

# CITY OF BETHLEHEM

## APPLICATION FOR EMPLOYMENT

### FIREFIGHTER

*The City of Bethlehem is an equal opportunity employer and does not discriminate against otherwise qualified applicants on the basis of race, color, creed, religion, ancestry, age, sex, marital status, national origin, disability or handicap, or veteran status.*

*This employment application will only be valid for current Firefighter civil service test. You must reapply for each succeeding test.*

**A notarized Civil Service Voucher along with Money Order for \$50.00 non-refundable application fee must accompany this application. Personal checks will not be accepted.**

**Attach photocopies of the following documents to the application:**

1. High School diploma or its equivalent from a State Department of Education.
2. A complete DD-214 Form from any branch of the military service, if applicable.
3. Certificate of Naturalization, if applicable.
4. Valid Driver's License.
5. Birth Certificate

#### **PLEASE PRINT ALL INFORMATION**

Name: \_\_\_\_\_ Date: \_\_\_\_\_  
Last First M.I.

Home Address: \_\_\_\_\_  
Number/Street City State Zip Code

Telephone: (\_\_\_\_) \_\_\_\_\_ E-mail Address: \_\_\_\_\_

Social Security Number: \_\_\_\_\_

Are you 18 years of age or older, and under the age of 35?  Yes  No

**(Applicants must be at least 18 years of age, and less than 35 years of age at date of application)**

*This position is governed by Civil Service regulations. Please complete questions 1 to 4*

1. Do you claim Veteran's preference?  Yes  No
2. Do you agree to accept the decision of the Civil Service Board if rejected?  Yes  No
3. If approved, do you agree to abide by all the laws, rules and regulations of the City of Bethlehem and the Fire Department?  Yes  No
4. Have you taken the Fire exam before?  Yes  No If yes, date: \_\_\_\_\_  Pass  Fail

Are you legally eligible to work in the United States?  Yes  No

*(Note: The Federal Immigration and Reform and Control Act of 1986 requires that a DHS Employment Eligibility Verification "Form I-9" be completed for every new hire and that within 3 business days of beginning work every new hire must present to the employer documentation establishing his/her identity and authorization to work. This federal requirement must be satisfied as a condition of employment.)*

Have you ever applied or worked for the City of Bethlehem?  Yes  No

If yes, please indicate date and job title: \_\_\_\_\_

Have you been convicted of a crime other than minor traffic offense within the past seven years?  Yes  No

If yes, please explain: \_\_\_\_\_

*Note: Conviction of a crime does not automatically eliminate you from consideration for employment. Such factors as age, date of conviction, seriousness and nature of crime will be considered. Current background checks are required for specific positions.*

### EDUCATION (Must include copy of High School diploma with application)

High School:	Did you graduate? <input type="checkbox"/> Y <input type="checkbox"/> N	Highest grade completed:	Diploma or G.E.D.?
College/University:	From: To:	Major:	Graduate? <input type="checkbox"/> Y <input type="checkbox"/> N Degree:
Graduate School:	From: To:	Major:	Graduate? <input type="checkbox"/> Y <input type="checkbox"/> N Degree:
Technical School:	From: To:	Area of study:	Graduate? <input type="checkbox"/> Y <input type="checkbox"/> N

Do you possess a current Driver's license?  Y  N **You cannot apply for firefighter without a valid driver's license.**

### MILITARY SERVICE

Branch: \_\_\_\_\_ Date Entered: \_\_\_\_\_ Exp. of Active Duty: \_\_\_\_\_

Honorable Discharge:  Y  N Major responsibilities or schools attended: \_\_\_\_\_

Attach copy of DD-214 if claiming veteran's preference.

**REFERENCES**

*Please list three references who are not relatives or former employers.*

Name and Job Title	Address	Relationship to You	Phone/E-mail Address
1.			
2.			
3.			

**EMPLOYMENT EXPERIENCE**

Please complete the following, starting with your present or most recent employer.

Employer:	Employed From:	To:
Address:	Rate of Pay, Starting:	Ending:
Phone:	Job Title:	
Supervisor:	Duties:	
Reason for Leaving:		

	Employed From:	To:
Address:	Rate of Pay, Starting:	Ending:
Phone:	Job Title:	
Supervisor:	Duties:	
Reason for Leaving:		

	Employed From:	To:
Address:	Rate of Pay, Starting:	Ending:
Phone:	Job Title:	
Supervisor:	Duties:	
Reason for Leaving:		

Employer:	Employed From:	To:
Address:	Rate of Pay, Starting:	Ending:
Phone:	Job Title:	
Supervisor:	Duties:	
Reason for Leaving:		

**\*\*\*READ CAREFULLY\*\*\***

Applicant's Certification and Agreement

I hereby certify that the facts set forth in the above employment application are true and complete to the best of my knowledge. I understand that falsified statements of any kind or omissions of facts called for on this application shall be considered sufficient basis for dismissal. In consideration of employment, I authorize the City of Bethlehem to make any investigation of my personal history, financial and credit record, or any other relevant information through applicable sources. (Note: The provisions of the Fair Credit Reporting Act may be applicable if a credit report is obtained and considered.)

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_