medical assistants, pharmacists, technicians)
- Logistics (CDL truck and forklift drivers, light truck delivery drivers)
- Office and Support (billing clerks, secretaries, supervisors)
- Manufacturing (machine operators, technicians, front line supervisors)
- Sales Representatives
- General Operations Manager

The City, through its CRIZ, Enterprise Zone, and Keystone Opportunity Zone designations is working closely with its workforce development partner at the Northampton Community College which offers the following training and educational opportunities through its Center for Business & Industry, (CBI.) As can be seen from this listing of key training programs, the training options line up very nicely with the key employment sectors identified in the WIB Plan.

- Healthcare
- Industrial Maintenance
- Electrical Construction
- HVAC/R
- Welding
- Solar Photovoltaic
- Computer Training
- Transportation and Logistics
- Hospitality

Other training initiatives geared at the growing high technology sector in the Lehigh Valley and in South Bethlehem, are provided in partnership with Lehigh University and the NCCC's Fab Lab Business Incubator, located in Bethlehem.

## **Does your jurisdiction participate in a Comprehensive Economic Development Strategy (CEDS)?**

Yes

**If so, what economic development initiatives are you undertaking that may be coordinated with the Consolidated Plan? If not, describe other local/regional plans or initiatives that impact economic growth.**

From the Lehigh Valley CEDS Introduction: The Comprehensive Economic Development Strategy refers to the planning process and document generated from it which sets forth the Lehigh Valley's economic development vision, goals, strategies, and priorities for the future.

The Lehigh Valley CEDS identifies six (6) Bethlehem projects;

- South Main Street Parking Solutions, including a new Parking Garage - \$10M; City requesting \$1.5 M from state RACP Program

- Majestic Bethlehem Center; Redevelopment of 441 acres at the former Bethlehem Steel site - \$500M; City and Majestic requesting \$5M from state RACP and \$2M from federal EDA

-Southside Parking Structure; Parking Garage in South Bethlem commercial district - \$5.5M; City requesting 2.75M from state RACP Program

- 4th and Broadway Parking Garage; - \$7.5M; City requesting 3M from state RACP Program

- Martin Tower; Preservation and reuse of 21 story office building on the former Bethlehem Steet site - \$200M; City and Martin Tower Development requesting \$8.3M from state RACP Program and \$\*M - \$10M from TIF funding

- Lehigh University Science and Technology Infrastructure; New construction of a state-of-the-art Science, Technology, Environment, Policy & Society Building - \$103M; The City and Lehigh University are requesting \$10M from state RACP Program

**Discussion**

No further discussion is required.

## **MA-50 Needs and Market Analysis Discussion**

### **Are there areas where households with multiple housing problems are concentrated? (include a definition of "concentration")**

The concentrations of low-moderate income households are typically in the South Bethlehem and Central Bethlehem neighborhoods. Many of the census tracts in these neighborhoods have 51% or more households that fall within low-mod income levels.

The maps attached to the Appendix illustrate those areas of the City that have historically had concentrations of low/moderate income residents. .

### **Are there any areas in the jurisdiction where racial or ethnic minorities or low-income families are concentrated? (include a definition of "concentration")**

The concentrations of low and moderate income households are within the South Bethlehem and Central Bethlehem neighborhoods. In these neighborhoods the concentration of Hispanics is greater than 50% per census tract. All of the census tracts with concentrations of Hispanics also have a majority of households that fall within the low-mod income levels.

### **What are the characteristics of the market in these areas/neighborhoods?**

The City of Bethlehem is emerging from the "Great Recession" and still feeling the impact of that economic downturn on the housing market. However, the Southside Neighborhoods are transitioning rapidly. New commercial enterprises are opening up along East 3rd Street, the Southside's major retail. These new retail enterprises largely local entrepreneurs are opening their doors in some of the historic buildings that exist in the neighborhood. That in turn, opens the possibility of redevelopment in the upper floors of those structures to provide new rental housing. In the Northside Neighborhoods, Bethlehem's historic downtown continues to redevelop, with new office, hospitality and retail venues helping to revitalize the City Center. The renovation of historic structures in this area as new, rental or other housing will also help to enhance the market.

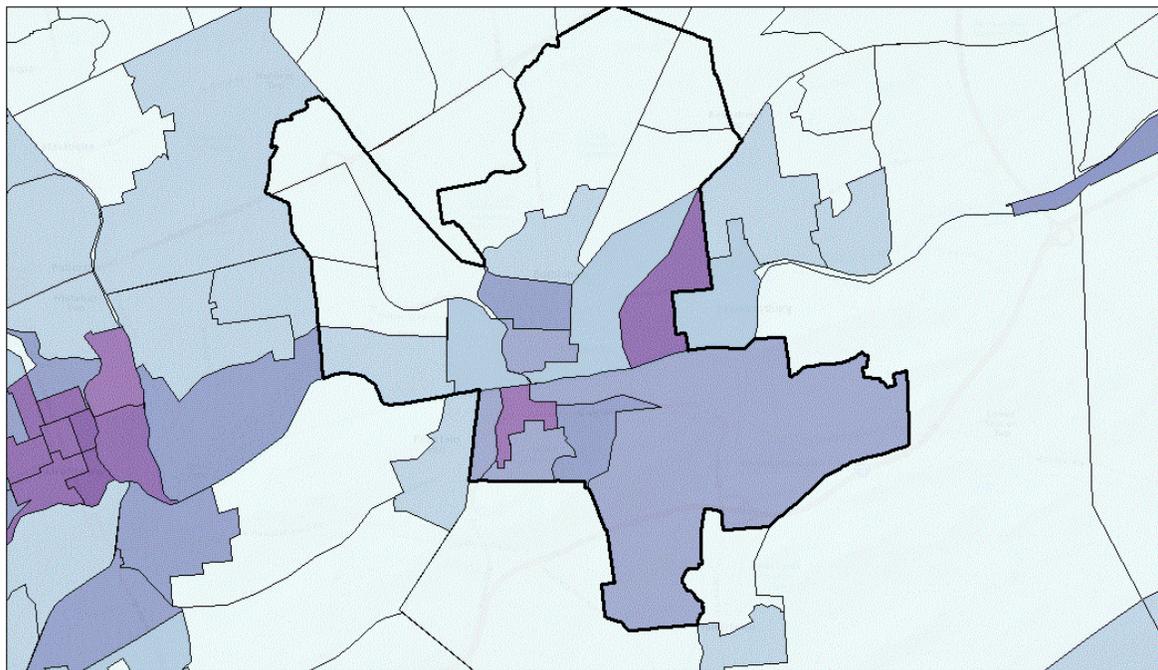
### **Are there any community assets in these areas/neighborhoods?**

There are many community assets in these neighborhoods ranging from new and large retail enterprises; new hotels and hospitality venues; educational and arts facilities; large employers; government offices and buildings including those owned by the City's Housing Authority; medical and service institutions; historic structures; and bike trails and open spaces. The environment in these neighborhoods and the number of existing and potential stakeholders who can collaborate in the development of affordable and market rate housing is very favorable.

## Are there other strategic opportunities in any of these areas?

There are many strategic opportunities through the CRIZ designation which helps catalyze outside investment and other programs that can provide incentives for local developers and public institutions to target the development of affordable and market rate housing. The potential for “live where you work” housing to accommodate the growing number of casino, hospitality or educational workers is a key possibility. Mixed use development projects which include affordable and market rate housing are being planned for the City’s Southside. The upper floors of existing commercial and retail structures can be converted to provide affordable rental housing. Streetscape and other improvements that enhance neighborhood amenities are being made to encourage these trends.

Black of African-American - Consolidated Plan and Continuum of Care Planning Tool



March 23, 2015

Override 1

PovertyRate

**B17021EST2\_PCT**

<6.96% Poverty

6.96-19.04% Poverty

19.04-35.95% Poverty

35.95-64.47% Poverty

**BlackAfricanAmericanAlone**

**B03002EST4\_PCT**

<6.85%

6.85-22.6%

22.6-45.37%

1:92,598

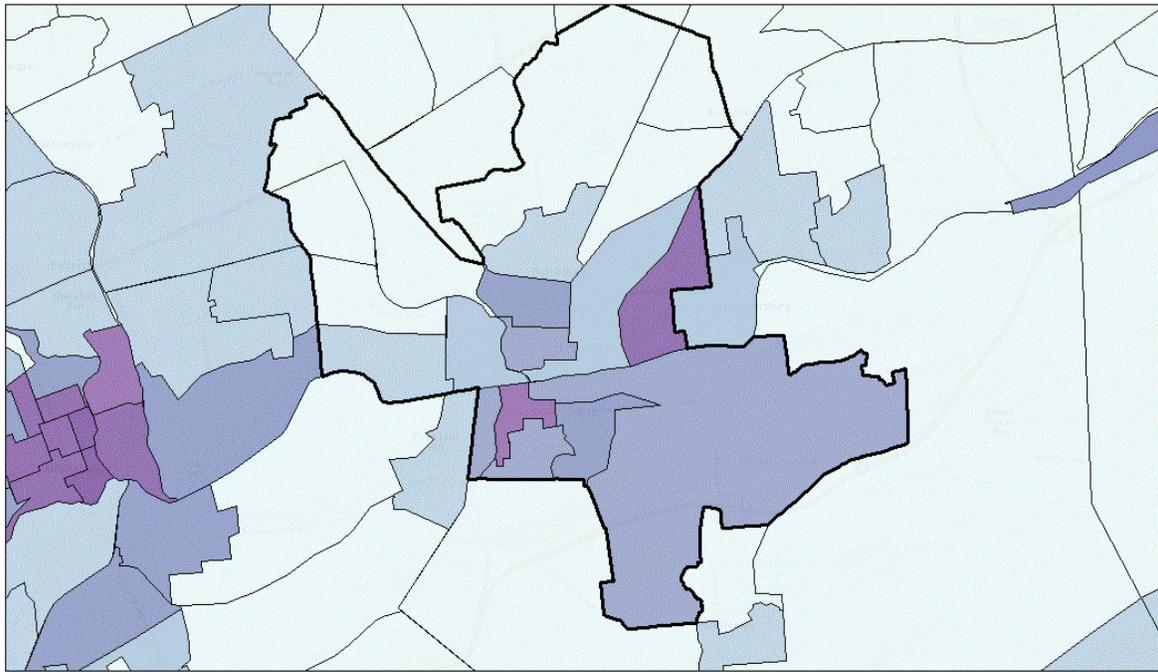
0 0.75 1.5 3 mi

0 1.25 2.5 5 km

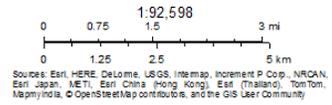
Sources: Esri, HERE, DeLorme, USGS, Intermap, increment P Corp., NRCAN, Esri, Japan, METI, Esri, China (Hong Kong), Esri, Thailand, TomTom, MapmyIndia, © OpenStreetMap contributors, and the GIS User Community

## Poverty Rate - Consolidated Plan and Continuum of Care Planning Tool

Black of African-American - Consolidated Plan and Continuum of Care Planning Tool

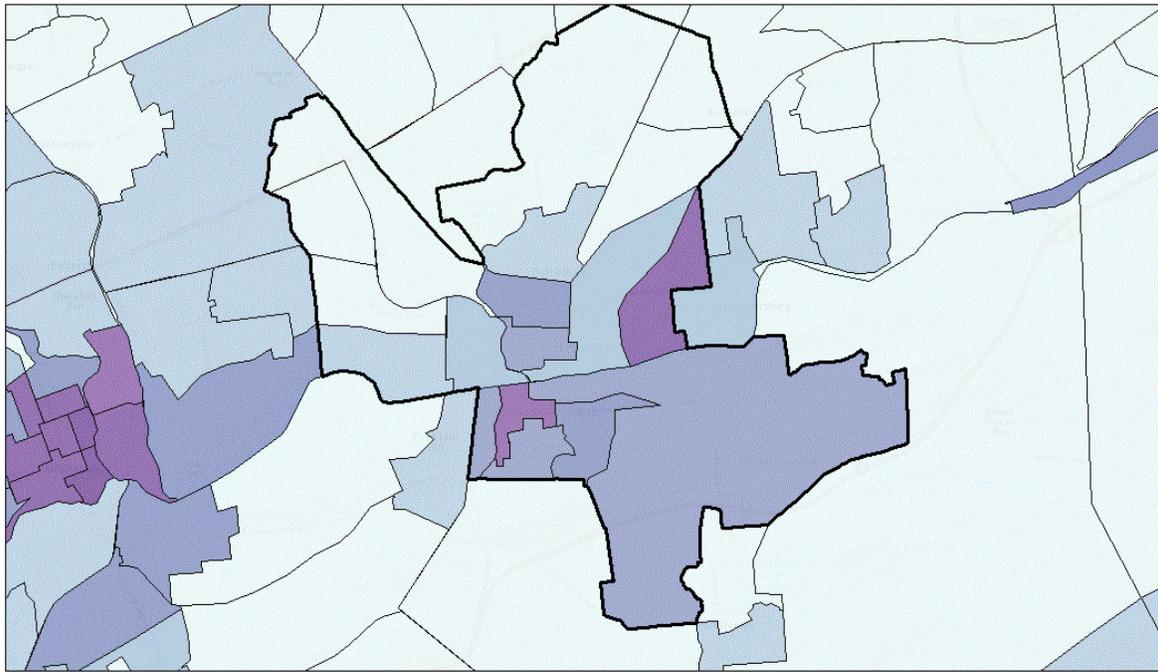


March 23, 2015



Extremely Low-income Households - Consolidated Plan and Continuum of Care Planning Tool

Black of African-American - Consolidated Plan and Continuum of Care Planning Tool



March 23, 2015

Override 1 PovertyRate

**B17021EST2\_PCT**

<6.96% Poverty

6.96-19.04% Poverty

19.04-35.95% Poverty

35.95-64.47% Poverty

**B03002EST4\_PCT**

<6.85%

BlackAfricanAmericanAlone 6.85-22.6%

22.6-45.37%

1:92,598

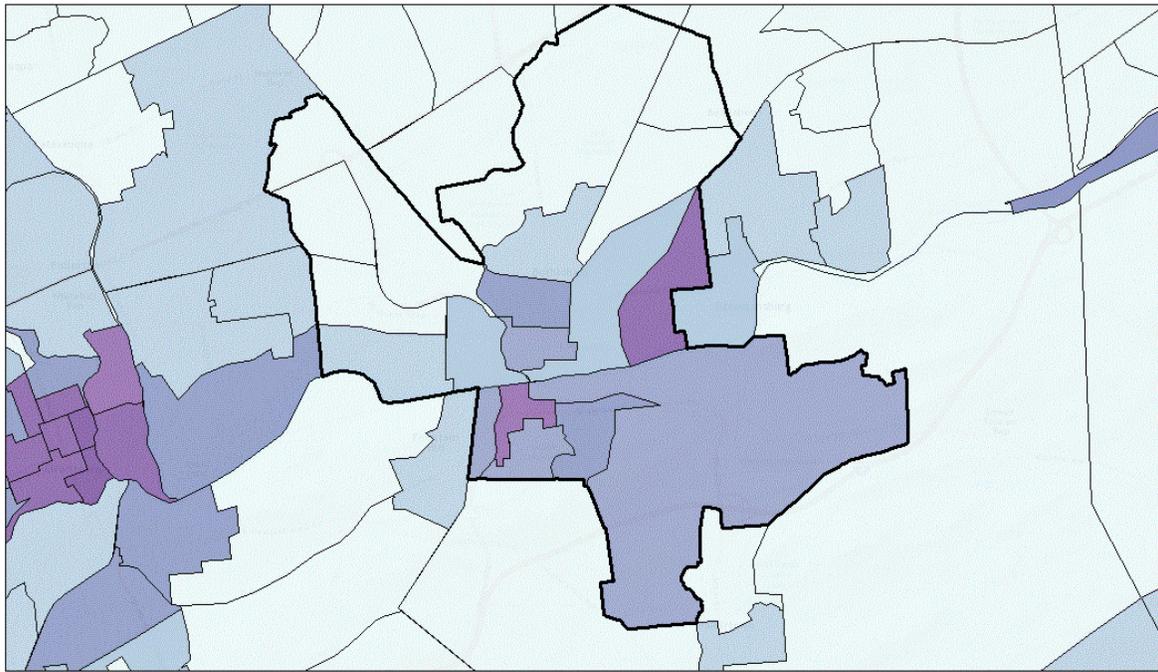
0 0.75 1.5 3 mi

0 1.25 2.5 5 km

Source: Esri, HERE, DeLorme, USGS, Intermap, increment P Corp., NRCAN, Esri, Japan, METI, Esri, China, Hong Kong, Esri, Thailand, TomTom, MapmyIndia, © OpenStreetMap contributors, and the GIS User Community

Persons of Hispanic Origin - Consolidated Plan and Continuum of Care Planning Tool

Black of African-American - Consolidated Plan and Continuum of Care Planning Tool



March 23, 2015

Override 1 PovertyRate

**B17021EST2\_PCT**

<6.96% Poverty

6.96-19.04% Poverty

19.04-35.95% Poverty

35.95-64.47% Poverty

**B03002EST4\_PCT**

<6.85%

6.85-22.6%

BlackAfricanAmericanAlone

6.85-22.6%

22.6-45.37%

1:92,598  
0 0.75 1.5 3 mi  
0 1.25 2.5 5 km

Source: Esri, HERE, DeLorme, USGS, Intermap, increment P Corp., NRCAN, Esri, Japan, METI, Esri, China, Hong Kong, Esri, Thailand, TomTom, MapmyIndia, © OpenStreetMap contributors, and the GIS User Community

Black of African-American - Consolidated Plan and Continuum of Care Planning Tool

# Strategic Plan

## SP-05 Overview

### Strategic Plan Overview

It is the intention of the City of Bethlehem to invest its limited federal Community Development Block Grant and HOME Investment Partnerships funds in ways that will garner long term, sustainable results. For this reason the City has carefully examined its needs for Affordable Housing Development, Preservation of the Existing Housing Stock, Programs to Foster Homeownership, Renovation of Public Facilities and Infrastructure, Public Safety, Public Services and Economic Development. An examination of existing services, housing and the funding sources available to sustain them, with or without Community Development Program assistance, was examined.

Since Public Service activities cannot receive more than 15% of the Community Development Block Grant allocation the City elected to continue its course of primarily funding public safety, including Community Policing in South Bethlehem and Drug Surveillance throughout low and moderate income neighborhoods.

The multiple housing projects, funded with CDBG and HOME funds, and public facility and public infrastructure reconstruction remain the highest priorities. While limited funds are being provided for economic development / job creation, this is due to a surplus of funds from repayment of previous economic development program funds that are available to continue this program.

## SP-10 Geographic Priorities – 91.215 (a)(1)

### Geographic Area

Table 47 - Geographic Priority Areas

1	<b>Area Name:</b>	City of Bethlehem
	<b>Area Type:</b>	
	<b>Other Target Area Description:</b>	
	<b>HUD Approval Date:</b>	
	<b>% of Low/ Mod:</b>	
	<b>Revital Type:</b>	Other
	<b>Other Revital Description:</b>	ADA Improvements in the City
	<b>Identify the neighborhood boundaries for this target area.</b>	
	<b>Include specific housing and commercial characteristics of this target area.</b>	
	<b>How did your consultation and citizen participation process help you to identify this neighborhood as a target area?</b>	
	<b>Identify the needs in this target area.</b>	
	<b>What are the opportunities for improvement in this target area?</b>	
	<b>Are there barriers to improvement in this target area?</b>	
2	<b>Area Name:</b>	Low Mod Neighborhoods
	<b>Area Type:</b>	Local Target area
	<b>Other Target Area Description:</b>	
	<b>HUD Approval Date:</b>	
	<b>% of Low/ Mod:</b>	
	<b>Revital Type:</b>	
	<b>Other Revital Description:</b>	
	<b>Identify the neighborhood boundaries for this target area.</b>	
	<b>Include specific housing and commercial characteristics of this target area.</b>	
	<b>How did your consultation and citizen participation process help you to identify this neighborhood as a target area?</b>	

	<b>Identify the needs in this target area.</b>	
	<b>What are the opportunities for improvement in this target area?</b>	
	<b>Are there barriers to improvement in this target area?</b>	

**General Allocation Priorities**

Describe the basis for allocating investments geographically within the jurisdiction (or within the EMSA for HOPWA)

The geographic areas within Bethlehem that will be primarily assisted with Community Development Block Grant and HOME Investment Partnerships funds are the Southside neighborhood and the West and North side neighborhoods identified as the City’s low and moderate income Census Block Groups. As can be seen in the Census Block Group low and moderate income and the racial and ethnic maps by Census Tracts, there is considerable overlap.

The Northside Census Tracts and one Southside Tract have the highest concentrations of Black / African Americans, 6.85% to 22.6% of the population (It must be noted that the entire Black / African American of the City is only 5.3% of the total population). The Southside and two Northside Tracts are the areas of concentration for the Hispanic community with some Census Tract ratios ranging from 23.0% to 76.83%. It must be noted that fourteen (14) of the eighteen (18) Census Tracts have Hispanic populations above 7.12% and six (6) Tracts are above 23.0%. (The Hispanic population overall of Bethlehem is 23.6%)..

Extensive areas of both the North, West and South side neighborhoods are identified by the American Community Survey data as primarily low and moderate income. It is within these areas that all public facilities and infrastructure projects are concentrated. Only projects that are to serve limited clientele will be undertaken in non-low income areas, these being public services, owner occupied housing rehabilitation, removal of architectural barriers at public and quasi-public facilities and job creation for lower income residents through the Bethlehem Small Business Loan Fund.

