



CITY OF BETHLEHEM
OFFICE OF THE CITY SOLICITOR

INTEROFFICE MEMORANDUM

To: Louise M. Kelchner, City Clerk
From: William P. Leeson, Esq., City Solicitor
Re: Highway Safety Project Grant
Contract No. IDP-2016-Bethlehem City-00033
Date: September 29, 2015

Attached is a copy of the Highway Safety Project Grant Proposal and Budget Summary submitted by the Bethlehem Police Department to the Commonwealth of Pennsylvania Department of Transportation in connection with Impaired Driving Program Contract No. IDP-2016-Bethlehem City-00033. Upon approval, this grant will provide funds through September 30, 2016 for DUI program sobriety checkpoints and expanded DUI enforcement operations. In order for PennDOT to process the City's grant proposal and approve the same, an authorizing resolution is required to be submitted, along with the completed and signed Project Director Authorization form.

Attached is the necessary resolution for Council's consideration.

Please place this matter on City Council's agenda for review and appropriate action.


William P. Leeson, Esq., Solicitor

Cc: Robert J. Donchez, Mayor
Chief Mark A. Diluzio, Police
Sgt. Ronald Brazinski, Police Traffic Unit

RESOLUTION NO. _____

BE IT RESOLVED, by authority of the City Council of the City of Bethlehem, Northampton County, and it is hereby resolved by authority of the same, that the Mayor and Controller of said municipality be authorized and directed to sign all necessary grant documents for Highway Safety Project Grant No. IDP-2016-Bethlehem City-00033 on its behalf.

BE IT FURTHER RESOLVED, that the Clerk of the City of Bethlehem is directed to execute a certificate attesting to the adoption of this Resolution and to furnish a copy of the Resolution to the Pennsylvania Department of Transportation.

Sponsored by _____

ADOPTED by Council this day of , 20__.

President of Council

ATTEST:

City Clerk

PROJECT DIRECTOR AUTHORIZATION

PROJECT NUMBER: IDP-2016-Bethlehem City-00033
GRANTEE: Bethlehem City
COUNTY: Northampton
TITLE OF GRANT: City of Bethlehem Police Department DUI Proposal

*PROJECT DIRECTOR:

NAME: Sergeant Ronald Brazinski
TITLE: Sergeant - Traffic Unit
ADDRESS: 10 East Church Street
Bethlehem, PA 18018
TELEPHONE: 610-865-7155
FAX: 610-865-2462
EMAIL ADDRESS: rbrazinski@bethlehem-pa.gov

*The Project Director designated must be a governmental employee actively involved in the management and administration of the project.

APPROVED BY:

DATE: _____

SIGNATURE: _____

Authorizing Official

Print or type name: Robert J. Donchez, Mayor

ATTEST: _____

Controller

If a change in Project Director or Authorizing Official occurs, please call (717) 787-6853 or send written notification to:

Bureau of Highway Safety and Traffic Engineering
Safety Management Division
Commonwealth Keystone Building - 6th Floor, 400 North Street
P.O. Box 2047
Harrisburg, PA 17105-2047

Cover Page

Applicant Agency BETHLEHEM CITY (48301)
Project Title Bethlehem Police DUI 2015/2016
Sponsoring Grant Agency (if applicable)
Person who prepared this application Ronald Brazinski
SAP Billing Code 000

Please describe the project or task force in general and the success or results or previous grants. Provide information on the population and demographics or the area involved in the project, etc.

Also explain partnerships within the task force or project (i.e., working with PSP and other local departments.) In addition, provide information on the training experiences and needs in SFST and PennDOT checkpoint training.

