

CITY OF BETHLEHEM
INTER-DEPARTMENTAL CORRESPONDENCE

SUBJECT: Recommendation to Award Design Contract
Automated Red Light Enforcement Program Project Funding Agreement –
Pedestrian Improvements at Liberty High School
Project No. TR-15-W01

Request for City Council Approval per Article 121.05

TO: City Council

FROM: Michael Alkhal, P.E., Director of Public Works / City Engineer

DATE: March 26, 2015

A Proposal has been received from Pennoni Associates, Inc. to conduct a traffic study on Elizabeth Avenue and design pedestrian improvements around Liberty High School in association with the Automated Red Light Enforcement Grant (ARLE). This grant was originally awarded to the City for the north end Fahy Bridge improvements and Pennoni Associates, Inc. was successfully chosen from a pool of engineering firms to conduct the design for that project. Due to the fact that PennDOT has agreed to include the improvements with the rehabilitation project, the funding was reallocated to pedestrian improvements around Liberty High School. Pennoni Associates, Inc. worked with PennDOT to get the scope of work changed and the City would therefore like to retain them to design the improvements around Liberty High School.

We request review and approval of a resolution authorizing entering into the referenced contact be added to Council's agenda for the upcoming meeting on April 7, 2015.

- New Contract, Renewal Contract or Amendment to increase by 10% or more (check appropriate box):
 - New Contract
 - Renewal Contract
 - Amendment to increase by 10% or more

- Contractor Name and Address:

Pennoni Associates, Inc.
2041 Avenue C
Suite 100
Bethlehem, PA 18017

- Description of project or scope of services to be provided:

A traffic study will be completed on Elizabeth Avenue to determine if a travel lane can be removed for pedestrian safety. In addition, plans will be developed and permitted for the installation of flashing pedestrian beacons.

- Term of contract or estimated completion date, subject to standard extensions:

One (1) year from Notice to Proceed

- Price to City for initial term:

\$17,990.10

- Reasons for recommendation of Administration and Council approval of contract:

Pennonni Associates, Inc. were already contracted for the improvements at the north end of the Fahy Bridge and since the construction funding from that project is being shifted to make the referenced improvements at Liberty High School instead, they are being retained to design and permit those improvements. Their price proposal has been reviewed and found reasonable.

If you have any questions, please let me know.

MA/mob

cc:

Mayor
Business Administrator
Law Bureau
Purchasing Bureau
Director of Budget and Finance
T. Wells
File/xc

By: 

Title: Director of Public Works / City Engineer

RESOLUTION NO. _____

Authorization for Contract or Amendment under Article 121.05(a)

BE IT RESOLVED by the Council of the City of Bethlehem that the Mayor and the Controller and/or such other City officials as deemed appropriate by the City Solicitor, are hereby authorized to execute a Contract or Amendment and such other agreements and documents as are deemed by the City Solicitor to be necessary and/or related thereto, with the following named contractor, for the uses and purposes indicated in the supporting Recommendation of Award of Bid or Contract dated _____:

1. Name of Contractor: Pennoni Associates, Inc.
2. Project or Contract Reference: TR-15-W01 - Pedestrian Safety Improvements for Liberty High School – ARLE Grant

Sponsored by _____

ADOPTED by Council this _____ day of _____, 2015_.

President of Council

ATTEST:

City Clerk