## SP-25 Priority Needs - 91.215(a)(2)

### Priority Needs

Table 48 – Priority Needs Summary

<b>1</b>	<b>Priority Need Name</b>	Rehabilitation of the Existing Housing Stock
	<b>Priority Level</b>	High
	<b>Population</b>	Extremely Low Low Moderate Elderly
	<b>Geographic Areas Affected</b>	
	<b>Associated Goals</b>	Preserve the supply of affordable rental housing Improve the condition of owner occupied housing
	<b>Description</b>	The City will continue to support the City-wide Owner Occupied Housing Rehabilitation Assistance Program and rehabilitation of the affordable rental housing stock. The City will continue to include weatherization, lead-based paint hazard control and accessibility improvements in its assistance activities in addition to correction of Code deficiencies.

	<b>Basis for Relative Priority</b>	<p>The basis for this High Priority is the annual need of low and moderate income home owners for assistance to properly maintain their homes and the periodic need of non-profit affordable rental developments for similar assistance to guarantee the continued viability of their units.</p> <p>Priorities for community development have been established through annual assessments of ongoing activities, input from citizens at public meetings, City Department Heads, City Administration, the City Council’s Community Development Committee, non-profit public service providers and affordable housing developers. The initial determination as to priority is made by the Department of Community and Economic Development with final determination made by the Mayor and City Council. Multiple factors determine the funding of individual projects, including readiness and the concentration of low and moderate income persons served.</p> <p>The priorities were established using the following definitions:</p> <ul style="list-style-type: none"> <li>• High priorities are those activities that will be funded with CDBG or HOME funds.</li> <li>• Low priorities are those activities that may be funded with CDBG or HOME funds, based on annual activity requests</li> <li>• HUD IDIS does not allow the City to designate activities as Medium priority</li> </ul> <p>Low priorities are still important and necessary, but most are perceived as having other funding sources to meet the priority.</p>
<b>2</b>	<b>Priority Need Name</b>	First Time Homeownership Assistance
	<b>Priority Level</b>	High
	<b>Population</b>	Moderate Large Families Families with Children Public Housing Residents
	<b>Geographic Areas Affected</b>	
	<b>Associated Goals</b>	Increase home ownership opportunities Increase understanding/compliance w/ Fair Housing

	<b>Description</b>	Expanding homeownership through continuation of the City's Home Ownership Opportunities Program (HOOP) that provides down-payment and closing cost assistance to first time homebuyers. Other homeownership activities include housing counseling services provided to current and potential homeowners and assistance to non-profit affordable housing organizations to acquire and rehabilitate deteriorated housing units or construct new affordable housing for low and moderate income home ownerships.
	<b>Basis for Relative Priority</b>	<p>The basis for this High Priority is the annual need of low and moderate income renters and residents of public housing seeking to improve their condition by becoming homeowners. Additionally, annually one or more non-profit organizations is prepared to proceed with homeownership activities that cannot proceed without CDBG or HOME funding.</p> <p>Priorities for community development have been established through annual assessments of ongoing activities, input from citizens at public meetings, City Department Heads, City Administration, the City Council's Community Development Committee, non-profit public service providers and affordable housing developers. The initial determination as to priority is made by the Department of Community and Economic Development with final determination made by the Mayor and City Council. Multiple factors determine the funding of individual projects, including readiness and the concentration of low and moderate income persons served.</p> <p>The priorities were established using the following definitions:</p> <ul style="list-style-type: none"> <li>• High priorities are those activities that will be funded with CDBG or HOME funds.</li> <li>• Low priorities are those activities that may be funded with CDBG or HOME funds, based on annual activity requests</li> <li>• HUD IDIS does not allow the City to designate activities as Medium priority</li> </ul> <p>Low priorities are still important and necessary, but most are perceived as having other funding sources to meet the priority.</p>
3	<b>Priority Need Name</b>	Construction of Rental Housing
	<b>Priority Level</b>	High
	<b>Population</b>	Extremely Low Low Moderate Large Families Families with Children Elderly

<b>Geographic Areas Affected</b>	
<b>Associated Goals</b>	<p>Increase the supply of affordable rental housing          Preserve the supply of affordable rental housing          Increase Housing for Homeless and Special Needs</p>
<b>Description</b>	<p>Expand rental housing stock: The City will continue to support new housing construction of affordable rental units. The City encourages projects that provide project based rental assistance, serve the lowest income households, have set-asides for the disabled or are units with supportive services for the elderly and frail elderly.</p> <p>Support the actions of developers (non-profit and for-profit) seeking funds to develop rental housing especially persons with disabilities and the elderly. Support the development of new permanent supportive housing.</p>
<b>Basis for Relative Priority</b>	<p>Priorities for community development have been established through annual assessments of ongoing activities, input from citizens at public meetings, City Department Heads, City Administration, the City Council’s Community Development Committee, non-profit public service providers and affordable housing developers. The initial determination as to priority is made by the Department of Community and Economic Development with final determination made by the Mayor and City Council. Multiple factors determine the funding of individual projects, including readiness and the concentration of low and moderate income persons served.</p> <p>The priorities were established using the following definitions:</p> <ul style="list-style-type: none"> <li>• High priorities are those activities that will be funded with CDBG or HOME funds.</li> <li>• Low priorities are those activities that may be funded with CDBG or HOME funds, based on annual activity requests</li> <li>• HUD IDIS does not allow the City to designate activities as Medium priority</li> </ul> <p>Low priorities are still important and necessary, but most are perceived as having other funding sources to meet the priority.</p> <p>The basis for this High Priority is the request for assistance from non-profit developers of affordable rental housing on a regular, not necessarily annual, basis. The City will continue to support new affordable rental housing to address unmet or cost burdened needs.</p>

<b>4</b>	<b>Priority Need Name</b>	Support Shelter and Transitional Housing
	<b>Priority Level</b>	High
	<b>Population</b>	Extremely Low Families with Children Chronic Homelessness Individuals Families with Children Mentally Ill Chronic Substance Abuse veterans Persons with HIV/AIDS Victims of Domestic Violence Unaccompanied Youth
	<b>Geographic Areas Affected</b>	
	<b>Associated Goals</b>	Improve the condition of owner occupied housing Increase Housing for Homeless and Special Needs Increase Services for Homeless and Special Needs
	<b>Description</b>	Assist Shelter and Transitional Housing providers to maintain the housing units and services being provided to the Homeless or those moving from homeless shelters to Transitional Housing. Activities could include facility renovations to housing of support areas such as soup kitchens or counseling centers. Work with the Lehigh Valley Regional Homeless Advisory Board to determine support service needs currently beyond the scope of existing facilities or services.

	<b>Basis for Relative Priority</b>	<p>The basis of this High Priority involves both maintenance of existing facilities and services to Homeless and Special Needs population. Most services are readily available from County Human Services or Area Agencies on Aging, however the City is prepared to consider services with no present source of support.</p> <p>Priorities for community development have been established through annual assessments of ongoing activities, input from citizens at public meetings, City Department Heads, City Administration, the City Council’s Community Development Committee, non-profit public service providers and affordable housing developers. The initial determination as to priority is made by the Department of Community and Economic Development with final determination made by the Mayor and City Council. Multiple factors determine the funding of individual projects, including readiness and the concentration of low and moderate income persons served.</p> <p>The priorities were established using the following definitions:</p> <ul style="list-style-type: none"> <li>• High priorities are those activities that will be funded with CDBG or HOME funds.</li> <li>• Low priorities are those activities that may be funded with CDBG or HOME funds, based on annual activity requests</li> <li>• HUD IDIS does not allow the City to designate activities as Medium priority</li> </ul> <p>Low priorities are still important and necessary, but most are perceived as having other funding sources to meet the priority.</p>
<b>5</b>	<b>Priority Need Name</b>	Youth, Health and Public Safety Services
	<b>Priority Level</b>	High
	<b>Population</b>	Extremely Low Low Moderate Large Families Families with Children Elderly Non-housing Community Development
	<b>Geographic Areas Affected</b>	Low Mod Neighborhoods
	<b>Associated Goals</b>	Support Public Services

	<b>Description</b>	The City will continue to provide public safety services in the low income neighborhood of South Bethlehem. Additionally, the City has assisted non-profit organizations and City departments that provide unique services to the City's youth and the elderly that would not be addressed except for CDBG assistance.
	<b>Basis for Relative Priority</b>	<p>The basis for this High Priority is the success of the Southside Community Policing and youth and health services provided by the City where no other organization is providing these services.</p> <p>Priorities for community development have been established through annual assessments of ongoing activities, input from citizens at public meetings, City Department Heads, City Administration, the City Council's Community Development Committee, non-profit public service providers and affordable housing developers. The initial determination as to priority is made by the Department of Community and Economic Development with final determination made by the Mayor and City Council. Multiple factors determine the funding of individual projects, including readiness and the concentration of low and moderate income persons served.</p> <p>The priorities were established using the following definitions:</p> <ul style="list-style-type: none"> <li>• High priorities are those activities that will be funded with CDBG or HOME funds.</li> <li>• Low priorities are those activities that may be funded with CDBG or HOME funds, based on annual activity requests</li> <li>• HUD IDIS does not allow the City to designate activities as Medium priority</li> </ul> <p>Low priorities are still important and necessary, but most are perceived as having other funding sources to meet the priority.</p>
6	<b>Priority Need Name</b>	Maintain/Improve Public Facilities & Infrastructure
	<b>Priority Level</b>	High
	<b>Population</b>	Extremely Low Low Moderate Non-housing Community Development
	<b>Geographic Areas Affected</b>	Low Mod Neighborhoods
	<b>Associated Goals</b>	Improvements to Public Facilities & Infrastructure

	<b>Description</b>	Maintain and improve infrastructure and public facilities in low and moderate income areas of the City and make improvements City-wide that guarantee handicapped accessibility throughout the City and its facilities.
	<b>Basis for Relative Priority</b>	<p>The basis of this High Priority is the aging of the City’s public facilities. Maintenance and improvement of public infrastructure, including water, sewer, storm drainage, streets, and sidewalks in low income areas are needed. Maintenance of other public facilities that serve low income neighborhoods, such as, parks and and eligible libraries, fire stations, etc are important to quality of life. The removal of architectural barriers is an ongoing necessity so that the physically handicapped achieve accessibility to all City facilities.</p> <p>Priorities for community development have been established through annual assessments of ongoing activities, input from citizens at public meetings, City Department Heads, City Administration, the City Council’s Community Development Committee, non-profit public service providers and affordable housing developers. The initial determination as to priority is made by the Department of Community and Economic Development with final determination made by the Mayor and City Council. Multiple factors determine the funding of individual projects, including readiness and the concentration of low and moderate income persons served.</p> <p>The priorities were established using the following definitions:</p> <ul style="list-style-type: none"> <li>• High priorities are those activities that will be funded with CDBG or HOME funds.</li> <li>• Low priorities are those activities that may be funded with CDBG or HOME funds, based on annual activity requests</li> <li>• HUD IDIS does not allow the City to designate activities as Medium priority</li> </ul> <p>Low priorities are still important and necessary, but most are perceived as having other funding sources to meet the priority.</p>
7	<b>Priority Need Name</b>	Develop Economic Opportunities
	<b>Priority Level</b>	High
	<b>Population</b>	Extremely Low Low Moderate Non-housing Community Development

	<b>Geographic Areas Affected</b>	Low Mod Neighborhoods
	<b>Associated Goals</b>	Economic Development and Job Creation
	<b>Description</b>	Develop economic opportunities for low income residents through programs that create or retain jobs and provide needed services. Provide assistance to businesses for commercial growth or start-up.
	<b>Basis for Relative Priority</b>	<p>The basis of this High Priority is that all other housing and quality of life issues hinge on adequate income. The City will continue to invest in the Bethlehem Small Business Loan Fund designed to assist local businesses and create and retain jobs for lower income persons.</p> <p>Priorities for community development have been established through annual assessments of ongoing activities, input from citizens at public meetings, City Department Heads, City Administration, the City Council’s Community Development Committee, non-profit public service providers and affordable housing developers. The initial determination as to priority is made by the Department of Community and Economic Development with final determination made by the Mayor and City Council. Multiple factors determine the funding of individual projects, including readiness and the concentration of low and moderate income persons served.</p> <p>The priorities were established using the following definitions:</p> <ul style="list-style-type: none"> <li>• High priorities are those activities that will be funded with CDBG or HOME funds.</li> <li>• Low priorities are those activities that may be funded with CDBG or HOME funds, based on annual activity requests</li> <li>• HUD IDIS does not allow the City to designate activities as Medium priority</li> </ul> <p>Low priorities are still important and necessary, but most are perceived as having other funding sources to meet the priority.</p>
<b>8</b>	<b>Priority Need Name</b>	Public Services to Special Needs Population
	<b>Priority Level</b>	Low

<b>Population</b>	<p>Extremely Low  Low  Moderate  Elderly  Frail Elderly  Persons with Mental Disabilities  Persons with Physical Disabilities  Persons with Developmental Disabilities  Persons with Alcohol or Other Addictions  Persons with HIV/AIDS and their Families  Victims of Domestic Violence</p>
<b>Geographic Areas Affected</b>	
<b>Associated Goals</b>	Increase Services for Homeless and Special Needs
<b>Description</b>	<p>The City has examined the services provided by Northampton and Lehigh Counties as a safety net of services and programs that support this population, including economic self-sufficiency, education, housing and health services. In general, the existing services do not require additional assistance from the City's CDBG program. Bethlehem will continue to assist the Lehigh Valley Center for Independent Living to assist the physically disabled.</p>

	<p><b>Basis for Relative Priority</b></p>	<p>The City considers this a Low Priority. IDIS does not provide the option of rating a Priority Need as anything other than Low or High. The basis of this Low Priority is because the services required by this population is already being provided by Northampton and Lehigh Counties through their Departments of Human Services. The City provides CDBG assistance annually to ShareCare for services to the elderly and frail elderly and to the Lehigh Valley Center for Independent Living for services to the disabled.</p> <p>Priorities for community development have been established through annual assessments of ongoing activities, input from citizens at public meetings, City Department Heads, City Administration, the City Council’s Community Development Committee, non-profit public service providers and affordable housing developers. The initial determination as to priority is made by the Department of Community and Economic Development with final determination made by the Mayor and City Council. Multiple factors determine the funding of individual projects, including readiness and the concentration of low and moderate income persons served.</p> <p>The priorities were established using the following definitions:</p> <ul style="list-style-type: none"> <li>• High priorities are those activities that will be funded with CDBG or HOME funds.</li> <li>• Low priorities are those activities that may be funded with CDBG or HOME funds, based on annual activity requests</li> <li>• HUD IDIS does not allow the City to designate activities as Medium priority</li> </ul> <p>Low priorities are still important and necessary, but most are perceived as having other funding sources to meet the priority.</p>
9	<p><b>Priority Need Name</b></p>	<p>Public Services for the Homeless &amp; At-Risk</p>
	<p><b>Priority Level</b></p>	<p>Low</p>
	<p><b>Population</b></p>	<p>Extremely Low  Low  Moderate  Chronic Homelessness  Individuals  Families with Children  Mentally Ill  Chronic Substance Abuse  veterans  Persons with HIV/AIDS  Victims of Domestic Violence</p>

	<b>Geographic Areas Affected</b>	
	<b>Associated Goals</b>	Administer CDBG & HOME programs
	<b>Description</b>	The City has examined the services provided by the Lehigh Valley Regional Homeless Advisory Board and various non-profit housing and social service providers as a source of housing, services and programs necessary to provide shelter and move families and individuals to permanent housing.
	<b>Basis for Relative Priority</b>	<p>The basis of this Low Priority is because the City of Bethlehem does not receive ESG funding and has limited other resources. Various non-profit housing and social service providers are funded through County ESG.</p> <p>Priorities for community development have been established through annual assessments of ongoing activities, input from citizens at public meetings, City Department Heads, City Administration, the City Council’s Community Development Committee, non-profit public service providers and affordable housing developers. The initial determination as to priority is made by the Department of Community and Economic Development with final determination made by the Mayor and City Council. Multiple factors determine the funding of individual projects, including readiness and the concentration of low and moderate income persons served.</p> <p>The priorities were established using the following definitions:</p> <ul style="list-style-type: none"> <li>• High priorities are those activities that will be funded with CDBG or HOME funds.</li> <li>• Low priorities are those activities that may be funded with CDBG or HOME funds, based on annual activity requests</li> <li>• HUD IDIS does not allow the City to designate activities as Medium priority</li> </ul> <p>Low priorities are still important and necessary, but most are perceived as having other funding sources to meet the priority.</p>
<b>10</b>	<b>Priority Need Name</b>	Planning & Administration
	<b>Priority Level</b>	High
	<b>Population</b>	Other
	<b>Geographic Areas Affected</b>	Low Mod Neighborhoods

	<b>Associated Goals</b>	Increase understanding/compliance w/ Fair Housing Administer CDBG & HOME programs
	<b>Description</b>	Grant management for CDBG & HOME programs in a manner than complies with HUD regulations. Also, general planning for community development.
	<b>Basis for Relative Priority</b>	Compliant program operation is required to continue to bring the benefits of CDBG & HOME to the Bethlehem community.

**Narrative (Optional)**

## SP-30 Influence of Market Conditions – 91.215 (b)

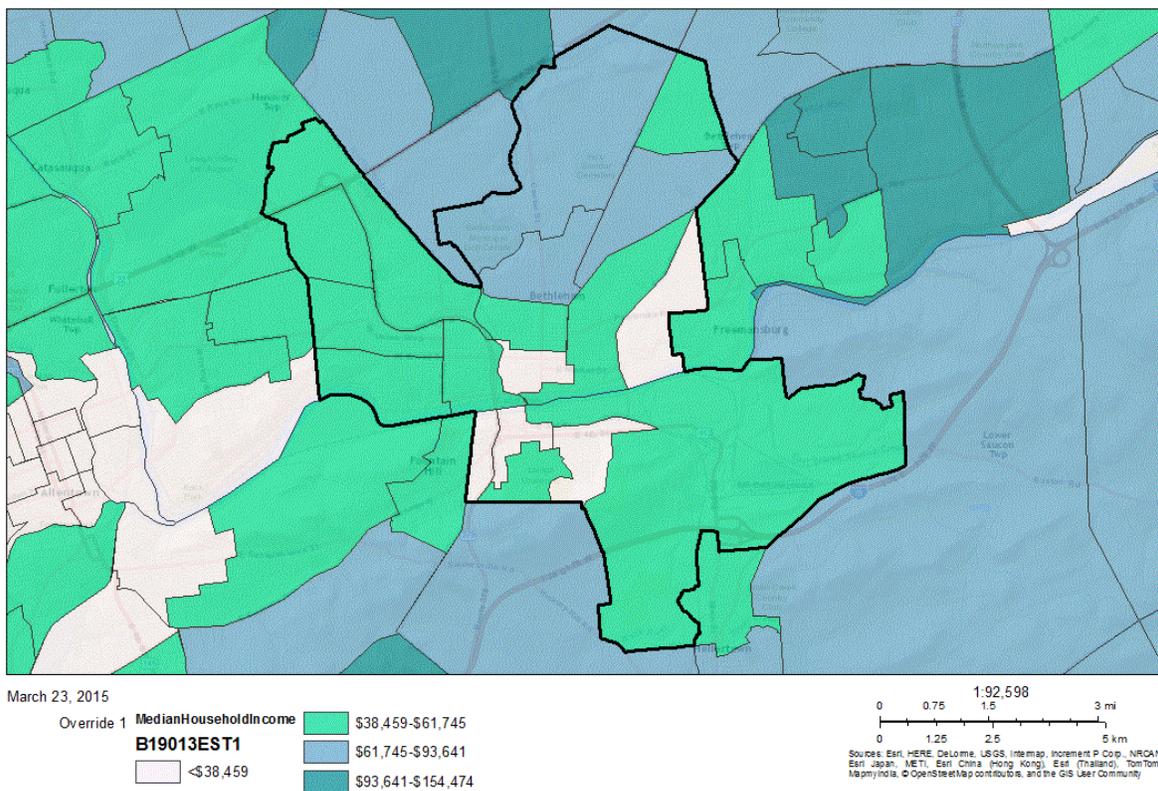
### Influence of Market Conditions

Affordable Housing Type	Market Characteristics that will influence the use of funds available for housing type
Tenant Based Rental Assistance (TBRA)	<ol style="list-style-type: none"> <li>1. Availability of funding for publicly assisted Housing Authority Projects that increase the number of TBRA properties and units</li> <li>2. Ongoing revitalization of historic structures in the central business district, particularly in the Southside Neighborhood, that will increase the potential for upper floor affordable housing units</li> <li>3. Market potential for Mixed Use Commercial/ Residential projects is increasing given the City’s recent CRIZ designation. Private sector interest in these projects is evident by the proposals included in the CRIZ Plan</li> </ol>
TBRA for Non-Homeless Special Needs	<ol style="list-style-type: none"> <li>1. The improvement in the local and regional economies should reduce the demand for homeless housing in the coming years</li> <li>2. The same market trends outlined above will influence the potential for non-homeless special needs housing</li> <li>3. Availability of funding for senior housing and in-home improvements that aid in mobility issues will also be a key factor in this aspect of the housing market</li> </ol>
New Unit Production	<ol style="list-style-type: none"> <li>1. Ongoing recovery from the economic recession and the huge downturn in the housing market will help spur new unit production</li> <li>2. Development trends in the key industry sectors noted will heighten the demand for new housing unit production</li> </ol>
Rehabilitation	<ol style="list-style-type: none"> <li>1. Downtown and Central Business District revitalization are helping to increase the availability of second floor and upper floor space for conversion to affordable housing units</li> <li>2. Increased interest by the private sector in mixed use development because of tax increment financing and other tools will continue to foster the rehabilitation of existing structures to provide new housing units</li> </ol>

Affordable Housing Type	Market Characteristics that will influence the use of funds available for housing type
Acquisition, including preservation	<p>1. Bethlehem continues to be a leader in historic preservation and the protection of the City's cultural heritage. While funding for public acquisition is increasingly limited, acquisition by the private sector for new housing and mixed use development projects is growing</p> <p>2. New investments in Central Business Districts using funding provided in part by the City's CDBG Program</p>

**Table 49 – Influence of Market Conditions**

**Median Household Income - Consolidated Plan and Continuum of Care Planning Tool**



**Median Household Income - Consolidated Plan and Continuum of Care Planning Tool**



**SP-35 Anticipated Resources - 91.215(a)(4), 91.220(c)(1,2)**

**Introduction**

The City of Bethlehem, on a regular basis, seeks additional funding from the Commonwealth of Pennsylvania for various public services, public facility, public safety and infrastructure improvement projects. During 2014 the City’ Health Bureau has applied for 20 grants through the PA Department of Health, Two Rivers Health and Wellness Foundation, Tobacco Free Northeast PA, NACCHO, the FDA, National Association of Chronic Disease Directors, PA Department of Transportation, National Center for Healthy Housing, and the Center for Disease Control and was awarded 15 grants for \$1,055,306. Two additional grants are pending for \$419,655. The Bethlehem Police Department currently has funding from seven grant sources totaling \$1,129,674, including COPS, JAG, BVP, Equitable Sharing, DUI, PLCB and Traffic Safety. CDBG funds are being budgeted in FY 2015 for the East 5th Street and Lynne Avenue Bridge projects and are leveraging several Million dollars in Pennsylvania Department of Transportation funding. Additionally, business loans made with CDBG funds in prior years are due to be repaid. These repayments are anticipated to be more than \$1 million. They will be considered Program Income and available to support the various CDBG-eligible activities undertaken during the five-year period of this Consolidated Plan as enumerated in the five Annual Action Plans derived from this Consolidated Plan.