All personnel working the sobriety checkpoints, roving patrols, mobile awareness patrols, and cops in shops will be sworn City of Bethlehem Police Officers and will be trained in Standardized Field Sobriety testing, and any other training required to participate in the DUI activities. The DUI Coordinator, or his designee, will be present at every sobriety checkpoint. The coordinator will ensure that checkpoint is conducted according to any applicable standard operating procedures set by the City of Bethlehem. Sobriety Checkpoints and roving patrols will be conducted weather permitting, the cops in shops activities will be held at strategic times and locations. Statistical data from each event will be submitted by the project coordinator to PennDot for evaluation. The coordinator will also schedule any educational or media related events during the grant period. All motorists coming through the sobriety checkpoints will receive educational materials about the dangers of DUI and usage of seat belts. All vehicle occupants will be wearing his/her seatbelt before leaving a checkpoint. All officers working with the City of Bethlehem Police Department will be required to be trained in the Standard Field Sobriety Testing (SFST). The project coordinator will be responsible for keeping track of participating officers training requirements. All

ProjectDescription continued

SFST trained officers will be required to take a refresher course every two years and new recruits will be required to participate in the full SFST training approved by PENNDOT.

PROBLEM IDENTIFICATION

Please describe the impaired driving-related highway safety problems in the communities or areas under the project jurisdiction. Reveal the problem through examples of PennDOT supplied crash data as well as local crash enforcement data. It is important to identify roadways with a high number of alcohol-related crashes and incidents.

According to the Pennsylvania Crash Information Tool, Northampton County had 16 alcohol related crashes. Most times roadway conditions were dry, minor injuries were sustained and driver hit a fixed object. Analyzing time of crashes is imperative to appropriately and strategically planning a DUI event. The 2013 PENNDOT crash data indicates that high alcohol related crash times are between the hours of 8 pm and 4 am with a significant increase of crashes between Midnight and 2 am and most frequent crashes occurred Saturday, Sunday and Friday respectively. Times of DUI events will be changed to coincide with the data. When analyzing the roadways indicated by PENNDOT that have a high prevalence for alcohol related crashes and comparing them with our local data, similarities of roadways exist; however, certain roadways such as Union Blvd. and Broad St., which are feeder roads to identified roadways, did not meet the threshold indicated by PENNDOT crash statistics but need to be targeted in an effort to keep the DUI crash rates down. It is perceived that since there is currently targeted enforcement presence on these roadways, it would be a detriment not to continue enforcement in some capacity. In an effort to reduce crashes/fatalities on these identified roadways, the City of Bethlehem, Police Department will concentrate efforts on

ProblemIdentification continued

all roadways indicated as high crash roadways via the PENNDOT crash data; nonetheless, locally identified problematic roadways will also be targeted.

Alcohol related crashes/fatalities and drinking driver crashes/fatalities continue to be an issue at the forefront in Northampton county. The City of Bethlehem Police Department has experienced a tremendous increase in traffic volume in recent years and will continue to experience the high volume effects with continued development of the former Bethlehem Steel site into a Casino and resort complex. The Casino itself brings on average 2,000 visitors a day into Bethlehem. All of them are of the drinking age. The increase in population in the city and in close proximity thereof has led to increased potential of DUI related incidences.

In Bethlehem, there were no alcohol related fatal crashes in 2013 and 2014 and only one (1) in 2012. Statistics show in 2014 that although there were no fatal DUI drivers, there were 120 DUI related accidents resulting in injury an increase in 9 crashes from 2013. In 2014 there were 383 persons arrested for DUI a decrease in 114 arrests from 2013. Utilizing the 2013/2014 IDP grant, Bethlehem conducted 9 IDP checkpoint events (one more than 2013), there were 1,260 contacts (up 511 contact from 2013), 24 people arrested for DUI (9 were drug related), 86 citations issued, and 104 written warnings were issued. During that time there were 6 Roving patrol events conducted (decrease of 3 events) resulting in 152 vehicle contacts and 4 DUI arrests, 42 citations and 109 written warnings were issued. The grant also funded, 6 Mobile Awareness Patrols where 6,479 vehicles were counted an increase of 2,226 vehicles from the prior grant cycle. Of the 2 Cops in Shops completed there were 11 ID's checked, 0 criminal arrests, and 0 other arrests.

