

**CITY OF BETHLEHEM**  
**INTER-DEPARTMENTAL CORRESPONDENCE**

**SUBJECT:** Request for Approval by City Council of Contract Award or Contract Price Increase Pursuant to City Ordinance, Article 121.05 (a)

Project Reference: Electrical Construction Contract – Primary Digester 2 Dome Replacement

**TO:** City Council, all members, and Council Solicitor

**FROM:** Edward J. Boscola, PE, Director of Water and Sewer Resources

**DATE:** January 5, 2016

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On behalf of the Administration, pursuant to City Ordinances, Article 121.05, I request City Council's approval of the following recommendation of the referenced contract award.

- Check Type of Contract or Change:

The contract is for over \$50,000 and required to be bid under the Third Class City Code. We have advertised the above referenced project and received qualified bids. We recommend award of the Electrical Construction contract to A.N. Lynch Co., Inc. for the reasons stated below.

The recommendation is for a price increase of 10% or more for an existing contract over \$50,000 that was previously bid and awarded under the Third Class City Code.

The contract is for the engagement of professional services. We have received and reviewed six (6) proposals for professional services in connection with above referenced project.

- Is the contract appropriation or price increase included in this year's budget?  yes  no

2016 Sewer Capital Budget

- Identify contract funding sources (general fund, grants, loans, etc.....):

Account #008A-88149 – Primary Digester 2 Upgrades

- The name and address of the recommended Professional Service Provider are:

A.N. Lynch Co., Inc.  
122 Finkbiner Road

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Spring City, PA 19475

- Term of contract or estimated completion date, subject to standard extensions:

The contract shall run for 300 calendar days from the Notice to Proceed.

- Description of project or scope of services to be provided:

The project includes work associated with electrical construction work related to the new Pump Station No. 2 electrical building.

- State the actual or estimated price to the City or the proposed Department budget allowance for the initial term; and state payment rate per unit of service if applicable:

\$125,000

- Number of renewal term options and duration of each renewal, if any:

None

- Maximum dollar value of all renewals provided for beyond the original term as if all renewals were exercised:

\$125,000

- Reasons for recommendation of Administration and Council approval of contract:

Two (2) bids were received from contractors. The lowest base bid was from A.N. Lynch Co., Inc. References were checked and A.N. Lynch was found to be a responsible bidder at their base bid of \$125,000.

Please approve this recommendation by passing the accompanying resolution. A vote of final approval is requested at the first City Council agenda listing of this matter.

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By: 

Copies To: Mayor  
Director of Administration  
Director of Budget and Finance  
Law Bureau  
Purchasing Bureau  
Controller

Attachment: proposed resolution

RESOLUTION NO. \_\_\_\_\_

Authorization for Contract or Amendment under Article 121.05(a)

BE IT RESOLVED by the Council of the City of Bethlehem that the Mayor and the Controller and/or such other City officials as deemed appropriate by the City Solicitor, are hereby authorized to execute a Contract or Amendment and such other agreements and documents as are deemed by the City Solicitor to be necessary and/or related thereto, with the following named contractor, for the uses and purposes indicated in the supporting Recommendation of Award of Bid or Contract dated January 5, 2016:

Name of Contractor: A.N. Lynch Co., Inc.

Project or Contract Reference: Primary Digester 2 Dome Replacement  
– Electrical Construction

Sponsored by \_\_\_\_\_  
\_\_\_\_\_

ADOPTED by Council this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
President of Council

ATTEST:

\_\_\_\_\_  
City Clerk