**Anticipated Resources**

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Reminder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	1,282,973	0	1,820,542	3,103,515	4,800,000	

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Reminder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
HOME	public - federal	Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA	324,114	0	544,000	868,114	1,290,000	
ESG	public - federal	Conversion and rehab for transitional housing Financial Assistance Overnight shelter Rapid re-housing (rental assistance) Rental Assistance Services Transitional housing	0	0	0	0	0	

Table 50 - Anticipated Resources

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

The City provides only a portion of the cost of activities: affordable housing, public facilities/infrastructure or public services. CDBG funds for public services activities is matched with numerous state funding sources and local donations. Most public facilities /infrastructure projects are primarily funded through state grants and City Bonds with CDBG being local match or providing for a funding gap.

With respect to affordable housing, HOME funds require a 25% match from other sources, but with the shrinking HOME budget, the other funding sources generally exceed the City investment.

**If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

Not Applicable

**Discussion**

The City of Bethlehem is a fully developed urban community with little land available for affordable housing development. During the last decade the City provided a tract of land in South Bethlehem for the construction of affordable sales housing. Habitat for Humanity of the Lehigh Valley is in the final phase of the construction and sale of homes to low and moderate income households. The abandoned rail line through South Bethlehem has been redeveloped as a Greenway using CDBG and other funding, both state and federal.

According to the 2010 Census there are 503 Other Vacant Housing Units. This figure does not include homes “Rented- Not Occupied”, “Sold- Not Occupied”, or “Seasonal/Recreational Use”. A number of these properties are currently owned by the Redevelopment Authority of the City of Bethlehem and the Authority has offered properties to non-profit affordable housing providers to be rehabilitated and sold to low and moderate income households. The City itself does not own such properties.

The Redevelopment Authority is working for the redevelopment of the old Bethlehem Steel complex which is the site of numerous economic development activities, the largest of which are the Sands Casino and Hotel Complex with Retail Outlets, the new PBS Chanel 39 facility and the ArtsQuest Performing Arts Center.

## SP-40 Institutional Delivery Structure – 91.215(k)

Explain the institutional structure through which the jurisdiction will carry out its consolidated plan including private industry, non-profit organizations, and public institutions.

Responsible Entity	Responsible Entity Type	Role	Geographic Area Served
BETHLEHEM	Government	Economic Development Non-homeless special needs Planning neighborhood improvements public facilities public services	Jurisdiction
Bethlehem Housing Authority	PHA	Homelessness Public Housing Rental	Jurisdiction
BETHLEHEM REDEVELOPMENT AUTHORITY	Redevelopment authority	Economic Development Planning	Jurisdiction
Northampton County Dept of Human Services	Government	Homelessness Non-homeless special needs public services	Other
Lehigh County Dept of Human Services	Government	Homelessness Non-homeless special needs public services	Other

**Table 51 - Institutional Delivery Structure**

### Assess of Strengths and Gaps in the Institutional Delivery System

The City of Bethlehem will implement the Consolidated Plan through the combined efforts of the Department of Community and Economic Development (DCED), participating City Departments, the Division of Economic Development, the Bureau of Planning, the Bureau of Code Enforcement, the Bethlehem Redevelopment Authority (BRA), the Bethlehem Housing Authority and non-profit, and for-profit organizations.

Bethlehem is the clearinghouse and facilitator for the activities described in its 2015-2019 Consolidated Plan. As the local unit of government, the City is empowered to apply for and administer CDBG funds, HOME funds, and other grants. Bethlehem will also support other activities through providing

certifications of consistency with the Consolidated Plan. The following provides the City's institutional structure for administration of its entitlement program. The City does not foresee any changes to this structure in the coming program year.

The Director of the DCED oversees the administration of all CDBG and HOME entitlement programs. The Department also applies for and administers other funding sources, ensuring all resources are highly integrated and administered efficiently. The Department is responsible fo:

- Program management and oversight
- Inter Department/Agency Coordination
- Sub-recipient contract administration and monitoring
- Program evaluation
- Report preparation and submission
- Public education and participation
- Special project development
- Consolidated Plan and Annual Action Plan preparation, monitoring, and evaluation
- Housing programs
- Economic development programs and initiatives

The daily oversight of activities for all programs and initiatives comes under the management of the Housing and Community Development Planner. In addition to community development and housing support, City staff provides assistance to sub-recipients of grants and loans. The sub-recipient grants and loans include, but are not limited to, Community Development Block Grants (CDBG), HOME Investment Partnership Program funds, Pennsylvania Department of Community and Economic Development funds, and Pennsylvania Housing Finance Authority (PHFA) loans, among others.

The major gap continues to be that resources and staff are below levels needed to optimally operate programs. Coordination through the below listed organizations ensures that overlap of missions is minimized, and facilitates more efficient use of resources. Opportunities for networking in support of improving services, efficiency, and to eliminate gaps are provided through the coordination efforts described in other sections of the Consolidated Plan.

Additionally, the examination of the gaps in the service delivery system is an ongoing effort by the Lehigh and Northampton County Departments of Human Services and the Lehigh Valley Regional Homeless Advisory Board (LV RHAB), the three Housing Authorities operating within the Lehigh Valley and the Affordable Housing Trust Fund Advisory Committee. The Housing Authority and the LV RHAB Continuum of Care prepare multi-year plans that identify the needs, goals and objectives for the particular planning period. These agencies will continue to evaluate the needed services and determine whether it is appropriate to seek CDBG or HOME funding from the City of Bethlehem and the Counties of Lehigh and Northampton to meet some of these needs. Though these entities work well together, there are opportunities for improved coordination and communication. All agencies involved in these efforts continue to seek new ways to better serve their target populations and the general public.

**Availability of services targeted to homeless persons and persons with HIV and mainstream services**

<b>Homelessness Prevention Services</b>	<b>Available in the Community</b>	<b>Targeted to Homeless</b>	<b>Targeted to People with HIV</b>
<b>Homelessness Prevention Services</b>			
Counseling/Advocacy	X	X	
Legal Assistance	X	X	
Mortgage Assistance	X	X	
Rental Assistance			
Utilities Assistance			
<b>Street Outreach Services</b>			
Law Enforcement			
Mobile Clinics			
Other Street Outreach Services			
<b>Supportive Services</b>			
Alcohol & Drug Abuse	X	X	
Child Care	X	X	
Education	X	X	
Employment and Employment Training	X	X	
Healthcare	X	X	
HIV/AIDS	X	X	
Life Skills	X	X	
Mental Health Counseling	X	X	
Transportation	X	X	
<b>Other</b>			

**Table 52 - Homeless Prevention Services Summary**

**Describe how the service delivery system including, but not limited to, the services listed above meet the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth)**

Public Agencies - Four public agencies provide a major portion of the housing assistance in the City: the Bethlehem Housing Authority; the Lehigh and Northampton County Departments of Human Services and the Lehigh Valley Regional Homeless Advisory Board Continuum of Care. The Housing Authority provides tenant subsidies, with Section 8 funding often works with the County Departments of Human Services in receiving and placing applicants. In addition, the BHA provides public housing, principally for extremely low income elderly, disabled and family households. No Housing Authority services are being funded by the City.

The Lehigh and Northampton County Departments of Human Services coordinate much of the emergency assistance in the City and financial assistance to people at risk of becoming homeless, including the Northampton County Assistance Office's Emergency Shelter Allowance and LIHEAP. The Lehigh Valley Regional Homeless Advisory Board CoC coordinates emergency shelter and supportive housing services. DHS often contracts with non-profit agencies to provide additional services and case management. Through its involvement with these private non-profit agencies, the Departments of Human Services have been able to place the homeless and those with special needs, in emergency housing. They have also coordinated with other service providers for job training and education, and with permanent housing providers, to reduce recidivism and promote self-sufficiency.

Non-Profit Organizations - Non-profit agencies have been crucial to the provision of emergency shelter and supportive housing services in the City. Agencies such as the Community Action Committee of the Lehigh Valley, New Bethany Ministries, Turning Point of the Lehigh Valley, Victory House, Catholic Charities, YMCA, Valley Youth House, Southside Ministries and Trinity Lutheran Church are presently providing Emergency Shelter and Transitional Housing. Homeless prevention services in the areas of Mortgage Assistance, Rental Assistance, Utilities Assistance, Counseling/Advocacy and Legal Assistance are being provided Community Action Committee Of Lehigh Valley, and Neighborhood Housing Services of the Lehigh Valley.

Numerous community organizations and CHDOs contribute expertise in the management of programs and activities, including Alliance for Building Communities, New Bethany Ministries, Moravian House, Housing Opportunity Movement, Inc., Habitat for Humanity.

A variety of Supportive Services are provided by the following agencies in the areas of Case Management, Life Skills, Alcohol & Drug Abuse, Mental Health Counseling, Healthcare, HIV/AIDS, Education, Employment, Child Care and Transportation, AIDSNET, ARC of Lehigh & Northampton Counties, Bethlehem Area Vocational-Technical School, Career Link (WIB), Community Action Committee of Lehigh Valley, Council of Spanish Speaking Organizations of Lehigh Valley, Head Start of the Lehigh Valley, LANTA METRO, LANTA METRO PLUS, New Bethany Ministries, Northampton Co. Mental Health, Mental Retardation, Drug & Alcohol, Lehigh County Department of Human Services, Step By Step, Inc., Turning Point of Lehigh Valley, VIA, Work/Life Center (Northampton Community College)

**Describe the strengths and gaps of the service delivery system for special needs population and persons experiencing homelessness, including, but not limited to, the services listed above**

The delivery of housing and community development services in the City of Bethlehem today is a concerted effort between various public, non-profit and other private agencies. Emergency housing and

service providers meet regularly through the Allentown/ Northeast Pennsylvania Continuum of Care. Through these meetings, services for the homeless, special needs populations and others with emergency needs are coordinated. Most of the facility and service providers in the City, both public and private, are members of the Lehigh Valley Regional Homeless Advisory Board (LV RHAB), providing a network for service delivery.

**Provide a summary of the strategy for overcoming gaps in the institutional structure and service delivery system for carrying out a strategy to address priority needs**

As a result of the Consolidated Planning Process, both service provider agencies and local officials have expressed the desire to meet periodically to address issues related to affordable housing and community development. These meetings will be pursued to encourage participation in the coordinated service delivery system and to increase the exchange of information.

Private developers and investors will be encouraged to continue to participate and provide solutions to addressing affordable housing and community development issues and problems.

The above cooperative efforts will be continued and expanded to ensure the efficient and comprehensive delivery of services and assistance to those most in need. The City anticipates that it will be able to continue the momentum it developed during the Consolidated Planning Process, so that housing and community development needs can be better addressed.

Continued cooperation with private banking and industry will be sought to foster public/private partnerships for the provision of homeowner assistance programs, affordable housing development, and economic development. The use of CDBG and HOME program funds will be essential in leveraging private resources and promoting private investment.

## SP-45 Goals Summary – 91.215(a)(4)

### Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Increase the supply of affordable rental housing	2015	2019	Affordable Housing	City of Bethlehem	Construction of Rental Housing	HOME: \$360,000	Rental units constructed: 25 Household Housing Unit
2	Preserve the supply of affordable rental housing	2015	2019	Affordable Housing	City of Bethlehem	Rehabilitation of the Existing Housing Stock Construction of Rental Housing	HOME: \$280,000	Rental units rehabilitated: 25 Household Housing Unit
4	Improve the condition of owner occupied housing	2015	2019	Affordable Housing	City of Bethlehem	Rehabilitation of the Existing Housing Stock Support Shelter and Transitional Housing	CDBG: \$800,000 HOME: \$400,000	Homeowner Housing Rehabilitated: 100 Household Housing Unit

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
5	Increase home ownership opportunities	2015	2019	Affordable Housing	City of Bethlehem	First Time Homeownership Assistance	HOME: \$450,000	Public service activities for Low/Moderate Income Housing Benefit: 10 Households Assisted  Direct Financial Assistance to Homebuyers: 10 Households Assisted
6	Increase understanding/compliance w/ Fair Housing	2015	2019	Affordable Housing	City of Bethlehem	First Time Homeownership Assistance Planning & Administration	CDBG: \$100,000	Public service activities for Low/Moderate Income Housing Benefit: 25 Households Assisted
7	Increase Housing for Homeless and Special Needs	2015	2019	Homeless Non-Homeless Special Needs	City of Bethlehem	Construction of Rental Housing Support Shelter and Transitional Housing	HOME: \$25,000	Housing for Homeless added: 25 Household Housing Unit

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
8	Increase Services for Homeless and Special Needs	2015	2019	Homeless Non-Homeless Special Needs	City of Bethlehem	Support Shelter and Transitional Housing Public Services to Special Needs Population	CDBG: \$75,000	Public service activities other than Low/Moderate Income Housing Benefit: 20 Persons Assisted  Homelessness Prevention: 10 Persons Assisted
9	Support Public Services	2015	2019	Non-Homeless Special Needs Public Safety	Low Mod Neighborhoods City of Bethlehem	Youth, Health and Public Safety Services	CDBG: \$900,000	Public service activities other than Low/Moderate Income Housing Benefit: 500 Persons Assisted
10	Improvements to Public Facilities & Infrastructure	2015	2019	Non-Housing Community Development	Low Mod Neighborhoods City of Bethlehem	Maintain/Improve Public Facilities & Infrastructure	CDBG: \$3,200,000	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 9000 Persons Assisted
11	Economic Development and Job Creation	2016	2019	Economic Development	Low Mod Neighborhoods City of Bethlehem	Develop Economic Opportunities	CDBG: \$300,000	Jobs created/retained: 15 Jobs  Businesses assisted: 4 Businesses Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
12	Administer CDBG & HOME programs	2015	2019	Administration & Planning	Low Mod Neighborhoods City of Bethlehem	Public Services for the Homeless & At-Risk Planning & Administration	CDBG: \$650,000 HOME: \$120,000	Other: 1 Other

Table 53 – Goals Summary

### Goal Descriptions

1	<b>Goal Name</b>	Increase the supply of affordable rental housing
	<b>Goal Description</b>	The City proposes to increase the supply of affordable rental housing for the elderly and other very low income households by working with non-profit developers to create new assisted rental housing especially for the elderly and special needs households, pursuing additional resources for affordable housing and working with the Housing Authority of the City of Bethlehem to increase the number of Housing Choice Vouchers available to households in Bethlehem.
2	<b>Goal Name</b>	Preserve the supply of affordable rental housing
	<b>Goal Description</b>	The City proposes to preserve the existing supply of affordable rental units for the elderly and other low income households by evaluation and, if necessary, strengthening the City's rental registration and inspection program to guarantee that all rental units are Code compliant and through financial, CDBG or HOME, assistance to non-profit owners of affordable housing. The City will continue the registration and inspection program of all rental units for Code compliance.

4	<b>Goal Name</b>	Improve the condition of owner occupied housing
	<b>Goal Description</b>	The City proposes to preserve and improve the condition of homes occupied by low income households by continuing the City Housing Rehabilitation Assistance for owner occupied properties. The Office of Housing and Community will re-evaluate Bethlehem's Housing Rehabilitation Policies and Procedures Manual, including all forms, legal documents and marketing materials. The City will continue to distribute lead-based paint educational materials and include lead remediation/ abatement as part of the Housing Rehabilitation Program.
5	<b>Goal Name</b>	Increase home ownership opportunities
	<b>Goal Description</b>	The City proposes to increase home ownership opportunities for low income households in Bethlehem through the City's Home Ownership Outreach Program (HOOP) and the continued support of HUD certified non-profit housing counseling organizations.
6	<b>Goal Name</b>	Increase understanding/compliance w/ Fair Housing
	<b>Goal Description</b>	The City proposes to increase understanding and compliance with Fair Housing Laws through financial support of North Penn Legal Services to provide workshops and awareness campaigns and distribution of Fair Housing brochures through the rental housing registration program during rental unit license renewals. The City has partnered with the Cities of Allentown and Easton and the Counties of Northampton and Lehigh to promote awareness of Fair Housing issues through a regional approach to Fair Housing education and enforcement.
7	<b>Goal Name</b>	Increase Housing for Homeless and Special Needs
	<b>Goal Description</b>	The City will assist non-profit organization to increase housing for the Homeless and Special Needs Populations. Bethlehem Housing and Community Development will examine proposals requesting CDBG and HOME funds from non-profit organization that seek to create new permanent housing for homeless disabled persons, create new transitional housing for families, create new permanent housing for chronically homeless persons and increase the percentage of persons moving from transitional housing to permanent housing.

8	<b>Goal Name</b>	Increase Services for Homeless and Special Needs
	<b>Goal Description</b>	The City proposes increasing services for Homeless and Special Needs Populations with the objectives of increasing the number of homeless persons becoming employed, expanding the capacity of local service providers to serve the chronically homeless, develop more permanant supportive housing for homeless families requiring services and continuation of the Bethlehem Small Business Loan Program that includes the hiring of low and moderate income persons.
9	<b>Goal Name</b>	Support Public Services
	<b>Goal Description</b>	The City proposes to support public and social services that affect the low income population and low income neighborhoods of Bethlehem. The City will continue to provide facilities rehabilitation assistance to non-profit and quasi-public facilities that provide services to low income populations. Additionally, the City will continue to support public safety services and services to seniors, youth and the disabled.
10	<b>Goal Name</b>	Improvements to Public Facilities & Infrastructure
	<b>Goal Description</b>	The City will continue to fund improvements to public facilities and infrastructure in low income neighborhoods or serve low income clientele. Improvements will include sewer, water and right-of-way reconstruction, activities that remove architectural barriers to bring public facilities into compliance with ADA Standards, acquire fire fighting equipment and vehicles for fire stations with low income service areas, improve parks and playgrounds the serve low income neighborhoods.
11	<b>Goal Name</b>	Economic Development and Job Creation
	<b>Goal Description</b>	The City will continue the Bethlehem Small Business Loan Program of loans to small business City-wide that create jobs for low income residents.
12	<b>Goal Name</b>	Administer CDBG & HOME programs
	<b>Goal Description</b>	Overall administration & planning of CDBG & HOME programs per HUD regulations. To include planning, record-keeping, reporting and overall grant management.

**Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 91.315(b)(2)**

As indicated in the table above the City proposes to assist in the provision of affordable housing through several programs and activities.

- Owner Occupied Housing Rehabilitation for 100 home owners of all income categories over 5 years (Predominantly extremely low income)
- Rental Housing Rehabilitation for 25 existing affordable rental units over 5 years
- Construction of 25 affordable rental units within 5 years
- Construct or substantially rehabilitate 5 housing units for resale to moderate income households over 5 years.
- Provide Homeownership assistance, including down-payment and closing costs to 5 moderate income households over 5 years.

## **SP-50 Public Housing Accessibility and Involvement – 91.215(c)**

### **Need to Increase the Number of Accessible Units (if Required by a Section 504 Voluntary Compliance Agreement)**

Public Housing residents and applicants accessibility needs vary from size to configuration and amenities, The Bethlehem Housing Authority strives to place applicants in suitable units and transfer residents promptly after receiving the proper request and documentation from their physician. A full 5% of inventory is designed to meet this criteria.

### **Activities to Increase Resident Involvements**

Since the passing of “The Quality Housing and Work Responsibility Act of 1998”, the Bethlehem Housing Authority has had a Resident Advisory Board, comprised of a representative from each development/ building. The Board members meet at least three (3) times a year to assist the Authority in preparation and updating of the Five Year and Annual Plans.

The Bethlehem Housing Authority encourages and funds Resident Councils in all of their developments/ buildings. The resident Council members are voted by the residents in an election process which is overseen by Housing Authority staff. Councils are required to hold meetings and set up information sessions that are of interest and importance to the residents. A meeting with Health Care Providers / Agencies is a popular topic.