PENNDOT data, 2014, indicate several roadways within Northampton County that has a high number of alcohol related incidents. The City of Bethlehem Police Department will concentrate efforts on these roadways as well as other identified problematic local roadways. The roadways identified via PENNDOT crash data will be targeted with special enforcement attention to high crash segment areas and any feeder roads which are as follows: SR/segment: Schoenersville Rd; Center; Fourth Street; Daly Ave; Easton Ave.; 378; Third Street, Stefko Blvd. and Broad St.; Linden St; Union Blvd. and New St.. A review of problematic

ProblemIdentification continued

roadways in the city of Bethlehem indicated 378, Center St., and Broad St. are high DUI incident areas.

PROGRAM GOALS

Please provide the goal(s) of the project as well as the program objectives. The goal(s) should be a general end result for the project. Some examples of program goals are: "reduce impaired driving crashes", "increase seat belt usage", or "decrease aggressive driving crashes". Objectives measure the success of the program. They are specific targets that are measurable and attainable in a given period of time. Some examples of program objectives are: "to increase contacts by 10%", "to reduce impaired driving related crashes by 8%", or "to increase the seat belt rate 4%".

Goal: Reducing Impaired (DUI) Driving

Objectives for this goal

To reduce the number of persons driving under the influence by 5% on identified problem roadway by September 30, 2016. Conduct 10 Low Staffing DUI Sobriety Checkpoint Operations which are one way stops. A total of 12 police officers will be involved in each DUI Checkpoint Operation including the DUI Checkpoint Operation coordinator and co-coordinator. Peripheral patrols will be assigned to patrol parallel routes to attempt to identify those DUI offenders who attempt to avoid apprehension in the checkpoint. Drivers will be momentarily stopped and interviewed by line officers, who will be examining operators for alcohol and drug impairment.

Potentially impairment persons will be directed to a secondary testing area where the operator will undergo the SFST and/or PBT, non impaired drivers will be free to resume their travels. All drivers stopped after a brief, approximately 30 second, conversation with the line officer and do not display signs of alcohol or drug impairment would be free to continue their travels. All motorists will be wearing their safety belt before leaving the checkpoint.

Collaborate with Lower Saucon Police Department and Colonial Regional Police Department to provide adequate manpower and equipment to assure the appropriate number of officers are present for one Training and travel funds will allow the project coordinator and co-coordinator to attend the DUI conference and the mandatory meeting provided by PENNDOT, which will enable the project manager/coordinator to stay abreast of the new and upcoming issues related to checkpoint

Description continued

operations, DUI trends, and advanced technology.

BUDGET NARRATIVE

Use this section to provide any necessary explanations of the proposed budget (i.e., if there are multiple coordinators or equipment needs.)

In an effort to execute effective checkpoint operations under the City of Bethlehem Police Department, it is necessary to fund officers on an overtime status. The salaries include overtime for the project coordinator at a total of 86 hours, co-coordinator at a total of 54 hours, checkpoint officers for a total of 360 hours, roving patrol officers at a total of 112 hours, mobile awareness patrol officers at a total of 24 hours and cops in shops officers for a total of 16 hours.

Communications Personnel is required for a total of 57 hours so that the DUI operation is expedited and continues to operate efficiently and effectively. An efficiently run operation ensures increased interventions with motorists; thereby, increasing awareness/detection and subsequently decreasing driving while under the influence injuries, crashes and/or fatalities.

With the 7th roving patrol in-kind contributions will include 1 hr Coordinator and 3/12 hrs dispatchers salaries for a total of \$182.74.

Equipment purchases for the City of Bethlehem Police Department are

Narrative continued

necessary to ensure every DUI checkpoint operates competently and proficiently. Justifications for the requested equipment items are as follows: PBT straws, flashlights, bulbs and batteries to replace expendible items to assure all equipment is fully operational for each checkpoint; and halogen light stands to replace current worn out ones.