### **Is the public housing agency designated as troubled under 24 CFR part 902?**

No

### **Plan to remove the ‘troubled’ designation**

Not Applicable

## **SP-55 Barriers to affordable housing – 91.215(h)**

### **Barriers to Affordable Housing**

The City of Bethlehem on an ongoing basis examines the City's public policies with regard to the costs of housing to the incentives to develop, maintain or improve affordable housing in the City. The City's Zoning Ordinance provides for a variety of housing types and various densities and varying lot sizes. This variety reduces the potential for barriers to affordable housing as a result of regulatory policies. In addition the City's Zoning Ordinance allows for emergency shelters, transitional housing, permanent supportive housing and group homes for the disabled. Bethlehem does not impose impact fees for development and permit fees are reasonable.

The City has historically allocated CDBG and HOME resources for direct housing assistance, including its Housing Rehabilitation Assistance Program for lower income home owners, the Home Ownership Outreach Program to assist first time buyers, rehabilitation assistance to non-profit organizations for creation of transitional housing and affordable rental and for sale housing.

The City continues to fund the Lehigh Valley Center for Independent Living to assist disabled persons obtain and maintain housing. Funds have also been used to assist housing related initiatives including the Community Action Committee of the Lehigh Valley and Neighborhood Housing Services of the Lehigh Valley, both of which are HUD certified housing counselors.

Bethlehem implements Lead Safe practices in carrying out rehab activities whenever possible using funds from the CDBG and HOME Programs and maintains a pool of qualified contractors to effectively and efficiently address lead-based paint hazards.

The City's Health Bureau is applying to continue participation in the state's Lead Hazard Control Program to control lead-based paint hazards in target housing in high risk areas. The City performs eligibility determinations on potentially eligible units, prioritizing units and performing lead-based paint combined inspection/risk assessments, lead-based paint hazard control related procedures and clearance procedures on those units.

The City's Code Enforcement Office works to see that codes are properly enforced and encourages affordable housing developers to introduce innovative/cost effective construction techniques and act as liaison between City and developers.

The City will utilize the Zoning Ordinance to determine if providing density bonus' is necessary to foster affordable housing development within the City. The City will advocate for other regulatory options to increase affordable housing.

The City will continue programs to improve the housing stock occupied by low and moderate income households and to assist lower income persons to become home owners. Assistance to developers of affordable housing, for both owners and renters will be ongoing. Assistance to low and moderate

income homeowners for housing rehabilitation, assistance to low and moderate income households to become homeowners, assistance to for-profit and non-profit developers to create affordable for sale housing and rental housing and to rehabilitate existing affordable rental developments for their continued viability as affordable units. In FY 2015 over \$350,000 is budgeted for these activities.

### **Strategy to Remove or Ameliorate the Barriers to Affordable Housing**

**Market Conditions Action:** Absent enforceable affordable housing goals and standards at the state level, it is difficult for the City to control market forces and/or establish meaningful affordable housing goals. Bethlehem will continue to work with private sector developers and non-profit housing sponsors to provide a balanced housing inventory of market rate and affordable housing opportunities. This can include the provision of financial incentives, prioritization of applications for State and/or Federal housing subsidize/tax credits, etc., and other incentives to address the financing “gaps” to address feasibility that otherwise limits or precludes affordable housing development

**Funding Action:** Continue to support responsible applications for state/federal affordable housing programs pursued by local nonprofits and for profit developers.

Financing tools that support feasibility and affordability are:

1. The PHFA administered Homeownership Choice Programs:
  - Neighborhood Revitalization Initiative
  - Homeownership Construction Initiative
  - Mixed Use Facility Financing Initiative
  
1. Act 137 - Affordable Housing Trust Funds – The Northampton County Affordable Housing Program
2. PA Neighborhood Assistance Act tax credits
3. PHFA New Markets tax credits
4. The Federal Home Loan Bank’s Affordable Housing

**Low Incomes Action:** In addition to the above, the City will continue to promote and implement economic development initiatives designed to create new employment opportunities and opportunities for advancement for low income residents. The City has historically allocated CDBG and HOME resources for direct housing assistance, including its Housing Rehabilitation Assistance Program for lower income home owners, the Home Ownership Outreach Program to assist first time buyers, rehabilitation assistance to non-profit organizations for creation of transitional housing and affordable rental and for sale housing.

## **SP-60 Homelessness Strategy – 91.215(d)**

### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

The Lehigh Valley Regional Homeless Advisory Board (LV RHAB) is the consortium of individuals, agencies and other stakeholders that direct and coordinate community-wide efforts toward ending chronic homelessness, preventing homelessness, and addressing housing insecurity in all communities in Lehigh and Northampton Counties.

The LV RHAB is one of several agencies and organizations involved in planning and implementing homeless programs and activities in the 33-county area under the Pennsylvania Eastern Continuum of Care Collaborative (PA Eastern CoC). The PA Eastern CoC has a primary relationship with the PA Department of Community and Economic Development (DCED), which has responsibilities to the State Legislature for planning and implementing programs statewide. This includes the management of statewide homeless and housing programs including ESG, the completion of the state’s Consolidated Plan, and other statewide planning efforts.

In the Lehigh Valley Regional Homeless Advisory Board (LV RHAB) Statement of Purpose, adopted September 9, 2014, chronic homeless (for anyone in our community) is no longer an issue within the Lehigh Valley. Housing insecurity and homelessness prevention is a community priority, Homelessness, if it occurs, is a short-term condition, lasting no more than 14 days. LV RHAB functions include:

- Combining evidence-based solutions and recommendations from national partners (USICH, NAEH, HUD, VA, for example) with local community knowledge to end chronic and veteran homelessness, prevent to occurrence of homelessness and to respond quickly should an event occur
- Fostering collaboration and interdependency between homeless service providers and mainstream and community resources
- Conducting regular homeless enumeration, identifying unmet needs and gaps in services
- Leveraging federal, state, and community resources in cost effective ways, eliminating duplication of efforts.

It is the responsibility of each Regional Homeless Advisory Board (RHAB) to identify regional and local homeless issues; implement the regional Continuum of Care plan; and monitor, review and rank projects funded through the regional Continuum of Care plan.

### **Addressing the emergency and transitional housing needs of homeless persons**

It is difficult to measure the number of persons “at-risk” of becoming homeless. It is impossible to gauge at anyone time the number of people who are threatened with eviction, unemployment, foreclosure or termination of utilities. Most commonly a family is at risk when it lives paycheck to paycheck without

sufficient savings for sudden emergencies. Those who are vulnerable to residing in shelters or on the street and at risk of becoming homeless include; Persons leaving institutions, Households with incomes less than 30% of MFI, Households paying in excess of 50% of income for housing costs, Victims of domestic violence, Special needs populations and Single parent head of household who is unemployed.

Currently the City of Bethlehem relies heavily on the Continuum's strategy for implementing the homeless assistance program. This multiple approach to the problem focus' on the prevention of homelessness and the provision of emergency services for homeless persons and families. The considerable homeless shelters and transitional housing units in the City are detailed in the assisted Housing narrative

The Lehigh Valley Regional Homeless Advisory Board (LV RHAB) during the first four months of 2014 included forty-two (42) public, private and non-profit organizations. The most recent LV RHAB Work Plan Themes and Action Steps (2013) identified the following: (the space allocated in IDIS does not allow for the degree of detail available in this document)

1. Governance Charter: a. Incorporate written policies and procedures for a centralized or coordinated assessment system, a process for monitoring outcomes of ESG recipients and written standards for administering assistance, b. Develop a governance charter that includes the most recent HMIS requirements and outlines the roles
2. HMIS: a. Increase bed coverage in each category to be at least 65, b. Improve HMIS data quality, c. Use HMIS to monitor and prevent returns to homelessness
3. Reallocation Strategy: a. Create beds for chronically homeless, b. Create rapid re-housing programs
4. Monitoring: Set up system to monitor a. Chronic bed turnover, b. HUD objectives as reported in APRs, Project compliance with HUD requirements to increase capacity
5. Addressing Program Performance: a. Length of Time in Emergency Shelter or Transitional Housing, b. Return to Homelessness
6. ESG Coordination with Pennsylvania Eastern CoC Collaborative: a. Rapid Rehousing, b. Program Performance, c. Policies
7. Employment / Income: a. Employment Income, b. Non-Employment Income
8. Reduce Barriers to Program Utilization: a. Assess barriers to entry present in projects funded through CoC and ESG
9. Coordinated Assessment: a. How is the CoC's coordinated assessment system used, b. Develop tools and approach to coordinate assessment
10. Outreach: a. Examine current outreach procedures and develop appropriate training, b. Continue outreach and engagement
11. Discharge Planning: a. Discharge Planning: Health Care, b. Discharge Planning: Corrections
12. Services Funding Strategy: a. Explore funding sources other than ESG and CDBG

**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to**

**permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again.**

Treating the homeless and providing the means and support necessary to make the transition to permanent housing and independent living are all a part of the efforts and programs in place in the City through the Lehigh Valley Regional Homeless Advisory Board, Continuum of Care. The institutions and structure to properly address this issue are in place and are described in the homeless inventory section of the Plan.

**Help low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families who are likely to become homeless after being discharged from a publicly funded institution or system of care, or who are receiving assistance from public and private agencies that address housing, health, social services, employment, education or youth needs**

In establishing City priorities, the prevention of homelessness is a key element in these efforts. By funding the City's housing rehabilitation activities with CDBG and HOME funds and provision of housing and referral services for low-income households, the City hopes to prevent the conditions that would precipitate homelessness. Additionally the City through their Entitlement allocations assists Emergency Shelter and Transitional Housing providers to make improvements to their facilities to guarantee long term housing viability.

Based on the Pennsylvania Eastern Continuum of Care Collaborative's Governance Charter and the Lehigh Valley Regional Homeless Advisory Board's Work Plan and Action Steps, the City of Bethlehem supports the following strategies and objectives to address the issue of homelessness. These are Regional Objectives, Proposed Actions and Goals and are not subdivided specifically for Bethlehem.

***Priority 1: Housing Facilities for Homeless and Special Needs Populations***

- Create new permanent housing for homeless disabled population
- Create new permanent housing for chronically homeless persons
- Increase percentage of homeless persons moving from transitional housing to permanent housing
- Increase percentage of persons staying in permanent housing over 6 months

***Priority 2: Institutional Discharge and Services***

- Prevent homelessness among individuals leaving community hospitals

- Prevent homelessness among individuals leaving correctional facilities and increase permanent housing for individuals with a criminal record
- Prevent homelessness among youth exiting the Children and Youth System
- Increase percentage of homeless persons becoming employed
- Ensure that the Continuum of Care has a functional HMIS system
- Expand the capacity of local service providers in rural areas to serve the chronically homeless
- Develop more permanent service-enriched (supportive) housing for homeless families requiring services
- Ensure access to employment and training services for homeless persons

Bethlehem recognizes the Discharge Planning Policy prepared by the PA Eastern CoC. These policies were developed in order to prevent the discharge of persons from medical institutions or other systems of care resulting in homelessness. The Commonwealth of PA has established formal policies regarding discharge of persons from State mental health or corrections facilities. For mental health, there can be no discharge unless all housing, treatment, case management and rehabilitation services are in place. Each State mental hospital has a Service Area Planning Team which is charged with developing a plan for moving individuals from the hospital to the community. Discharge is dependent upon an approved Home Plan.

In regards to Foster Care, PA has established a process to be Discharged from the Foster Care / Child Welfare System. This includes information on Age Limits, Reason for Discharge from Foster Care/ Child Welfare System, Available Programming (Instruction in daily living skills, home management, career planning, education and training, job placement and readiness and financial management), Juvenile Court, Legislation and Contact Information.

Hospitals (Health Care facilities) in Pennsylvania must have written discharge policies for “appropriate referral and transfer plans that comply with requirements of the Federal Conditions for Participation in Medicare and Medicaid Services.

## **SP-65 Lead based paint Hazards – 91.215(i)**

### **Actions to address LBP hazards and increase access to housing without LBP hazards**

In 2012 the Center for Disease Control and the Pennsylvania Department of Health revamped the Childhood Lead Poisoning Prevention Program that was previously funded in the City of Bethlehem and across the nation. Since Americans spend approximately 70% of their time indoors, ensuring that a home is dry, clean, pest free, safe, contaminant free, well ventilated, well maintained, and thermally controlled not only assists with lowering the risks of lead, but also improves the overall health of the resident. Therefore, instead of focusing only on lead based paint, the program began focusing on the environmental and structural health of the unit as a whole. Housing units occupied by low-income households are more likely to suffer from neglect and improper maintenance and therefore need assistance not only with lead based paint hazards, but overall infrastructure improvements that play a critical role in the health of the residents.

In 2012, the City of Bethlehem Health Bureau secured a three-year \$408,653.00 lead hazard control and healthy homes grant from the State of Pennsylvania's Department of Health, which focuses on remediation of homes where children live, are expected to live, or where children spend significant amount of time. An additional three-year grant of \$21,900 was secured in cooperation with Pinnacle Health Systems for Healthy Homes visits and minor remediation in homes, regardless of age of the occupant. In order to prioritize hazards that are to be addressed with this funding both grants utilize a Healthy Homes Rating System (HHRS) to review housing violations with the likelihood of injury to the occupant. The likelihood of injury is compiled from emergency room visits of individuals who stated injury specifically due to a particular code violation. The utilization of Healthy Homes, Lead Hazard Control, and CDBG/HOME funding creates the unique situation where CDBG/HOME funding can be utilized to fill in the gaps of the other two grant programs, allowing for CDBG/HOME funding to reach more individuals and properties.

### **How are the actions listed above related to the extent of lead poisoning and hazards?**

According to the 2010 Census the City of Bethlehem had 31,540 housing units, of which 70.1 percent of the total units (22,119) were constructed prior to 1980. The Environmental Protection Agency (EPA) has determined that the likelihood of finding lead-based paint increases with the age of the home. That is, a unit constructed prior to 1940 has an 87 percent chance of having a lead hazards; units built between 1940 – 1959 have a 69 percent chance; and units built between 1960 – 1978 have a 24 percent chance of having a lead hazard. Using this formula, 52 percent (16,540) of the City of Bethlehem's housing units can be estimated to have lead-based paint present. This is a significant number of homes with potential lead hazards when comparing the national and state percentages of 29 and 45 percent respectively.

Table 1. National, State, and Local Housing Units Built Prior to 1979 and the EPA Comparative Number Estimated Housing with Lead Based Paint, using likelihood of 87 percent for pre-1940, 69 percent for 1940-1959, and 24 percent for 1960-1979.

Included in the Appendix is a map showing the concentration of pre-1960 housing in Bethlehem. The areas with the highest percentage of pre-1960 housing (over 74%) are in the South side, North side and West side. In most of these Census Tracts the percentage of pre-1960 housing is over 85 percent.

**How are the actions listed above integrated into housing policies and procedures?**

Funding for home modification and lead abatement is available to income-eligible homeowners through the City of Bethlehem’s Healthy Homes Program and the Housing Rehabilitation Program. In recent years the City of Bethlehem has increased the amount of funding for its Housing Rehabilitation program in anticipation of increased costs for lead-based paint abatement/remediation due to HUD regulations. Although lead abatement is the preferred mechanism to control lead based paint, due to the extensive costs of lead abatement and the total number of homes that are likely to be contaminated with lead, the Bethlehem Housing Rehabilitation Program will focus on lead hazard reduction, ie. Interim controls, until the total number of lead contaminated homes has been significantly reduced.

## **SP-70 Anti-Poverty Strategy – 91.215(j)**

### **Jurisdiction Goals, Programs and Policies for reducing the number of Poverty-Level Families**

Poverty is clearly a concern in the City of Bethlehem. Poverty is directly related to education, job training and employment opportunities. The objective of poverty reduction requires programming for job training and placement, public services, education, and basic skills development. The overriding principle however is to create new jobs and opportunities for households with incomes below the poverty level. It is only through comprehensive, coordinated strategies that nurture skills and provide opportunities to gain and retain employment, and thus improve the quality of life, that people can improve their situation.

The City of Bethlehem's economic development efforts have been comprehensive and are documented in the Non-Housing Community Development Needs section of this Consolidated Plan. The City administers or participates in several programs to retain and enhance local business growth, including:

- Downtown Bethlehem Association
- Keystone Opportunity Zone
- Bethlehem's Local Economic Revitalization Tax Assistance Act (LERTA)
- Enterprise Zone
- Bethlehem Small Business Loan Fund
- Micro-Enterprise Loan Program
- City Revitalization and Entrepreneurial Zone

As outlined above, the City has a comprehensive economic development program in support of the goals outlined by the Lehigh Valley Comprehensive Economic Development Strategy. Components of the economic development program were detailed in the City's 2010-2014 Consolidated Plan and include:

- Maintaining an inventory of available land and buildings
- Offering entrepreneurs and business owners technical assistance
- Offering Local Economic Revitalization Tax Assistance (LERTA), a tax abatement program
- Providing tax credits for certain specified Pennsylvania taxes, and
- Assisting with substantial land development projects, urban renewal, and improvements through the Lehigh Valley Regional Loan Pool.

### **How are the Jurisdiction poverty reducing goals, programs, and policies coordinated with this affordable housing plan**

*Over a prolonged period, Bethlehem faced significant economic dislocation as a result of the closing of Bethlehem Steel. The City has continued to pursue redevelopment of the site in support of community renewal that alleviates poverty. Activities related to the former Bethlehem Steel site include:*

- Northampton County issued bonds to support infrastructure development on the site.
- The Flyers Skate Zone, an ice skating rink.
- Bethlehem Commerce Center
- Lehigh Valley Industrial Park
- Northampton Community College
- The new National Museum of Industrial History
- ArtsQuest of Bethlehem
- PBS Channel 39
- The Sands Casino , hotel and retail outlets

Beyond the important economic development programs, it is essential to provide the basic skills, training and education necessary to make a person employable in today's competitive job market.

- The PA Workforce Investment Board's CareerLink Lehigh Valley - provides free GED classes; for High School graduates or persons with a GED, CareerLink provides access and financial assistance for training in Healthcare/Life Sciences, Advanced Materials Manufacturing, Business Services, Information and Communications and Financial Services; for individuals ages 18 through 21 there is the Employment & Academic Opportunity Program that provides job training in construction and academic classes; CareerLink also provides a great number of Workshops, including Intensive Job Search Activities and Occupational Skills Training, Adult Basic Learning Exams, Microsoft Word, Internet Job Search, etc.; CareerLink provides other services for both *out-of-school and in-school youth*.
- The Veterans Outreach and Assistance Center - Veterans can receive benefit information and services through the State Representative's office in Bethlehem.

Many of the people living in poverty are not employable and thus the City works with numerous public, private and non-profit service providers to develop and implement direct assistance and service delivery programs to improve the quality of life of these persons. This step in providing health and social services is necessary to enable an unemployed person to become employable. These activities center around education, employment, life skills, mental health / drug abuse / HIV services, healthcare, transportation, etc. and are provided in Bethlehem by:

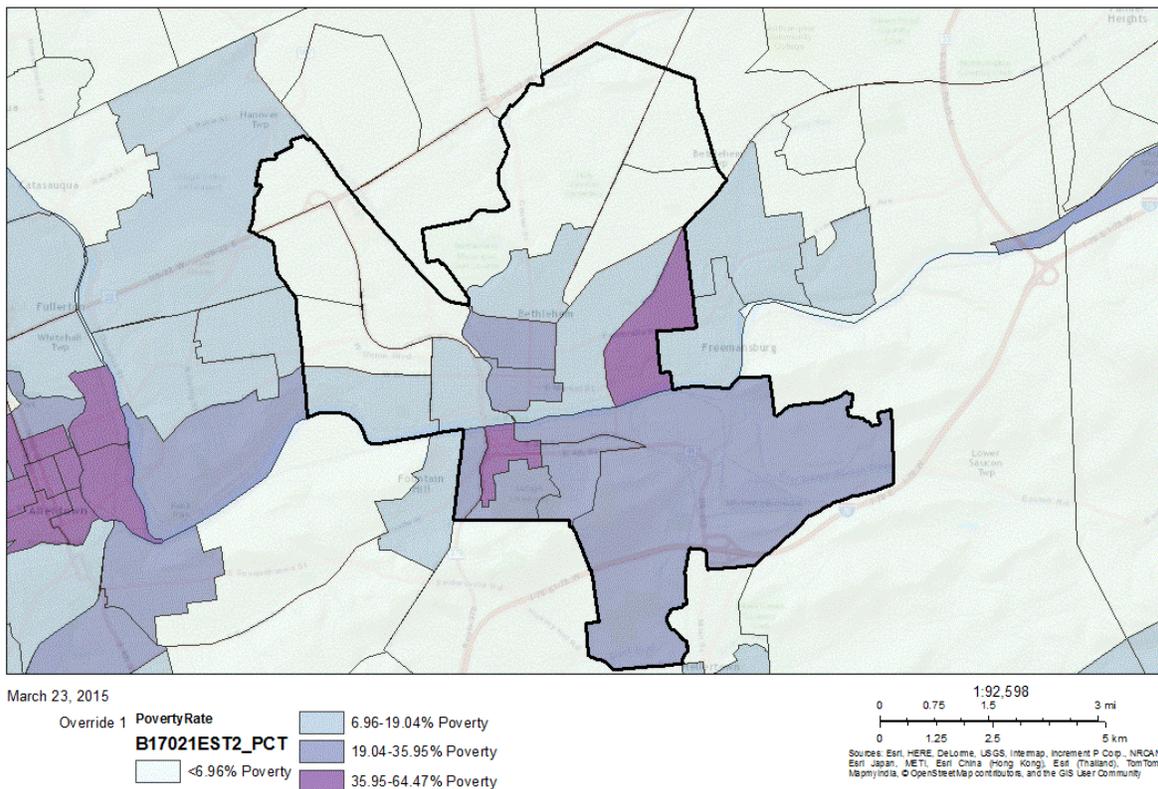
- AIDSNET
- ARC of Lehigh and Northampton Counties
- Bethlehem Area Vocational-Technical School
- Career Link (WIB)
- Community Action Committee of Lehigh Valley
- Council of Spanish Speaking Organizations of Lehigh Valley
- Head Start of the Lehigh Valley
- LANTA METRO
- LANTA METRO PLUS

- New Bethany Ministries
- Northampton Co. Mental Health, Mental Retardation, Drug & Alcohol
- Step By Step, Inc.
- Turning Point of Lehigh Valley
- VIA
- Work/Life Center (Northampton Community College)

The Bethlehem Housing Authority, the provider of affordable housing, is aware of the programs available for residents and makes appropriate referrals, as well as providing some programs on site. The Housing Authority has developed Family Self-Sufficiency Programs. The focus of these programs is to encourage public housing residents to achieve economic sufficiency in order to achieve independence from government subsidies.

The varied activities help create job opportunities that help alleviate poverty in Bethlehem. The City will continue to invest in job-creating activities with an emphasis on hiring low income residents and increasing the supply of good-paying jobs.

Poverty Rate - Consolidated Plan and Continuum of Care Planning Tool



Poverty Rate - Consolidated Plan and Continuum of Care Planning Tool

## **SP-80 Monitoring – 91.230**

**Describe the standards and procedures that the jurisdiction will use to monitor activities carried out in furtherance of the plan and will use to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements**

Performance monitoring is an important component in the long-term success of the C-Plan. The City, through the Department of Community and Economic Development (DCED), has developed standards and procedures for ensuring that the recipients of CDBG and funds meet the purposes of the legislation and regulations.

DCED oversees the City's housing and community development programs, and is responsible for all performance measurement activities. DCED has incorporated HUD's Performance Measurement standards into the process of awarding funds, allocating resources, and obtaining progress and completion reports. The monitoring procedures under this Plan will continue to build upon existing monitoring systems used by the City which have proven successful. Recent HUD and OIG audits found no significant issues with administration of these Federal programs.

DCED is responsible for overseeing the implementation of public improvement and facilities projects in targeted areas, implements a housing rehabilitation program for low- and moderate-income homeowners and contracts with Rising Tide Community Loan Fund to administer economic development activities to assist businesses.

DCED's standards and procedures for monitoring are designed to ensure that:

- 1) Objectives of the Housing and Community Development Act and the National Affordable Housing Act are met,
- 2) Program activities are progressing in compliance with the specifications and schedule for each program,
- 3) Recipients are in compliance with other applicable laws, implementing regulations, etc.
- 4) That the housing rehabilitation program is in conformance with: Section 504 Handicapped Accessibility, Section 106 Historic Preservation, Housing Quality Standards, Lead-Based Paint regulations and Displacement / Relocation regulations

DCED will review all proposed activities for eligibility per statutory and regulatory requirements, and for meeting identified needs in this Plan.

Action Plan activities will be monitored through the use of checklists and forms to facilitate uniform monitoring. Each year DCED re-examines the forms used to determine what revisions are

necessary. Each description of projects and activities will contain the specific performance measures by which the project will be evaluated.

Fiscal monitoring will include review and approval of budgets, compliance with Grant Agreements, approval of vouchers and reviews of fiscal reports and sub-recipient audits. The HUD CDBG and HOME Programs are annually included in the City's Annual Financial Audit.

Monitoring of sub-recipients will occur through regular telephone and on-site monitoring visits. These visits will be conducted at least once a year. For public facilities and housing projects, site visits, will be conducted at least every other year to assure benefit to low-income residents.

**Minority Business Outreach** - The City shall encourage participation by minority-owned businesses in CDBG assisted activities and shall maintain records concerning the participation of minority-owned businesses to assess the results of its efforts and to complete the semiannual "Minority Business Enterprise Report" to HUD. Qualified minority contractor are encouraged to bid on properties participating in the Housing Rehabilitation Program.

**Comprehensive Planning Requirements** - To ensure compliance with the comprehensive planning requirements of the Consolidated Plan process, DCED reviews the process on an ongoing basis. The review ensures compliance with federal requirements concerning citizen participation and consistency of actions taken with those specified in the "Citizen Participation Plan." Records documenting actions taken are being maintained for each program year.

## Expected Resources

### AP-15 Expected Resources – 91.220(c)(1,2)

#### Introduction

The City of Bethlehem, on a regular basis, seeks additional funding from the Commonwealth of Pennsylvania for various public services, public facility, public safety and infrastructure improvement projects. During 2014 the City' Health Bureau has applied for 20 grants through the PA Department of Health, Two Rivers Health and Wellness Foundation, Tobacco Free Northeast PA, NACCHO, the FDA, National Association of Chronic Disease Directors, PA Department of Transportation, National Center for Healthy Housing, and the Center for Disease Control and was awarded 15 grants for \$1,055,306. Two additional grants are pending for \$419,655. The Bethlehem Police Department currently has funding from seven grant sources totaling \$1,129,674, including COPS, JAG, BVP, Equitable Sharing, DUI, PLCB and Traffic Safety. CDBG funds are being budgeted in FY 2015 for the East 5th Street and Lynne Avenue Bridge projects and are leveraging several Million dollars in Pennsylvania Department of Transportation funding. Additionally, business loans made with CDBG funds in prior years are due to be repaid. These repayments are anticipated to be more than \$1 million. They will be considered Program Income and available to support the various CDBG-eligible activities undertaken during the five-year period of this Consolidated Plan as enumerated in the five Annual Action Plans derived from this Consolidated Plan.

#### Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Reminder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Reminder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	1,282,973	0	1,820,542	3,103,515	4,800,000	
HOME	public - federal	Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA	324,114	0	544,000	868,114	1,290,000	
ESG	public - federal	Conversion and rehab for transitional housing Financial Assistance Overnight shelter Rapid re-housing (rental assistance) Rental Assistance Services Transitional housing	0	0	0	0	0	

Table 54 - Expected Resources – Priority Table

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

The City provides only a portion of the cost of activities: affordable housing, public facilities/infrastructure or public services. CDBG funds for public services activities is matched with numerous state funding sources and local donations. Most public facilities /infrastructure projects are primarily funded through state grants and City Bonds with CDBG being local match or providing for a funding gap.

With respect to affordable housing, HOME funds require a 25% match from other sources, but with the shrinking HOME budget, the other funding sources generally exceed the City investment.

**If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

Not Applicable

**Discussion**

The City of Bethlehem is a fully developed urban community with little land available for affordable housing development. During the last decade the City provided a tract of land in South Bethlehem for the construction of affordable sales housing. Habitat for Humanity of the Lehigh Valley is in the final phase of the construction and sale of homes to low and moderate income households. The abandoned rail line through South Bethlehem has been redeveloped as a Greenway using CDBG and other funding, both state and federal.

According to the 2010 Census there are 503 Other Vacant Housing Units. This figure does not include homes "Rented- Not Occupied", "Sold- Not Occupied", or "Seasonal/Recreational Use". A number of these properties are currently owned by the Redevelopment Authority of the City of Bethlehem and the Authority has offered properties to non-profit affordable housing providers to be rehabilitated and sold to low and moderate income households. The City itself does not own such properties.

The Redevelopment Authority is working for the redevelopment of the old Bethlehem Steel complex which is the site of numerous economic development activities, the largest of which are the Sands Casino and Hotel Complex with Retail Outlets, the new PBS Chanel 39 facility and the ArtsQuest Performing Arts Center.

## Annual Goals and Objectives

### AP-20 Annual Goals and Objectives

#### Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Increase the supply of affordable rental housing	2015	2019	Affordable Housing	City of Bethlehem	Construction of Rental Housing	CDBG: \$117,671	Rental units constructed: 3 Household Housing Unit
2	Improve the condition of owner occupied housing	2015	2019	Affordable Housing	City of Bethlehem	Rehabilitation of the Existing Housing Stock	CDBG: \$270,839 HOME: \$300,000	Homeowner Housing Rehabilitated: 20 Household Housing Unit
3	Increase home ownership opportunities	2015	2019	Affordable Housing	City of Bethlehem	First Time Homeownership Assistance	HOME: \$100,000	Homeowner Housing Added: 1 Household Housing Unit
5	Economic Development and Job Creation	2016	2019	Economic Development	Low Mod Neighborhoods City of Bethlehem	Develop Economic Opportunities	CDBG: \$395,000	Businesses assisted: 5 Businesses Assisted Other: 100 Other
6	Improvements to Public Facilities & Infrastructure	2015	2019	Non-Housing Community Development	Low Mod Neighborhoods	Maintain/Improve Public Facilities & Infrastructure	CDBG: \$679,915	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 29000 Persons Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
7	Preserve the supply of affordable rental housing	2015	2019	Affordable Housing	City of Bethlehem	Rehabilitation of the Existing Housing Stock	HOME: \$74,032	Rental units rehabilitated: 16 Household Housing Unit
8	Increase Services for Homeless and Special Needs	2015	2019	Homeless Non-Homeless Special Needs	City of Bethlehem	Youth, Health and Public Safety Services Public Services to Special Needs Population	CDBG: \$19,000	Public service activities other than Low/Moderate Income Housing Benefit: 7 Persons Assisted Public service activities for Low/Moderate Income Housing Benefit: 40 Households Assisted
9	Support Public Services	2015	2019	Non-Homeless Special Needs Public Safety	City of Bethlehem	Public Services to Special Needs Population Public Services for the Homeless & At-Risk	CDBG: \$172,463	Public service activities other than Low/Moderate Income Housing Benefit: 29500 Persons Assisted
10	Administer CDBG & HOME programs	2015	2019	Administration & Planning	Low Mod Neighborhoods City of Bethlehem	Planning & Administration	CDBG: \$185,756 HOME: \$32,411	Other: 1 Other

Table 55 – Goals Summary

## Goal Descriptions

1	<b>Goal Name</b>	Increase the supply of affordable rental housing
	<b>Goal Description</b>	The City proposes to assist the CHDO, Alliance For Building Communities with \$117,671, to construct 3 units of new rental housing at 619 Broadway
2	<b>Goal Name</b>	Improve the condition of owner occupied housing
	<b>Goal Description</b>	The City proposes to budget \$170,839 for the Delivery of the City's Owner Occupied Housing Rehabilitation Assistance Program. Funds for rehabilitation improvements will come from prior year CDBG and HOME allocations.
3	<b>Goal Name</b>	Increase home ownership opportunities
	<b>Goal Description</b>	The City proposes to fund Habitat for Humanity of the Lehigh Valley to acquire and rehabilitate one housing unit to be sold to a low / moderate income family. (\$100,000)
5	<b>Goal Name</b>	Economic Development and Job Creation
	<b>Goal Description</b>	The City proposes to fund Rising Tide Community Loan Fund (\$25,000) to deliver the Bethlehem Small Business Loan Fund program. Funds for business loans are being provided from pre-2015 CDBG funds and anticipated program income from repayments of earlier loans. Additionally, the City will continue to fund Micro-Enterprise Technical Assistance through Community Action Development Corporation of Bethlehem (\$20,000) and the servicing of economic development loans through the Bethlehem Redevelopment Authority (\$10,000).
6	<b>Goal Name</b>	Improvements to Public Facilities & Infrastructure
	<b>Goal Description</b>	The City proposes several activities that address this Plan Goal: ADA Improvements/ Curb Cut installation (\$100,000), ADA Improvements to City Parks (\$10,000), Design and Engineering for the Lynne Avenue Bridge Reconstruction project (\$175,000), Park and Playground Improvements (\$40,000), E. 5th Street Reconstruction project (\$200,000), Street Reconstruction program (\$100,000), Engineering Design for street overlay (\$10,000) and Street Landscaping /Tree Planting program (\$10,000). Improvements are also planned for non-profits that serve low-mod clientele, specifically, New Bethany Ministries (\$29,915) and Valley Youth House (\$5,000).
7	<b>Goal Name</b>	Preserve the supply of affordable rental housing
	<b>Goal Description</b>	The City proposes to assist Moravian House with (\$74,032) to upgrade the facilities and units at this affordable rental complex

<b>8</b>	<b>Goal Name</b>	Increase Services for Homeless and Special Needs
	<b>Goal Description</b>	The City proposes to continue to support the Lehigh Valley Center for Independent Living (\$15,000) to provide services to the disabled and ShareCare (\$4,000) to provide health care services to the elderly
<b>9</b>	<b>Goal Name</b>	Support Public Services
	<b>Goal Description</b>	The City proposes to continue its support of public services that directly affect low-income neighborhoods or low-income individuals. The following activities directly benefit the residents of low-mod areas in Bethlehem: Community Policing (\$80,000) and the Recreation Coordinator (\$32,295). Embrace Your Dreams will benefit low-income youth programs (\$7,000), and the Health Bureau Dental Program (\$3,168) and Community Action Committee of the Lehigh Valley (\$15,000) will provide financial counseling services to low income households throughout the City. Additionally, North Penn Legal Services (\$20,000) will assist with fair housing education and complaints and police drug surveillance support (\$15,000) will improve the quality of life in low-income neighborhoods.
<b>10</b>	<b>Goal Name</b>	Administer CDBG & HOME programs
	<b>Goal Description</b>	Management of the CDBG & HOME programs to comply with HUD regulations. Also, general community development planning.

## Projects

### AP-35 Projects – 91.220(d)

#### Introduction

With input from a variety of stakeholders, with data from a variety of sources and with hands-on experience in front-line services to the most vulnerable populations in the City, Bethlehem plans a mix of activities in FY 2015 to address a wide range of challenges for those populations. Infrastructure improvements, housing rehab, recreation facilities and programming and support for area business are just some of the approaches to improving neighborhoods, houses and, most importantly, families in Bethlehem.

#### Projects

#	Project Name
1	General Program Administration
2	Bethlehem Redevelopment Authority - Delivery Services
3	Housing Rehabilitation - Delivery Services
4	Economic Development - Delivery Services
5	Economic Development - Micro-Enterprise Tech Assistance
6	Fair Housing Services
7	Infrastructure Reconstruction - E. 5th Street
8	Infrastructure Reconstruction - Lynn Avenue Bridge
9	Public Facilities - Park/Playground Improvements
10	Infrastructure Reconstruction - Streets
11	Infrastructure Reconstruction - ADA Curb Cuts
12	Public Facilities - ADA Improvements
13	Infrastructure Improvements - Tree Planting
14	Homeless Facilities Renovations - Valley Youth House
15	Public Service - Community Policing
16	Public Service - Drug Surveillance
17	Public Service - Recreation Coordinator
18	Public Service - Assistance to the Disabled
19	Public Service - Financial Counseling
20	Public Service - Bethlehem Health Bureau
21	Public Service - Youth Development - Embrace Your Dreams
22	Public Service - Senior Caregiving Services - ShareCare
23	Homeless Services Facilities Renovation - New Bethany Ministries
24	Affordable Housing - CHDO - Alliance For Building Communities

#	Project Name
25	Affordable Housing - Habitat for Humanity of the Lehigh Valley
26	Affordable Housing - Rental Rehab - Moravian Development Corp

**Table 56 – Project Information**

**Describe the reasons for allocation priorities and any obstacles to addressing underserved needs**

In allocating CDBG and HOME funds, the City endeavored to fund activities that were deemed to have the greatest benefit to residents in a timely, efficient manner. The aim was to provide benefits in coordination with other support structures so as to avoid redundancy.

The system for establishing the priority for the selection of these projects in Bethlehem is predicated upon the following criteria:

- Meeting the statutory requirements of the CDBG and HOME Programs
- Meeting the needs of low- and moderate-income residents
- Focusing on low- and moderate-income areas or neighborhoods
- Coordination and leveraging of resources
- Response to expressed needs
- Sustainability and/or long-term impact, and
- The ability to demonstrate measurable progress and success.

**AP-38 Project Summary**  
**Project Summary Information**

<b>1</b>	<b>Project Name</b>	General Program Administration
	<b>Target Area</b>	City of Bethlehem
	<b>Goals Supported</b>	Administer CDBG & HOME programs
	<b>Needs Addressed</b>	Planning & Administration
	<b>Funding</b>	CDBG: \$185,756 HOME: \$32,411
	<b>Description</b>	Funds are allocated for General Program Administration of the CDBG and HOME Programs.
	<b>Target Date</b>	12/31/2015
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Not Applicable
	<b>Location Description</b>	City of Bethlehem, Office of Housing and Community Development, City Hall, 10 East Church Street, Bethlehem, PA 18018
	<b>Planned Activities</b>	Program Administration
<b>2</b>	<b>Project Name</b>	Bethlehem Redevelopment Authority - Delivery Services
	<b>Target Area</b>	Low Mod Neighborhoods City of Bethlehem
	<b>Goals Supported</b>	Economic Development and Job Creation
	<b>Needs Addressed</b>	Develop Economic Opportunities
	<b>Funding</b>	CDBG: \$10,000
	<b>Description</b>	Funds for program delivery services, including acquisition & demolition of blighted structures, affordable housing activities, coordination of ADA, ACT 504, activities required in closeout of Urban Renewal Projects. Additionally, BRA administers the HUD Sec. 108 Program, the Tax Incremental Financing District and the Bethlehem Works project.
	<b>Target Date</b>	12/31/2015
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Not Applicable
	<b>Location Description</b>	Redevelopment Authority of the City of Bethlehem, City Hall, 10 East Church Street, Bethlehem, PA 18018

	<b>Planned Activities</b>	Delivery services, including acquisition & demolition of blighted structures, affordable housing activities, coordination of ADA, ACT 504, activities required in closeout of Urban Renewal Projects. Additionally, BRA administers the HUD Sec. 108 Program, the Tax Incremental Financing District and the Bethlehem Works project.
<b>3</b>	<b>Project Name</b>	Housing Rehabilitation - Delivery Services
	<b>Target Area</b>	City of Bethlehem
	<b>Goals Supported</b>	Improve the condition of owner occupied housing
	<b>Needs Addressed</b>	Rehabilitation of the Existing Housing Stock
	<b>Funding</b>	CDBG: \$170,839
	<b>Description</b>	The City's Office of Housing and Community Development will continue to administer the Housing Rehabilitation Assistance Program, including, but not limited to, interviews with prospective participants, eligibility determinations and general oversight of the Housing staff.
	<b>Target Date</b>	12/31/2015
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Housing Rehabilitation delivery services will benefit 20 families;
	<b>Location Description</b>	Scattered site throughout the City
	<b>Planned Activities</b>	Housing Rehabilitation Delivery Services from the Office of Housing and Community Development
<b>4</b>	<b>Project Name</b>	Economic Development - Delivery Services
	<b>Target Area</b>	Low Mod Neighborhoods City of Bethlehem
	<b>Goals Supported</b>	Economic Development and Job Creation
	<b>Needs Addressed</b>	Develop Economic Opportunities
	<b>Funding</b>	CDBG: \$25,000
	<b>Description</b>	In FY 2013 the City merged its three economic development grant/loan programs into the new Bethlehem Small Business Loan Program and engaged Rising Tide Community Loan Fund to administer this business assistance program. The loan activity will continue to be funded in FY 2015 from prior years budgets, existing revolving loan funds and anticipated program income funds.
	<b>Target Date</b>	12/31/2015

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Three (3) businesses will benefit.
	<b>Location Description</b>	Rising Tide Community Loan Fund, 1337 E, Fifth Street, Bethlehem, PA 18015
	<b>Planned Activities</b>	Provision of loans to businesses designed for business start up and growth, including application solicitation, application review, loan underwriting and contracting with approved borrowers. Also, follow-up recordkeeping and reporting on prior loans.
<b>5</b>	<b>Project Name</b>	Economic Development - Micro-Enterprise Tech Assistance
	<b>Target Area</b>	Low Mod Neighborhoods City of Bethlehem
	<b>Goals Supported</b>	Economic Development and Job Creation
	<b>Needs Addressed</b>	Develop Economic Opportunities
	<b>Funding</b>	CDBG: \$20,000
	<b>Description</b>	The City will continue to support Community Action Development Corporation of Bethlehem to provide assistance to Southside residents to create sustainable economic development and community revitalization.
	<b>Target Date</b>	12/31/2015
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	100 individuals will benefit from the various workshops, technical assistance and entrepreneurial program.
	<b>Location Description</b>	Community Action Development Corporation of Bethlehem, 1337 E. Fifth Street, Bethlehem, PA 18015
<b>Planned Activities</b>	CADCB provides an 18 week entrepreneurial program, technical assistance to existing businesses, assistance to business owners to apply for the City's Small Business Loan Fund and other programs.	
<b>6</b>	<b>Project Name</b>	Fair Housing Services
	<b>Target Area</b>	City of Bethlehem
	<b>Goals Supported</b>	Support Public Services
	<b>Needs Addressed</b>	First Time Homeownership Assistance
	<b>Funding</b>	CDBG: \$20,000

	<b>Description</b>	The City will continue to fund the activities of North Penn Legal Services to provide outreach programs and workshops on Fair Housing rights and to conduct community awareness campaigns. Bethlehem is a partner with the Cities of Easton and Allentown and the Counties of Lehigh and Northampton in support of NPLS.
	<b>Target Date</b>	12/31/2015
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	20 individuals and families from demographic groups most likely to be treated unfairly in housing selection.
	<b>Location Description</b>	North Penn Legal Services, 559 Main Street, Suite 100, Main Street Commons, Bethlehem, PA 18018
	<b>Planned Activities</b>	North Penn will provide outreach programs, fair housing workshops and conduct community awareness campaigns.
<b>7</b>	<b>Project Name</b>	Infrastructure Reconstruction - E. 5th Street
	<b>Target Area</b>	Low Mod Neighborhoods
	<b>Goals Supported</b>	Improvements to Public Facilities & Infrastructure
	<b>Needs Addressed</b>	Maintain/Improve Public Facilities & Infrastructure
	<b>Funding</b>	CDBG: \$200,000
	<b>Description</b>	For FY 2015 the City proposes two major infrastructure projects. The E. Fifth Street Project will reconstruct curbs, sidewalks, water and sewer lines and street surface. Additional funds have been secured from multiple State Departments.
	<b>Target Date</b>	12/31/2015
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	4,850 individuals residing in the vicinity of the project, defined as Census Tract 110 - Block Group 1; Census Tract 112 - Block Groups 2, 3 and 4.
	<b>Location Description</b>	East 5th Street, Bethlehem, PA 18018
	<b>Planned Activities</b>	Reconstruct of curbs, sidewalks, water and sewer lines and street surface.
<b>8</b>	<b>Project Name</b>	Infrastructure Reconstruction - Lynn Avenue Bridge
	<b>Target Area</b>	Low Mod Neighborhoods
	<b>Goals Supported</b>	Improvements to Public Facilities & Infrastructure