Training and travel funds will allow the project coordinator and co-coordinator to attend the DUI conference and the mandatory meeting provided by PENNDOT, which will enable the project manager/coordinator to stay abreast of the new and upcoming issues related to checkpoint operations, DUI trends, and advanced technology.

SALARIES AND BENEFITS

Position / Title Co-coordinator

Hours	54
Rate	\$56.74
Total	\$3,063.96
Fringe Amount	\$0
Fringe Rate	0 %

Job Description

Assist checkpoint coordinator coordinate all DUI activities related to this proposal, Operate mobile command center, assist with placing pavement marking on roadways and perform OIC duties.

SALARIES AND BENEFITS

Position / Title Coordinator

Hours 86

Rate \$56.74

Total \$4,879.64

Fringe Amount \$0

Fringe Rate 0 %

Job Description

Coordinate all DUI activities related to this proposal. Will submit all administrative reports, coordinate all Law Enforcement activities, purchase and maintain equipment, justify sobriety checkpoint locations and attend to any other issues related to this project.

SALARIES AND BENEFITS

Position / Title Dispatcher

Hours 57

Rate \$36.00

Total \$2,052.00

Fringe Amount \$0

Fringe Rate 0 %

Job Description

Dispatcher designated to effectively and efficiently communicate with officers during the checkpoint operation and roving patrols.

TRAVEL

Name Lodging

Amount \$600.00

Description /Justification

Hotel accommodations for required conferences and trainings. (\$
150.00/ night)

TRAVEL

Name Mileage

Amount \$300.00

Description /Justification

Fuel and tolls to attend required conference and trainings. (Based on 0.575/mile)

TRAVEL

Name Subsistence

Amount \$363.00

Description /Justification

Meals for Coordinator and Co-coordinator while attending required trainings and conference. \$ 45.00/day per persons

EQUIPMENT

Please include each type of equipment separately.

Item Flashlights

Amount \$300.00

Description / Justification

Flashlights and Flashlight supplies. (bulbs and batteries)

EQUIPMENT

Please include each type of equipment separately.

Item Halogen Light Maintenance

Amount \$150.00

Description / Justification

To repair and/or replace broken halogen stand lights.

EQUIPMENT

Please include each type of equipment separately.

Item PBT Maintenance

Amount \$200.00

Description / Justification

To repair and/or replace PBT machines to be sure items are readily available and functional.

EQUIPMENT

Please include each type of equipment separately.

Item PBT Straws

Amount \$240.00

Description / Justification

PBT Straws to replace expendable product.

OVERTIME ENFORCEMENT

Type Cops in Shops Officers

Avg. Hourly Rate \$54.42

Avg. Hours/Event 4

No. of Officers 2

No. of Events 2

Total \$870.72

OVERTIME ENFORCEMENT

Type Low Staffing Sobriety Checkpoint

Avg. Hourly Rate \$54.42

Avg. Hours/Event 4

No. of Officers 10

No. of Events 9

Total \$19,591.20

OVERTIME ENFORCEMENT

Type Mobile Awareness Officers

Avg. Hourly Rate \$54.42

Avg. Hours/Event 4

No. of Officers 1

No. of Events 6

Total \$1,306.08

OVERTIME ENFORCEMENT

Type Roving Patrol Officers

Avg. Hourly Rate \$54.42

Avg. Hours/Event 4

No. of Officers 4

No. of Events 7

Total \$6,095.04

BUDGET SUMMARY

Budget	BHSTE Share
1. Salaries and Wages	\$9,995.60
2. Employee Benefits	\$0
3. Travel	\$1,263.00
4. Contractual Services	
5. Equipment	\$890.00
6. Good and Services	
7. Overtime Enforcement	\$27,863.04
8. Indirect Cost	
Total Project Cost	\$40,011.64