	<b>Needs Addressed</b>	Maintain/Improve Public Facilities &Infrastructure
	<b>Funding</b>	CDBG: \$175,000
	<b>Description</b>	The City will use \$175,000 in CDBG funds in conjunction with State funding for design and engineering costs associated with reconstruction of the Lynn Avenue Bridge project.
	<b>Target Date</b>	12/31/2015
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	4,115 residents of the vicinity, defined as Census Tract 113 - Block Groups 1 & 2 (entire census tract).
	<b>Location Description</b>	Lynn Avenue, South Bethlehem, PA 18015
	<b>Planned Activities</b>	Design and engineering for Lynn Avenue Bridge reconstruction to be primarily funded through State funding sources.
<b>9</b>	<b>Project Name</b>	Public Facilities - Park/Playground Improvements
	<b>Target Area</b>	Low Mod Neighborhoods
	<b>Goals Supported</b>	Improvements to Public Facilities & Infrastructure
	<b>Needs Addressed</b>	Maintain/Improve Public Facilities &Infrastructure
	<b>Funding</b>	CDBG: \$40,000
	<b>Description</b>	FY 2015 CDBG funds will be used to make park and playground improvements to various facilities that serve low and moderate income areas of the City.
	<b>Target Date</b>	12/31/2016
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	16,050 residents, 72.52% of whom are low-mod income, living in the eligible area, defined as Census Tracts 109, 110, 112 and 113 in their entirety. May also include other eligible neighborhoods.
	<b>Location Description</b>	Various parks and playgrounds in low-mod neighborhoods in Bethlehem
	<b>Planned Activities</b>	General park renovations
<b>10</b>	<b>Project Name</b>	Infrastructure Reconstruction - Streets
	<b>Target Area</b>	Low Mod Neighborhoods
	<b>Goals Supported</b>	Improvements to Public Facilities & Infrastructure
	<b>Needs Addressed</b>	Maintain/Improve Public Facilities &Infrastructure
	<b>Funding</b>	CDBG: \$110,000

	<b>Description</b>	The City will continue its program of reconstructing various streets in designated low and moderate income Block Groups throughout Bethlehem. Annually streets are prioritized by the Public Works Department for this program. Includes \$10,000 for engineering related to street overlays.
	<b>Target Date</b>	12/31/2016
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	16,050 residents, 72.52% of whom are low-mod income, living in the eligible area, defined as Census Tracts 109, 110, 112 and 113 in their entirety. May also include other eligible neighborhoods.
	<b>Location Description</b>	Various low and moderate income areas
	<b>Planned Activities</b>	Street surface reconstruction
<b>11</b>	<b>Project Name</b>	Infrastructure Reconstruction - ADA Curb Cuts
	<b>Target Area</b>	City of Bethlehem
	<b>Goals Supported</b>	Improvements to Public Facilities & Infrastructure
	<b>Needs Addressed</b>	Maintain/Improve Public Facilities & Infrastructure
	<b>Funding</b>	CDBG: \$100,000
	<b>Description</b>	FY 2015 funds will be used to continue the City's program of systematic construction or reconstruction of curb cuts to bring all intersections into compliance with the American with Disabilities Act.
	<b>Target Date</b>	12/31/2016
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	There are an estimate 3,078 physically handicapped City residents, based on Census data that will benefit from this activity.
	<b>Location Description</b>	Intersections, City-wide
	<b>Planned Activities</b>	Curb cut reconstruction City-wide
<b>12</b>	<b>Project Name</b>	Public Facilities - ADA Improvements
	<b>Target Area</b>	City of Bethlehem
	<b>Goals Supported</b>	Improvements to Public Facilities & Infrastructure
	<b>Needs Addressed</b>	Maintain/Improve Public Facilities & Infrastructure
	<b>Funding</b>	CDBG: \$10,000

	<b>Description</b>	FY 2015 funds will be used to remove architectural barriers that limit accessibility of the physically handicapped to City owned buildings and other public facilities, including parks, playgrounds, etc.
	<b>Target Date</b>	12/31/2016
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	Various public facilities City-wide
	<b>Planned Activities</b>	Removal of barriers that impede accessibility for the handicapped
<b>13</b>	<b>Project Name</b>	Infrastructure Improvements - Tree Planting
	<b>Target Area</b>	Low Mod Neighborhoods
	<b>Goals Supported</b>	Improvements to Public Facilities & Infrastructure
	<b>Needs Addressed</b>	Maintain/Improve Public Facilities & Infrastructure
	<b>Funding</b>	CDBG: \$10,000
	<b>Description</b>	FY 2015 funds will be used to replace or add new trees along street rights-of-way where other CDBG or local funds are used to reconstruct the infrastructure.
	<b>Target Date</b>	12/31/2016
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	16,050 residents, 72.52% of whom are low-mod income, living in the eligible area, defined as Census Tracts 109, 110, 112 and 113 in their entirety. May also include other eligible neighborhoods.
	<b>Location Description</b>	Trees to be planted in conjunction with street reconstruction projects
	<b>Planned Activities</b>	Tree Planting
<b>14</b>	<b>Project Name</b>	Homeless Facilities Renovations - Valley Youth House
	<b>Target Area</b>	City of Bethlehem
	<b>Goals Supported</b>	Increase Services for Homeless and Special Needs
	<b>Needs Addressed</b>	Support Shelter and Transitional Housing Public Services for the Homeless & At-Risk
	<b>Funding</b>	CDBG: \$5,000
	<b>Description</b>	FY 2015 funds will be use to make improvements to the Valley Youth House, including security and facility upgrades.
	<b>Target Date</b>	12/31/2016

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	A minimum of 12 homeless youths
	<b>Location Description</b>	Valley Youth House, 531 Main Street, Bethlehem, PA 18018
	<b>Planned Activities</b>	General facility and security improvements
<b>15</b>	<b>Project Name</b>	Public Service - Community Policing
	<b>Target Area</b>	Low Mod Neighborhoods
	<b>Goals Supported</b>	Support Public Services
	<b>Needs Addressed</b>	Youth, Health and Public Safety Services
	<b>Funding</b>	CDBG: \$80,000
	<b>Description</b>	FY 2015 CDBG funds will be used to continue the City's Community Policing activity in low and moderate income census tracts/block groups in Bethlehem. As part of the program, funds will be used to defray the costs of patrol officers and police watch signs and lighting in those low and moderate income census tracts/block groups.
	<b>Target Date</b>	6/30/2016
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	16,050 residents, 72.52% of whom are low-mod income, living in the eligible area, defined as Census Tracts 109, 110, 112 and 113 in their entirety. May also include other eligible neighborhoods.
	<b>Location Description</b>	Activities will operate from two Police Substations in South Bethlehem and include police activities in other eligible areas of the City
<b>Planned Activities</b>	Community Policing and related safety and crime-prevention activities	
<b>16</b>	<b>Project Name</b>	Public Service - Drug Surveillance
	<b>Target Area</b>	Low Mod Neighborhoods
	<b>Goals Supported</b>	Support Public Services
	<b>Needs Addressed</b>	Youth, Health and Public Safety Services
	<b>Funding</b>	CDBG: \$15,000
	<b>Description</b>	FY 2015 CDBG funds will be used to continue the City's Drug Surveillance Program. This program funds Police overtime to conduct drug surveillance in low and moderate income neighborhoods throughout the City of Bethlehem.
	<b>Target Date</b>	6/30/2016

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	The low and moderate income areas of Bethlehem are scattered throughout the City and represent a population of 30,555.
	<b>Location Description</b>	City-wide
	<b>Planned Activities</b>	Police Drug Surveillance Program
<b>17</b>	<b>Project Name</b>	Public Service - Recreation Coordinator
	<b>Target Area</b>	Low Mod Neighborhoods
	<b>Goals Supported</b>	Support Public Services
	<b>Needs Addressed</b>	Youth, Health and Public Safety Services
	<b>Funding</b>	CDBG: \$32,295
	<b>Description</b>	FY 2015 CDBG funds will be used to continue to fund the salary and program materials for Recreation Programs serving residents from low- and moderate-income families. Additional funds are provided by the Community Action Development Committee of Bethlehem through funding from the Neighborhood Assistance Tax Credit Program.
	<b>Target Date</b>	6/30/2016
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	30 children are estimated to be the 2015 beneficiaries
	<b>Location Description</b>	Various City Parks in eligible low-mod areas
	<b>Planned Activities</b>	Recreation Coordinator supervises appropriate out-of-school activities
<b>18</b>	<b>Project Name</b>	Public Service - Assistance to the Disabled
	<b>Target Area</b>	City of Bethlehem
	<b>Goals Supported</b>	Increase Services for Homeless and Special Needs
	<b>Needs Addressed</b>	Public Services to Special Needs Population
	<b>Funding</b>	CDBG: \$15,000
	<b>Description</b>	FY 2015 CDBG funds will continue to support the Lehigh Valley Center for Independent Living, Inc.'s programs to provide housing services for persons with disabilities and their families and allows them to remain in their communities by finding safe, affordable, accessible housing in Bethlehem, LVCIL works with community providers to promote an adequate supply of accessible housing.

	<b>Target Date</b>	6/30/2016
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	An estimated 40 persons will benefit
	<b>Location Description</b>	Services are provided from LVCIL offices at 435 Allentown Drive, Allentown, PA 18109
	<b>Planned Activities</b>	Provision of Community Support Coordinators to conduct Input & Housing Needs Assessments, provide Housing Search / Placement and Case Management services, and Monitoring to insure housing stability. Goal is to assist customers to receive services to relocate or retain their current housing. LVCIL will hold 2 workshops; one for landlord and one for customers.
<b>19</b>	<b>Project Name</b>	Public Service - Financial Counseling
	<b>Target Area</b>	City of Bethlehem
	<b>Goals Supported</b>	Support Public Services
	<b>Needs Addressed</b>	First Time Homeownership Assistance Public Services for the Homeless & At-Risk
	<b>Funding</b>	CDBG: \$15,000
	<b>Description</b>	FY 2015 funds will be used to continue financial counseling, education and assistance services by the Community Action Committee of the Lehigh Valley (CACLV), Inc. to low and moderate income Bethlehem residents.
	<b>Target Date</b>	6/30/2016
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Annually this activity assists an estimated 60 persons
	<b>Location Description</b>	Services are provided from the CACLV offices at 1337 E. Fifth Street, Bethlehem, PA 18015
	<b>Planned Activities</b>	CACLV provides services to low and moderate income residents through their Homeownership Counseling Program, the Foreclosure Mitigation Counseling Program and the Mortgage Foreclosure Diversion Program.
<b>20</b>	<b>Project Name</b>	Public Service - Bethlehem Health Bureau
	<b>Target Area</b>	Low Mod Neighborhoods City of Bethlehem

	<b>Goals Supported</b>	Support Public Services
	<b>Needs Addressed</b>	Youth, Health and Public Safety Services
	<b>Funding</b>	CDBG: \$3,168
	<b>Description</b>	FY 2015 funds will be used to continue the Bethlehem Health Bureau Dental Program for low and moderate income residents.
	<b>Target Date</b>	6/30/2016
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	An estimated 75 persons will benefit
	<b>Location Description</b>	City-wide
	<b>Planned Activities</b>	The Health Bureau Program will continue to provide dental care to uninsured low income individuals through the City's dental van and clinic facilities.
<b>21</b>	<b>Project Name</b>	Public Service - Youth Development - Embrace Your Dreams
	<b>Target Area</b>	City of Bethlehem
	<b>Goals Supported</b>	Support Public Services
	<b>Needs Addressed</b>	Youth, Health and Public Safety Services
	<b>Funding</b>	CDBG: \$7,000
	<b>Description</b>	FY 2015 CDBG funds will continue to assist Embrace Your Dreams to funds two programs for low income youth; The First Tee and First Serve.
	<b>Target Date</b>	6/30/2016
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	The program annually benefits an estimated 250 youths
	<b>Location Description</b>	The First Tee Program is at the Marvine / Pembroke Housing Development and local golf courses; The First Serve Program is at Sand Island in the summer and at 2 elementary schools as an after school program.
	<b>Planned Activities</b>	Embrace Your Dreams' First Tee Program is a junior golf program and the First Serve Program is a junior tennis program both during the summer and as an after school program.
<b>22</b>	<b>Project Name</b>	Public Service - Senior Caregiving Services - ShareCare

	<b>Target Area</b>	City of Bethlehem
	<b>Goals Supported</b>	Support Public Services
	<b>Needs Addressed</b>	Youth, Health and Public Safety Services Public Services for the Homeless & At-Risk
	<b>Funding</b>	CDBG: \$4,000
	<b>Description</b>	FY 2015 CDBG funds will continue the services of ShareCare (ShareCare Faith in Action) in the recruiting and training of additional Caregiving Volunteers.
	<b>Target Date</b>	6/30/2016
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	The annual estimate of new beneficiaries is 8 persons
	<b>Location Description</b>	ShareCare is located at 321 Wyandotte Street, Bethlehem, PA 18015
	<b>Planned Activities</b>	ShareCare proposes to use these funds to continue its efforts to increase the number of Volunteer Caregivers by 15, which will enable the organization to increase the number of seniors receiving service by 8.
<b>23</b>	<b>Project Name</b>	Homeless Services Facilities Renovation - New Bethany Ministries
	<b>Target Area</b>	City of Bethlehem
	<b>Goals Supported</b>	Increase the supply of affordable rental housing Increase Services for Homeless and Special Needs
	<b>Needs Addressed</b>	Rehabilitation of the Existing Housing Stock Support Shelter and Transitional Housing Public Services for the Homeless & At-Risk
	<b>Funding</b>	CDBG: \$29,915
	<b>Description</b>	The City will support the renovation of the New Bethany Ministries Soup Kitchen facility and the addition of transitional housing, allowing the conversion of existing transitional housing units into affordable rental units
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Long-term, this project will result in new transitional units for 10 families and affordable rental units for 10 families
	<b>Location Description</b>	Corner of Fourth and Wyndotte, South Bethlehem, PA 18015

	<b>Planned Activities</b>	Facility renovation of soup kitchen to add 10 transitional units and allow the conversion of 10 existing units into affordable rental units. This initial funding will cover some of the planning and soft costs for this project
24	<b>Project Name</b>	Affordable Housing - CHDO - Alliance For Building Communities
	<b>Target Area</b>	Low Mod Neighborhoods City of Bethlehem
	<b>Goals Supported</b>	Increase the supply of affordable rental housing
	<b>Needs Addressed</b>	Construction of Rental Housing
	<b>Funding</b>	HOME: \$117,671
	<b>Description</b>	The proposes to support Alliance for Building Communities to construct a 3-unit rental property on Broadway
	<b>Target Date</b>	12/31/2016
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Three low-income or extremely low-income families
	<b>Location Description</b>	619 Broadway, Bethlehem, PA 18018
	<b>Planned Activities</b>	Acquisition and rehab of a residential property to create 3 affordable rental units.
25	<b>Project Name</b>	Affordable Housing - Habitat for Humanity of the Lehigh Valley
	<b>Target Area</b>	Low Mod Neighborhoods City of Bethlehem
	<b>Goals Supported</b>	Increase home ownership opportunities
	<b>Needs Addressed</b>	Rehabilitation of the Existing Housing Stock First Time Homeownership Assistance
	<b>Funding</b>	HOME: \$100,000
	<b>Description</b>	The City proposes to continue its support of Habitat for Humanity by providing funds to rehabilitate one existing deteriorated housing unit for sale to a low / moderate income household
	<b>Target Date</b>	12/31/2016
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	One affordable homeownership unit will be created for purchase by a low-mod income family

	<b>Location Description</b>	To be determined
	<b>Planned Activities</b>	Rehabilitation of a single family housing unit for the Habitat homeownership program
<b>26</b>	<b>Project Name</b>	Affordable Housing - Rental Rehab - Moravian Development Corp
	<b>Target Area</b>	Low Mod Neighborhoods City of Bethlehem
	<b>Goals Supported</b>	Preserve the supply of affordable rental housing
	<b>Needs Addressed</b>	Rehabilitation of the Existing Housing Stock
	<b>Funding</b>	HOME: \$74,032
	<b>Description</b>	The City will provide financial support to Moravian Development Corp for the improvement of 16 units in the Moravian House 1 & II affordable rental housing developments.
	<b>Target Date</b>	6/30/2016
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	16 low-mod families
	<b>Location Description</b>	Moravian House I & II
	<b>Planned Activities</b>	Improvements to Moravian House 1 & II affordable rental housing developments.

## **AP-50 Geographic Distribution – 91.220(f)**

### **Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed**

As noted in SP-10 of the Strategic Plan, the geographic areas within Bethlehem that will be primarily assisted with Community Development Block Grant and HOME Investment Partnership funds are the Southside neighborhood and the West and North side neighborhoods. These are the areas that encompass both the low and moderate income areas of the City and the primary concentration of minority residents.

### **Geographic Distribution**

<b>Target Area</b>	<b>Percentage of Funds</b>

**Table 57 - Geographic Distribution**

### **Rationale for the priorities for allocating investments geographically**

Extensive areas of both the North, West and South side neighborhoods are identified by the American Community Survey data as primarily low and moderate income. It is within these areas that all public facilities and infrastructure projects are concentrated. Only projects that are to serve limited clientele will be undertaken in non-low income areas, these being public services, owner occupied housing rehabilitation, removal of architectural barriers at public and quasi-public facilities and job creation for lower income residents through the Bethlehem Small Business Loan Fund.

### **Discussion**

With changes in the low and moderate income areas of the City, based on the new American Community Survey data, Bethlehem has begun to examine public facility and infrastructure needs in areas not previously addressed, primarily in the North and West side neighborhoods. Deficiencies in these facilities will be considered annually. For FY 2015 the following activities are to be undertaken: Owner Occupied Housing Rehabilitation, Improvements to Parks and Public Facilities, Improvements to Public Infrastructure, including street reconstruction, sidewalk reconstruction, and construction or reconstruction of ADA curb ramps at intersections, Public Services, Economic Development and Assistance to Private and Non-Profit Developers for the Construction or Rehabilitation of Affordable Rental and Sales Housing.

## Affordable Housing

### AP-55 Affordable Housing – 91.220(g)

#### Introduction

Affordable Housing activities in FY2015 include: construction of rental housing, rehab of owner-occupied homes, construction of new for sale housing, and rehab of rental housing

<b>One Year Goals for the Number of Households to be Supported</b>	
Homeless	0
Non-Homeless	40
Special-Needs	0
Total	40

**Table 58 - One Year Goals for Affordable Housing by Support Requirement**

<b>One Year Goals for the Number of Households Supported Through</b>	
Rental Assistance	0
The Production of New Units	4
Rehab of Existing Units	36
Acquisition of Existing Units	0
Total	40

**Table 59 - One Year Goals for Affordable Housing by Support Type**

#### Discussion

The mix of rental and for sale units as well as the preservation of existing housing stock is deemed to be the most effective way to meet Bethlehem's diverse needs with the resources available to the program.

## **AP-60 Public Housing – 91.220(h)**

### **Introduction**

The following are direct responses from the Bethlehem Housing Authority.

### **Actions planned during the next year to address the needs to public housing**

The Bethlehem Housing Authority reports that almost all complexes are in good condition, with a few considered fair. The BHA will continue annually to make improvements to complexes in general and housing units where needed to guarantee a safe, decent home for each resident.

### **Actions to encourage public housing residents to become more involved in management and participate in homeownership**

Since the passing of “The Quality Housing and Work Responsibility Act of 1998”, the Bethlehem Housing Authority has had a Resident Advisory Board, comprised of a representative from each development/ building. The Board members meet at least three (3) times a year to assist the Authority in preparation and updating of the Five Year and Annual Plans.

The Bethlehem Housing Authority encourages and funds Resident Councils in all of their developments/ buildings. The resident Council members are voted by the residents in an election process which is overseen by Housing Authority staff. Councils are required to hold meetings and set up information sessions that are of interest and importance to the residents. A meeting with Health Care Providers / Agencies is a popular topic.

### **If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance**

Not Applicable

### **Discussion**

## **AP-65 Homeless and Other Special Needs Activities – 91.220(i)**

### **Introduction**

The City of Bethlehem continues to cooperate with various social agencies, low-income housing advocates and affordable housing providers to address the underserved needs of area residents. Through the City's continued participation in regional housing forums, most notably the Lehigh Valley Local Housing Option Team, Bethlehem works with service providers, including the Northampton County and Lehigh County Homeless Assistance Programs (HAP) to address emergency shelter and transitional housing needs. The City participates in the Northeast Pennsylvania Continuum of Care and is represented by its Housing and Community Development Planner.

In order to effectively meet the demand for homeless services, Homeless Assistance Program (HAP) funds are block granted to all 67 Pennsylvania counties. HAP funds help assure: 1. homelessness can be avoided through a variety of prevention services assisting clients to maintain affordable housing; 2. people who are homeless can find refuge and care; and 3. homeless and near homeless clients are assisted in moving toward self-sufficiency. City residents in Northampton County can access services through the Northampton County Department of Human Services in Easton, while the residents within Lehigh County receive services through the Lehigh County Department of Aging and Adult Services in Allentown. In general, the City refers all applications for assistance, relative to homelessness, to the Northeast Continuum of Care.

### **Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including**

#### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

Assistance with improvements to the New Bethany Ministries soup kitchen supports an activity that allows interaction with and, thus, an opportunity to reach out to homeless in the community. In addition to food, the soup kitchen provides information and referral services.

#### **Addressing the emergency shelter and transitional housing needs of homeless persons**

Through the Northeast Pennsylvania Continuum of Care and County Homeless Assistance Programs, comprehensive and varied programs are available in Bethlehem and the region to assist the homeless make the transition to permanent housing and to address the special needs of persons who are not homeless. Additionally, the City also supports Valley Youth House, which provides shelter and services to homeless youth, and to Victory House, a shelter for homeless men. Service providers interviewed as part of completion of the 2015 to 2019 Consolidated Plan did not identify any specific outstanding service needs.

#### **Helping homeless persons (especially chronically homeless individuals and families, families**

**with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

The larger population of homeless in the City of Bethlehem does not meet HUD's definition of chronically homeless. Instead they are individuals or families who increasingly cannot find affordable housing or are evicted from their homes.

Some forms of assistance relate to the individual or family's housing situation and referrals can be made to the Pennsylvania Coalition Against Domestic Violence (PCADV), the National Alliance to End Homelessness, the National Coalition for the Homeless or specific programs of the US Department of Housing and Urban Development (HUD).

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs**

It is recognized that low income persons have many demands for their limited resources. To better equip persons for management of their finances, during FY 2015 the City of Bethlehem continues to provide funds to CACLV to continue offering Financial Counseling services for low income households. The services assist households with learning how to manage their money to avoid a housing crisis. Bethlehem also continues to support activities that create jobs, support development, and expand businesses.

Additionally, the disabled in the region are vulnerable to homelessness. Many have limited incomes consisting primarily of SSI. During FY 2015 the City of Bethlehem will continue to provide funds to the Lehigh Valley Center for Independent Living (LVCIL). LVCIL continues to provide comprehensive housing information and referral services for the disabled. The Community Action Committee of the Lehigh Valley (CACLV) will continue to use funds from the Pennsylvania's Department of Public Welfare to assist households with rent and utilities.

Even before receiving HPRP funding, the prevention of homelessness was a key element in the City's efforts. By providing housing rehabilitation assistance and referral services for low-income households the City hopes to prevent the conditions that would precipitate homelessness. The City continues to

financially support the Community Action Committee of the Lehigh Valley to provide financial counseling and education to low income families and individuals. Additionally, CDBG funds will continue to help Victory House renovate and expand their Transitional Housing facilities for single males from 10 to 22 beds.

## **Discussion**

## **AP-75 Barriers to affordable housing – 91.220(j)**

### **Introduction:**

The City of Bethlehem, as a participant in the HUD Community Development Block Grant and HOME Investment Partnership Programs, annually re-examines the area of “barriers to affordable housing”. The City makes changes to public policy and programs as necessary to remove barriers as they become evident.

### **Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

No major impediments regarding fair housing or affordable housing that require action by the City of Bethlehem have been identified. The City is aware of rising housing costs in the community and continues to fund its housing and economic development programs, assisting low income households to cope with these rising costs. The City of Bethlehem will continue to make certain its public policies are not discriminatory and consider policies in light of their impacts on housing affordability.

An examination of 2010 Census data documents that the number of minorities, Hispanics and African Americans, have increased throughout the City. The percentage of Hispanics has increased in seventeen (17) of the eighteen Census Tracts while African American percentages have increased in sixteen (16) of the eighteen (18) Tracts. Many of the Tracts with the smallest ratios of minorities in 2000 had the largest percentage increases in 2010. Clearly there are no discernable barriers to minorities in accessing housing throughout the City of Bethlehem.

### **Discussion:**

The City of Bethlehem has continued to assist housing related initiatives such as supporting the Community Action Committee of the Lehigh Valley (CACLV) and Neighborhood Housing Services of the Lehigh Valley (NHS). Both agencies have HUD certified housing counselors who prepare households for the responsibilities of home ownership by offering training sessions on credit repair, budgeting, working with a real estate agent, mortgage financing, mortgage products, home inspections, and avoiding default.

The City of Bethlehem has worked closely with local non-profit organizations to improve the rate of participation in home ownership by racial and ethnic members of the community. The City has continued to provide funding for home ownership counseling, delivery of its home ownership program (HOOP) and assistance to Habitat for Humanity to rehabilitate housing or construct housing for sale to low and moderate income families. These efforts are continuing in FY 2015 by assisting Alliance for Building Communities and Habitat for Humanity of the Lehigh Valley to create new affordable

homeownership opportunities.

The City of Bethlehem will continue to fund its housing rehabilitation program, which assists lower income homeowners with maintaining their housing. In addition to funding housing rehabilitation City-wide, Bethlehem will continue to internally target a portion of its HOME funds for rehabilitation of housing in the Southside and certain lower income Northside neighborhoods. In 2015 Bethlehem is also provide rental rehabilitation funds to Moravian Development for improvements to their affordable elderly rental housing units.

Entitlement funds will also be used to fund counseling services to the City's low-income population. Available counseling will address home ownership and enhance opportunities for residents with disabilities.

In addition to permanent housing, Bethlehem's Zoning Ordinance allows for the siting of emergency shelters, transitional housing, permanent supportive housing, and group homes for the disabled.

Finally, the Bethlehem Housing Authority has continued to seek funds for the upgrading and maintenance of the public housing stock in the community and through their Family Self-Sufficiency Program works with their residents to move toward homeownership.

In some cases the barriers to affordable housing are directly linked to Fair Housing. As part of its Fair Housing efforts Bethlehem has joined with the Cities of Easton and Allentown and Lehigh and Northampton Counties to financially support a regional approach to addressing fair housing issues in the Lehigh Valley Region. The five HUD CDBG Entitlements have budgeted funds to assist North Penn Legal Services (NPLS). On behalf of these regional partners, NPLS will conduct workshops for residents, local lenders, realtors, and landlords. Additionally, NPLS will, with the assistance of participating law firms, investigate suspected cases of discrimination in the sale or rental of housing in the region. NPLS has published a comprehensive *Self-help Handbook for Tenants*, that includes chapters on Understanding Fair Housing, Looking for an Apartment or House to Rent, Dealing with Situations while Renting, Your Security Deposit, the Eviction Process, etc. An important section is the chapter, Getting Help in the Lehigh Valley.

As part of a sustainability grant from HUD, the Lehigh Valley Economic Development Corporation is in the process of finalizing a regional Analysis of Impediments to Fair Housing that includes the five Lehigh Valley Entitlement jurisdictions. The regional AI should be completed during the winter of 2015.

## **AP-85 Other Actions – 91.220(k)**

### **Introduction:**

Whether fostering partnerships among Bethlehem’s various agencies and organizations or looking to continue to develop the City’s own staff or keeping on top of the latest tools to combat lead-based paint poisoning and the cycle of poverty, the City’s Community Development Program will continue going beyond minimum requirements and basic expectations for one simple reason – so many of our City’s most vulnerable residents deserve no less.

### **Actions planned to address obstacles to meeting underserved needs**

The City has not identified any obstacles to meeting underserved needs except for lack of resources.

### **Actions planned to foster and maintain affordable housing**

The City is funding several activities that foster and maintain affordable housing: The City's Owner Occupied Housing Rehabilitation Program, assistance to Moravian House to properly maintain their rental housing, assistance to Habitat for Humanity of the Lehigh Valley create one additional homeownership unit and assistance to Alliance for Building Communities to construct a 3 unit affordable rental building in South Bethlehem.

### **Actions planned to reduce lead-based paint hazards**

The City Health Bureau will continue to test young children and pregnant women for blood lead levels as part of the Childhood Lead Poisoning Prevention Program. Details of this Program are identified in the table below. If a child has an elevated blood lead level, an evaluation of the home is conducted. The blood-testing program is coupled with lead hazard education. Educational materials on the existence and dangers of lead in the home will continue to be widely distributed through the City's health clinic and the housing rehabilitation program. The literature includes information on lead abatement and removal. The City anticipates conducting an average of 200 elevated lead level tests each year.

Funding for lead abatement is available to income-eligible homeowners through the City of Bethlehem's Housing Rehabilitation program. The City has also received Healthy Homes funding, thus allowing CDBG/HOME funds to reach more properties. Any property owner in the City of Bethlehem can request a lead inspection of their property. The City assesses a fee for this service to cover the cost of the inspectors’ time. The City’s Health Bureau and the Housing Rehabilitation staff coordinate on issues where elevated blood lead levels are identified.

### **Actions planned to reduce the number of poverty-level families**

Poverty, of course, is a function of income, which is related to education, job training and employment opportunities. Over a prolonged period, the City of Bethlehem faced significant economic dislocation as a result of the closing of Bethlehem Steel. The City will pursue the continued redevelopment of the site, where significant job-producing re-uses have already taken root. Other plans for the site include possible conversion of an office building into condos and construction of retail space and other new housing construction.

The City of Bethlehem has a comprehensive economic development program in support of the goals outlined by the Lehigh Valley Comprehensive Economic Development Strategy. Components of the economic development program include:

- Maintaining an inventory of available land and buildings
- Offering entrepreneurs and business owners technical assistance
- Offering Local Economic Revitalization Tax Assistance (LERTA), a tax abatement program
- Providing tax credits for certain specified Pennsylvania taxes, and
- Assisting with substantial land development projects, urban renewal, and improvements through the Lehigh Valley Regional Loan Pool.

CDBG funds, administered through the Department of Community and Economic Development, will continue to be provided to further economic development in Bethlehem by administering the following in FY 2015:

- City of Bethlehem Small Business Loan Program: The City has merged the Fund for Revitalization and Economic Development (FRED), Building and Façade Improvement Program and The Blight Elimination and Abatement Response (BEAR) Program. No FY 2014 funds are allocated, funding from previous years is still available. Funding has been budgeted (\$25,000) for Rising Tide Community Loan Fund to administer the program on behalf of the City.
- Micro-Enterprise Loan Program. Community Action Development Corporation of Bethlehem (CADCB), assists entrepreneurs with a full range of technical assistance and support through a 18-week series of classes. The classes provide training in pricing, bookkeeping, marketing, insurance, credit, and writing a business plan. (FY 2014 - \$20,000)

The activities described above create job opportunities that help alleviate poverty in the community. The City of Bethlehem will continue to invest in job-creating activities with an emphasis on the hiring of low income residents and to pursue economic development in all forms to increase the supply of higher-paying jobs available to City residents.

In the award of contracts, the City will continue to implement the Section 3 Plan which promotes the

utilization of firms owned by low income persons.

### **Actions planned to develop institutional structure**

The City of Bethlehem plans to approach recent staff turnover as an opportunity to strengthen its institutional structure to operate Community Development programs. With added assistance from the City's CD consultant and anticipated participation in HUD-approved training, the City plans to have new staff in program administration and housing rehab operating efficiently in a reasonable period of time and maintain their proficiency over the long term.

The CD program maintains stability at the top as the Director of the Department of Community and Economic Development will continue to oversee the administration of all CDBG and HOME entitlement programs. The Department also applies for and administers other funding sources, ensuring all resources are highly integrated and administered efficiently. The Department is responsible for the following:

- Program management and oversight
- Inter Department/Agency Coordination
- Sub-recipient contract administration and monitoring
- Program evaluation
- Report preparation and submission
- Public education and participation
- Special project development
- Consolidated Plan and Annual Action Plan preparation, monitoring, and evaluation
- Housing programs
- Economic development programs and initiatives

Beyond city staff, the Community Development Program will retain its strong relationships with other elements of the social safety net, including the governments of Lehigh and Northampton counties, the Bethlehem Housing Authority and a network of non-profit organizations.

### **Actions planned to enhance coordination between public and private housing and social service agencies**

As a common partner with so many of the public and private housing and social service providers, the Bethlehem Community Development Program has been a natural conduit for communication and interaction among these entities. The CD Program will continue to serve in that capacity while respecting the autonomy and uniqueness of each partner.

### **Discussion:**



## Program Specific Requirements

### AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

#### Introduction:

The City of Bethlehem has identified all CDBG and HOME activities to be undertaken in FY 2015 in the Projects Table, including administrative, project delivery, public services, reconstruction of public facilities and infrastructure, economic development, assistance to homeless assistance facilities and service providers and affordable housing, both rehabilitation and new construction.

#### Community Development Block Grant Program (CDBG)

##### Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
<b>Total Program Income:</b>	<b>0</b>

#### Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%

**HOME Investment Partnership Program (HOME)**  
**Reference 24 CFR 91.220(l)(2)**

1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:

The City of Bethlehem will not provide forms of assistance that are inconsistent with 24CFR 92.205 as detailed in 92.205(b) *Forms of assistance (1) and (2)*. All assistance provided by the City under its Owner Occupied Housing Rehabilitation Program, Homeownership Opportunity Program, Non-profit acquisition, rehab and resale activities and New Construction Rental Housing Development activities meets these requirements.

2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

The City of Bethlehem will recapture that portion of HOME Program investment unforgiven by the elapsed affordability period or recapture the maximum net proceeds from the sale of the property. Net proceeds recovered will be used to: (1) Reimburse the HOME Program for the outstanding balance of HOME funds not repaid or forgiven during the applicable affordability period at the time of recapture. (2) Reimburse the HOME Program for “holding costs” or other costs associated with the recapture action. If net proceeds recaptured are less than the outstanding balance of HOME funds invested in the property, the loss will be absorbed by the Program and all HOME Program requirements would be considered to be satisfied. If net proceeds recaptured are greater than the outstanding balance of HOME funds invested in the property, the balance of net proceeds would be distributed to the owner.

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

Bethlehem uses HOME funds for two types of homebuyer activities. They are

- 1) homebuyer purchase assistance, which provides loans to help with down payments and closing costs under the HOOP program, and
- 2) direct buyer subsidy for houses constructed or rehabbed, in whole or in part, with HOME funds. These homes are normally built or rehabbed by Bethlehem’s non-profit partners, both CHDO and non-CHDO alike.

Bethlehem has chosen to use the **Recapture** option for all programs. The HOME program’s investment, and thus the period of affordability, is ensured in all cases by a mortgage and note payable to the City of Bethlehem should the property be sold during the period of affordability.

Repayments are in the amount of the direct subsidy, subject to availability of net proceeds. Under

the HOOP program, all HOME funds are considered the direct subsidy. In the construction/rehab sale properties, the direct subsidy is the amount of HOME funds used to reduce or help reduce the sales price from market value to an amount affordable to the buyer.

In the event that net proceeds – defined as sales price less other debt on the property – is insufficient to repay the entire direct subsidy, the recaptured amount shall be determined by the following formula: HOME direct subsidy/Total project cost x net proceeds = Recapture amount.

4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

Not Applicable

**Emergency Solutions Grant (ESG)  
Reference 91.220(l)(4)**

1. Include written standards for providing ESG assistance (may include as attachment)

The City of Bethlehem does not receive ESG funding

2. If the Continuum of Care has established centralized or coordinated assessment system that meets HUD requirements, describe that centralized or coordinated assessment system.

The Lehigh Valley Regional Homeless Advisory Board is the coordinating entity for all Continuum of Care and ESG funding for Bethlehem.

3. Identify the process for making sub-awards and describe how the ESG allocation available to private nonprofit organizations (including community and faith-based organizations).

The City of Bethlehem does not receive ESG funding.

4. If the jurisdiction is unable to meet the homeless participation requirement in 24 CFR 576.405(a), the jurisdiction must specify its plan for reaching out to and consulting with homeless or formerly homeless individuals in considering policies and funding decisions regarding facilities and services funded under ESG.

The City of Bethlehem does not receive ESG funding.

5. Describe performance standards for evaluating ESG.

The City of Bethlehem does not receive ESG funds.

**Discussion:**

## Attachments

## Citizen Participation Comments

### NOTICE OF PUBLIC HEARINGS COMMUNITY DEVELOPMENT BLOCK GRANT and HOME INVESTMENT PARTNERSHIP PROGRAMS CITY OF BETHLEHEM

The City of Bethlehem is initiating planning for the 2015-2019 Consolidated Plan and the 2015 Annual Action Plan as part of its application for Community Development Block Grant (CDBG) and HOME Investment Partnerships (HOME) program funding to the U.S. Department of Housing and Urban Development (HUD). The estimated CDBG for FY 2015 is \$1,243,500 and the estimated HOME for FY 2015 is \$416,000. Funds may be used to assist persons with low to moderate incomes, to remove slum and blight, or to address urgent needs.

The first public hearing will be held Monday, August 11, 2014, at 6:00 p.m. at the City of Bethlehem's Town Hall, 10 East Church Street, Bethlehem, PA 18018. Citizens are invited to provide written or verbal comments at or prior to the hearing. Information will be made available to citizens regarding application procedures, timing, eligible activities, and other regulations related to the CDBG and HOME Programs.

A series of information gathering sessions will be held on homelessness prevention services, homeless shelters and transitional housing, affordable housing development, housing and services for those with special needs, community services for the low and moderate income, economic development and public facilities/ infrastructure in low and moderate income neighborhoods. Representatives from the City will also be available to answer questions that may arise at the hearing or any of the work sessions. The schedule for the work sessions are open to the public, will take place at Town Hall and are as follows:

Shelter and Transitional Housing	August 11, 2014	9 AM - 11 AM
Housing Development	August 11, 2014	11 AM - 1 PM
Community Organizations	August 11, 2014	2 PM - 4 PM
Special Needs	August 12, 2014	10 AM - 12 PM
Public Meeting - Various Topics	August 12, 2014	1 PM - 3 PM

The draft Five-Year Consolidated Plan (2015-2019) and the 2015 Annual Action Plan will be prepared following the public hearing and various working sessions. These documents will be available for public review for 30 days starting October 3, 2014 in order to meet the timing and submission requirements established by HUD. The City will hold a second public hearing at the City Council meeting in Town Hall at 7:00 PM on October 21, 2014 to receive comments on the proposed plans prior to finalizing these documents.

Comments can be sent to the Department of Community & Economic Development, Room A-107, City Hall, 10 E. Church Street, Bethlehem, PA 18018.

Applications for FY 2015 CDBG and HOME funds will be available in the Department of Community and Economic Development starting on August 1, 2014.

BY ORDER OF THE CITY OF BETHLEHEM  
Robert J. Donchez, Mayor



## *Bethlehem Consultations*

**Special Needs Notes-** need for rental assistance/ security deposits since HPRP.  
**Challenges:** accessible housing, landlords and therapy animals problems, the Library and the homeless, Need for mental health sheltering for families, Housing First model issues, Single female sheltering needs, Winter sheltering, Housing Authority waitlists.  
**Opportunity:** Centralized intake underway

**Housing Notes- Challenges:** costs to rehab, undefined priority areas amongst providers, lack of decent rental properties  
**Opportunity:** Coordinated project efforts

**Community Needs Notes- Challenges:** increase in the senior population, housing stock issues, limited resources, ample low/mod youth, need for volunteers  
**Opportunity:** maintain police visibility

**First Public Hearing Notes- Challenges:** discrimination with HIV/AIDS population, limited funding for non-profit housing developers, Lehigh University buy in to City  
**Opportunity:** build relationship with Lehigh

**Economic Development Notes- Challenges:**  
**Opportunity:** make housing counseling a priority including homebuyer programs and foreclosure mitigation

Special Needs

CITY OF BETHLEHEM

FORMULA GRANTS PROGRAM

FOCUS GROUP SIGN-IN SHEET

(Please Print) NAME	ORGANIZATION	ADDRESS	PHONE NUMBER	EMAIL ADDRESS
JESSICA C Khouri	COB	10E Church St	610-697-5231	j.khouri@bethlehem-pa.gov
Larry Eising	Shedone Group		789-437-1101	eising@theJHB.com
Sean Gorman	Let's get healthy		(407) 892-2115	Sean.Gorman@LVCC.org
Amy Higgins	COB- Health Bureau	10E Church	610-865-7053	AHiggins@bethlehem-pa.gov
Steve Lingle	Tread Assoc		215-576-1950	slingle@treadincorporated.ca

Open Public Hearing #1

CITY OF BETHLEHEM  
FORMULA GRANTS PROGRAM  
FOCUS GROUP SIGN-IN SHEET

(Please Print) NAME	ORGANIZATION	ADDRESS	PHONE NUMBER	EMAIL ADDRESS
Jessica C. Knouk	COB	10 E Church St	610.997.5731	jknouk@bethlehem-pa.gov
ROSS P. MARCUS	CAACLV	1337 E. FRANK	610.681.5620	rmarcus@caaclv.org

Homelessness Shelters/Transitional Housing

CITY OF BETHLEHEM

FORMULA GRANTS PROGRAM

FOCUS GROUP SIGN-IN SHEET

(Please Print) NAME	ORGANIZATION	ADDRESS	PHONE NUMBER	EMAIL ADDRESS
Stephanie Oakley	COB-Health		610-997-7909	
Cathie Shollenberg	New Bethany Ministries		610-691-5602 x31	
Josh Beck	Bethlehem Area Public Library		610-267-3761	jbeck@baplib.org
Pamela Lewis	New Bethany Ministries		610-332-8080	plewis@newbethanyministries.org
Darlene Vallen	10 E Church St		610-997-7636	dvalle@bethlehem-pa.gov
Alicia Karner	10 E Church St		610-997-7628	akarner@bethlehem-pa.gov
David Queen	Sixth street shelter			dqueen@esclh.org
Jessica C Knous	10 E Church St		610-997-5231	jknous@bethlehem-pa.gov
Stephanie Lingle	Triad Associates		215-576-1950	slingle@triadincorporated.com

Housing Development

CITY OF BETHLEHEM  
 FORMULA GRANTS PROGRAM  
 FOCUS GROUP SIGN-IN SHEET

(Please Print) NAME	ORGANIZATION	ADDRESS	PHONE NUMBER	EMAIL ADDRESS
JUSTIN COLLINS	LEHIGH VALLEY COMMUNITY LAND TRUST	1337 E. Fifth St Bethlehem, PA 18015	484-377-9883	jcollins@cdv.org
Eileen Larmer	CACLV	1337 E 5th St Bethlehem, PA 18015	484-893-1030	elarmer@cdv.org
Melissa Gregoire	Director of Strategic Development Habitat4LV	245 N. Graham St Allentown, PA 18109	610-776-7737	melissa@habitat4lv.org
Stacy C. Milo	NHSLV, Inc.	239 N. 10th St Allentown, PA	610-437-4571	stacy@nhslv.org
GERRY ALFANO	A. B. C.	801 HAMILTON 18101	484-7207	GALFANO@HOUSING.ABC.CEG
Jessica C Khouri	C.O.B.	10 E Church St	610-997-5731	JESSICA.C.KHOURI@QMAIL.COM
Steve Hingle	Triad Assoc		215-576-1950	shingle@triadincorporated.com

Community Organizations

CITY OF BETHLEHEM

FORMULA GRANTS PROGRAM

FOCUS GROUP SIGN-IN SHEET

(Please Print) NAME	ORGANIZATION	ADDRESS	PHONE NUMBER	EMAIL ADDRESS
Jessica C Khouri	COB	10 E Church St	610 865 7573	jkhouri@bethlehem.pa.gov
Cheryl Wilson	Share Care Faith In Action	321 Wyandottest Bethlehem	610 867 2177	sharecare8@aol.com
Steve Lingle	Triad Assoc	25 East 4th Street Bethlehem	25-576-1950	slingle@triadincorporated.com
Courtney Sutton	Hispanic Center Lehigh Valley	239 N. 10th St Allentown PA	610-848-7800 ext 214 (610) 437 4571 x12	csutton@hcv.org stacy@nhs.lv.org
Stacy Milo	NHSLV	409 E. 4th St Bethlehem, PA	610-807-9337	joreist@nhs.lv.org
Jessica Dreista	Community Action			
Mark Atkinson	COB		610 865 7081	Matthiasen@bethlehem.pa.gov
Jane Persa	COB Parks	10 E Church St	610-865-7081	jpersa@bethlehem.pa.gov
Edmund Jachim	Embrace Your Dreams	424 Center St	610-757-7157	jachim@embraceyourdreams.org

High Camp  
610-865-7081  
jreid@bethlehem.pa.gov

Grantee Unique Appendices

RESOLUTION NO. 2014-217

WHEREAS, Federal regulations require the City of Bethlehem, Pennsylvania, as a HUD entitlement community, to prepare a Five Year Consolidated Plan and an Annual Action Plan as part of the Consolidated Plan process; and

WHEREAS, the City of Bethlehem has prepared a Five Year Consolidated Plan for the period January 1, 2015 to December 31, 2019; and

WHEREAS, the City of Bethlehem has prepared an Annual Action Plan for the period from January 1, 2015 to December 31, 2015; and

WHEREAS, the City of Bethlehem made both documents available for public display for the required 30 day comment period from October 3, 2014 through November 3, 2014.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BETHLEHEM:

1. That the Five Year Consolidated Plan for FY 2015-2019 and the Annual Action Plan for FY 2015 for the City of Bethlehem for the period from January 1, 2015 to December 31, 2015, are hereby approved.
2. That the Mayor of the City of Bethlehem is authorized to provide the necessary assurances and certifications to the U.S. Department of Housing and Urban Development and to submit the FY 2015-2019 Consolidated Plan and FY 2015 Action Plan for HUD approval.

Sponsored by /s/ Bryan G. Callahan

/s/ Michael D. Recchiuti

ADOPTED by Council this 5<sup>th</sup> day of November, 2014.

/s/ J. William Reynolds  
President of Council

ATTEST:

/s/ Cynthia H. Biedenkopf  
City Clerk



Grantee SF-424's and Certification(s)



SF 424



Complete the fillable fields (blue cells) in the table below. The other items are pre-filled with values from the Grantee Information Worksheet.

Date Submitted	Applicant Identifier	Type of Submission	
Date Received by state	State Identifier	Application	Pre-application
Date Received by HUD	Federal Identifier: B-15-MC-42-0003 M-15-MC-42-0217	<input type="checkbox"/> Construction <input type="checkbox"/> Non Construction	<input type="checkbox"/> Construction <input type="checkbox"/> Non Construction
<b>Applicant Information</b>			
Legal Name: City of Bethlehem		PA420504	
Street: City Hall, 10 East Church Street		Organizational DUNS: 93-151-3632	
City: Bethlehem		Department: Department of Community & Economic Development	
County: Lehigh & Northampton	State: PA	Division: Community Development	
Zip Code: 18018	Country: USA		
Employer Identification Number (EIN):		Program Year Start Date: 01/01/15	
24-6000889			
Applicant Type:		Specify Other Type if necessary:	
C. Municipal			
<b>Program Funding</b>		U.S. Department of Housing and Urban Development	
Catalogue of Federal Domestic Assistance Numbers; Descriptive Title of Applicant Project(s); Areas Affected by Project(s) (cities, Counties, localities etc.); Estimated Funding			
Community Development Block Grant Program - activities to improve housing and neighborhoods, and foster economic opportunities for low and moderate income persons. Specific activities are identified in the FY 2014 Annual Action Plan.		Entitlement Grants 14.218 Community Development Block Grant	
CDBG Project Titles: City of Bethlehem CDBG Program B-15-MC-42-0003		Description of Areas Affected by CDBG Project(s): City of Bethlehem, PA	
CDBG Grant Amount \$1,282,973	Additional HUD Grant(s) Leveraged	Describe	
Additional Federal Funds Leveraged	Additional State Funds Leveraged		
Locally Leveraged Funds	Grantee Funds Leveraged		
Anticipated Program Income	Re-programmed Funds:		
Total Funds Leveraged for CDBG-based Project(s)			
<b>Home Investment Partnerships Program</b> M-15-MC-42-0217		14-239 HOME Investment Partnership Program	
HOME Project Titles: City of Bethlehem HOME Investment Partnership Program		Description of Areas Affected by HOME Project(s): City of Bethlehem	
HOME Grant Amount \$324,114	Additional HUD Grant(s) Leveraged	Describe	
Reprogrammed Funds	Additional State Funds Leveraged		

Locally Leveraged Funds		Grantee Funds Leveraged	
		Other (Describe)	
Total Funds Leveraged for HOME-based Project(s)			
<b>Housing Opportunities for People with AIDS</b>		14.241 HOPWA NOT APPLICABLE	
HOPWA Project Titles		Description of Areas Affected by HOPWA Project(s)	
HOPWA Grant Amount	Additional HUD Grant(s) Leveraged	Describe	
Additional Federal Funds Leveraged		Additional State Funds Leveraged	
Locally Leveraged Funds		Grantee Funds Leveraged	
Anticipated Program Income		Other (Describe)	
Total Funds Leveraged for HOPWA-based Project(s)			
<b>Emergency Shelter Grants Program</b>		14.231 ESG NOT APPLICABLE	
ESG Project Titles		Description of Areas Affected by ESG Project(s)	
ESG Grant Amount	Additional HUD Grant(s) Leveraged	Describe	
Additional Federal Funds Leveraged		Additional State Funds Leveraged	
Locally Leveraged Funds		Grantee Funds Leveraged	
Anticipated Program Income		Other (Describe)	
Total Funds Leveraged for ESG-based Project(s)			
Congressional Districts of: Applicant Districts 15      Project Districts 15		Is application subject to review by state Executive Order 12372 Process?	
Is the applicant delinquent on any federal debt? If "Yes" please include an additional document explaining the situation.		<input type="checkbox"/> Yes	This application was made available to the state EO 12372 process for review on DATE
<input type="checkbox"/> Yes		<input checked="" type="checkbox"/> No	Program is not covered by EO 12372
		<input type="checkbox"/> N/A	Program has not been selected by the state for review
<b>Person to be contacted regarding this application</b>			
First Name: Alicia	Middle Name:	Last Name: Miller Kerner	
Director, Economic & Community Development	Phone Number: 610-865-7085	Fax Number: 610-865-7330	
E-mail: akerner@bethlehem-pa.gov			
Signature of Authorized Representative  Robert J. Donchez, Mayor		Date Signed 3/19/15	



# CPMP Non-State Grantee Certifications

Many elements of this document may be completed electronically, however a signature must be manually applied and the document must be submitted in paper form to the Field Office.

This certification does not apply.

This certification is applicable.

## NON-STATE GOVERNMENT CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

**Affirmatively Further Fair Housing** -- The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

**Anti-displacement and Relocation Plan** -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential antidisplacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

**Drug Free Workplace** -- It will or will continue to provide a drug-free workplace by:

1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
2. Establishing an ongoing drug-free awareness program to inform employees about --
  - a. The dangers of drug abuse in the workplace;
  - b. The grantee's policy of maintaining a drug-free workplace;
  - c. Any available drug counseling, rehabilitation, and employee assistance programs; and
  - d. The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
3. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph 1;
4. Notifying the employee in the statement required by paragraph 1 that, as a condition of employment under the grant, the employee will --
  - a. Abide by the terms of the statement; and
  - b. Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
5. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph 4(b) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;
6. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph 4(b), with respect to any employee who is so convicted --
  - a. Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
  - b. Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
7. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs 1, 2, 3, 4, 5 and 6.

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**Anti-Lobbying** -- To the best of the jurisdiction's knowledge and belief:

8. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
9. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
10. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

**Authority of Jurisdiction** -- The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

**Consistency with plan** -- The housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds are consistent with the strategic plan.

**Section 3** -- It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.

\_\_\_\_\_  
Signature/Authorized Official

**Robert J. Donchez**  
Name

*Robert J. Donchez*  
Mayor

Title

**Bethlehem City Hall, 10 East Church Street**  
Address

**Bethlehem, PA 18018**  
City/State/Zip

**610-856-7085**  
Telephone Number

**3/18/15**  
Date

Error! Not a valid link.

- This certification does not apply.  
 This certification is applicable.

### Specific CDBG Certifications

The Entitlement Community certifies that:

**Citizen Participation** -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

**Community Development Plan** -- Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570)

**Following a Plan** -- It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

**Use of Funds** -- It has complied with the following criteria:

11. **Maximum Feasible Priority** - With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available);
12. **Overall Benefit** - The aggregate use of CDBG funds including section 108 guaranteed loans during program year(s) 2015, 2016, 2017, (a period specified by the grantee consisting of one, two, or three specific consecutive program years), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;
13. **Special Assessments** - It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

**Excessive Force** -- It has adopted and is enforcing:

14. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and

CPMP Non-State Grantee Certifications 3

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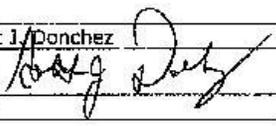
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15. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

**Compliance With Anti-discrimination laws** -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

**Lead-Based Paint** -- Its activities concerning lead-based paint will comply with the requirements of part 35, subparts A, B, J, K and R, of title 24;

**Compliance with Laws** -- It will comply with applicable laws.

_____	<div style="border: 1px solid black; padding: 2px;">3/18/15</div>
Signature/Authorized Official	Date
<div style="border: 1px solid black; padding: 2px;">Robert J. Donchez</div>	
Name 	
<div style="border: 1px solid black; padding: 2px;">Mayor</div>	
Title	
<div style="border: 1px solid black; padding: 2px;">Bethlehem City Hall 10 East Church Street</div>	Address
<div style="border: 1px solid black; padding: 2px;">Bethlehem, PA 18018</div>	
City/State/Zip	
<div style="border: 1px solid black; padding: 2px;">610-856-7085</div>	
Telephone Number	

CPMP Non-State Grantee Certifications 4  
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- This certification does not apply.  
 This certification is applicable.

**OPTIONAL CERTIFICATION  
CDBG**

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having a particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities, which are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.

<input type="text"/>	<input type="text"/>
Signature/Authorized Official	Date
<input type="text"/>	
Name	
<input type="text"/>	
Title	
<input type="text"/>	
Address	
<input type="text"/>	
City/State/Zip	
<input type="text"/>	
Telephone Number	

**CPMP Non-State Grantee Certifications 5**  
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This certification does not apply.  
 This certification is applicable.

### Specific HOME Certifications

The HOME participating jurisdiction certifies that:

**Tenant Based Rental Assistance** -- If the participating jurisdiction intends to provide tenant-based rental assistance:

The use of HOME funds for tenant-based rental assistance is an essential element of the participating jurisdiction's consolidated plan for expanding the supply, affordability, and availability of decent, safe, sanitary, and affordable housing.

**Eligible Activities and Costs** -- It is using and will use HOME funds for eligible activities and costs, as described in 24 CFR § 92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in § 92.214.

**Appropriate Financial Assistance** -- before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;

Signature/Authorized Official	Date
Robert J. Donchez	3/18/15
Name	
Mayor	
Title	
Bethlehem City Hall	Address
10 East Church Street	
Bethlehem, PA 18018	
City/State/Zip	
610-856-7085	
Telephone Number	

CPMP Non-State Grantee Certifications 6  
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- This certification does not apply.**  
 **This certification is applicable.**

### HOPWA Certifications

The HOPWA grantee certifies that:

**Activities --** Activities funded under the program will meet urgent needs that are not being met by available public and private sources.

**Building --** Any building or structure assisted under that program shall be operated for the purpose specified in the plan:

1. For at least 10 years in the case of assistance involving new construction, substantial rehabilitation, or acquisition of a facility,
2. For at least 3 years in the case of assistance involving non-substantial rehabilitation or repair of a building or structure.

\_\_\_\_\_  
Signature/Authorized Official

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Address

\_\_\_\_\_  
City/State/Zip

\_\_\_\_\_  
Telephone Number

CPMP Non-State Grantee Certifications 7  
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- This certification does not apply.  
 This certification is applicable.

#### ESG Certifications

I, \_\_\_\_\_, Chief Executive Officer of Error! Not a valid link., certify that the local government will ensure the provision of the matching supplemental funds required by the regulation at 24 CFR 576.51. I have attached to this certification a description of the sources and amounts of such supplemental funds.

I further certify that the local government will comply with:

1. The requirements of 24 CFR 576.53 concerning the continued use of buildings for which Emergency Shelter Grants are used for rehabilitation or conversion of buildings for use as emergency shelters for the homeless; or when funds are used solely for operating costs or essential services.
2. The building standards requirement of 24 CFR 576.55.
3. The requirements of 24 CFR 576.56, concerning assurances on services and other assistance to the homeless.
4. The requirements of 24 CFR 576.57, other appropriate provisions of 24 CFR Part 576, and other applicable federal laws concerning nondiscrimination and equal opportunity.
5. The requirements of 24 CFR 576.59(b) concerning the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970.
6. The requirement of 24 CFR 576.59 concerning minimizing the displacement of persons as a result of a project assisted with these funds.
7. The requirements of 24 CFR Part 24 concerning the Drug Free Workplace Act of 1988.
8. The requirements of 24 CFR 576.56(a) and 576.65(b) that grantees develop and implement procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted with ESG funds and that the address or location of any family violence shelter project will not be made public, except with written authorization of the person or persons responsible for the operation of such shelter.
9. The requirement that recipients involve themselves, to the maximum extent practicable and where appropriate, homeless individuals and families in policymaking, renovating, maintaining, and operating facilities assisted under the ESG program, and in providing services for occupants of these facilities as provided by 24 CFR 76.56.
10. The requirements of 24 CFR 576.57(e) dealing with the provisions of, and regulations and procedures applicable with respect to the environmental review

CPMP Non-State Grantee Certifications 8  
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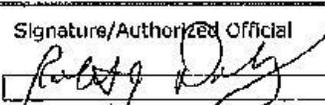
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responsibilities under the National Environmental Policy Act of 1969 and related authorities as specified in 24 CFR Part 58.

11. The requirements of 24 CFR 576.21(a)(4) providing that the funding of homeless prevention activities for families that have received eviction notices or notices of termination of utility services will meet the requirements that: (A) the inability of the family to make the required payments must be the result of a sudden reduction in income; (B) the assistance must be necessary to avoid eviction of the family or termination of the services to the family; (C) there must be a reasonable prospect that the family will be able to resume payments within a reasonable period of time; and (D) the assistance must not supplant funding for preexisting homeless prevention activities from any other source.
12. The new requirement of the McKinney-Vento Act (42 USC 11362) to develop and implement, to the maximum extent practicable and where appropriate, policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent such discharge from immediately resulting in homelessness for such persons. I further understand that state and local governments are primarily responsible for the care of these individuals, and that ESG funds are not to be used to assist such persons in place of state and local resources.
13. HUD's standards for participation in a local Homeless Management Information System (HMIS) and the collection and reporting of client-level information.

I further certify that the submission of a completed and approved Consolidated Plan with its certifications, which act as the application for an Emergency Shelter Grant, is authorized under state and/or local law, and that the local government possesses legal authority to carry out grant activities in accordance with the applicable laws and regulations of the U. S. Department of Housing and Urban Development.

	3/18/15
Signature/Authorized Official	Date
	
Name	
Title	
Address	
City/State/Zip	
Telephone Number	

CPMP Non-State Grantee Certifications 9  
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<input type="checkbox"/>	This certification does not apply.
<input checked="" type="checkbox"/>	This certification is applicable.

**APPENDIX TO CERTIFICATIONS**

**Instructions Concerning Lobbying and Drug-Free Workplace Requirements**

**Lobbying Certification**

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

**Drug-Free Workplace Certification**

1. By signing and/or submitting this application or grant agreement, the grantee is providing the certification,
2. The certification is a material representation of fact upon which reliance is placed when the agency awards the grant. If it is later determined that the grantee knowingly rendered a false certification, or otherwise violates the requirements of the Drug-Free Workplace Act, HUD, in addition to any other remedies available to the Federal Government, may take action authorized under the Drug-Free Workplace Act.
3. Workplaces under grants, for grantees other than individuals, need not be identified on the certification. If known, they may be identified in the grant application. If the grantee does not identify the workplaces at the time of application, or upon award, if there is no application, the grantee must keep the identity of the workplace(s) on file in its office and make the information available for Federal inspection. Failure to identify all known workplaces constitutes a violation of the grantee's drug-free workplace requirements.
4. Workplace identifications must include the actual address of buildings (or parts of buildings) or other sites where work under the grant takes place. Categorical descriptions may be used (e.g., all vehicles of a mass transit authority or State highway department while in operation, State employees in each local unemployment office, performers in concert halls or radio stations).
5. If the workplace identified to the agency changes during the performance of the grant, the grantee shall inform the agency of the change(s), if it previously identified the workplaces in question (see paragraph three).
6. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant: Place of Performance (Street address, city, county, state, zip code) Check if there are workplaces on file that are not identified here. The certification with regard to the drug-free workplace is required by 24 CFR part 21.

Place Name	Street	City	County	State	Zip
City of Bethlehem	Bethlehem City Hall 10 East Church Street	Bethlehem	Lehigh & Northampton	PA	18018

7. Definitions of terms in the Nonprocurement Suspension and Debarment common rule and Drug-Free Workplace common rule apply to this certification. Grantees' attention is called, in particular, to the following definitions from these rules: "Controlled substance" means a controlled substance in Schedules I through V of the Controlled Substances Act (21 U.S.C. 812) and as further defined by regulation (21 CFR 1308.11 through 1308.15); "Conviction" means a finding of guilt (including a plea of *nolo contendere*) or imposition of

CPMP Non-State Grantee Certifications 10

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sentence, or both, by any judicial body charged with the responsibility to determine violations of the Federal or State criminal drug statutes; "Criminal drug statute" means a Federal or non-Federal criminal statute involving the manufacture, distribution, dispensing, use, or possession of any controlled substance; "Employee" means the employee of a grantee directly engaged in the performance of work under a grant, including:

- a. All "direct charge" employees;
- b. all "indirect charge" employees unless their impact or involvement is insignificant to the performance of the grant; and
- c. temporary personnel and consultants who are directly engaged in the performance of work under the grant and who are on the grantee's payroll. This definition does not include workers not on the payroll of the grantee (e.g., volunteers, even if used to meet a matching requirement; consultants or independent contractors not on the grantee's payroll; or employees of subrecipients or subcontractors in covered workplaces).

Note that by signing these certifications, certain documents must be completed, in use, and on file for verification. These documents include:

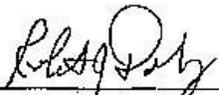
- 1. Analysis of Impediments to Fair Housing
- 2. Citizen Participation Plan
- 3. Anti-displacement and Relocation Plan

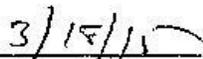
	3/18/15
Signature/Authorized Official	Date
Robert J. Donchez	
Name	
Mayor	
Title	
Bethlehem City Hall 10 East Church Street	Address
Bethlehem, PA 18018	
City/State/Zip	
610-856-7085	
Telephone Number	

**CITY OF BETHLEHEM  
CERTIFICATION OF DISCHARGE POLICY**

This is to certify that the City of Bethlehem, as a participant in the Allentown / Northeast Pennsylvania Continuum of Care Plans, has been involved with the establishment of a policy for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, foster care or other youth facilities or corrections programs and institutions) in order to prevent such discharge from immediately resulting in homelessness for such persons.

A copy of this Certification and the appropriate Allentown / Northeast Pennsylvania Discharge Planning Protocols: Narratives are part of this submission and on file with the City of Bethlehem Community Development Office of the Department of Community and Economic Development, 10 E. Church Street, Bethlehem, PA 18018.

  
\_\_\_\_\_  
Robert J. Dechez, Mayor

  
\_\_\_\_\_  
Date

## Appendix - Alternate/Local Data Sources