

CITY OF BETHLEHEM

INTER-DEPARTMENTAL CORRESPONDENCE

SUBJECT: Disaster Relief Funding – Winter Storm Jonas
TO: J. William Reynolds, City Council President
FROM: Robert W. Novatnack, Fire Chief
DATE: March 28, 2016

Disaster relief funding for emergency operations caused by Winter Storm Jonas became available because of a disaster declaration by Governor Wolf. The funding available is to cover expenses for emergency operation conducted during the storm.

In order for the City of Bethlehem to participate, the Pennsylvania Emergency Management Agency (PEMA) requests that an agent for the City to be appointed to deal with the application process and paperwork involved in the relief funding. I am requesting a Resolution designating me as the agent for the City. PEMA's Resolution forms have been included with this request. If you have any questions please feel free to contact me.

Thank you for your attention in this matter.

By Robert W. Novatnack

Title: Fire Chief/ E.M.C.

Attachment

Copies to: Mayor Donchez

RESOLUTION NO.

BE IT RESOLVED by the Council of the City of Bethlehem that Robert W. Novatnack, Fire Chief, is hereby authorized to execute for and in behalf of the City of Bethlehem, a public entity established under the laws of the Commonwealth of Pennsylvania, all required forms and documents for the purpose of obtaining financial assistance under the Robert T. Stafford Disaster Relief and Emergency Assistance Act (Public Law 93-288 as amended by Public Law 100-707) for Winter Storm Jonas.

Sponsored by _____

ADOPTED by Council this day of , 2016.

President of Council

ATTEST:

City Clerk

PEMA-DAP -2

DESIGNATION OF AGENT RESOLUTION

FOR: Winter Storm Jonas
(Enter Name of Disaster or Number)

BE IT RESOLVED BY BETHLEHEM City Council OF City of BETHLEHEM, PA.
(Governing Body) (Public Entity)

THAT ROBERT W. NOVATNACK, EMERGENCY MANAGEMENT COORDINATOR
(Name of Applicant Agent) (Title)

IS HEREBY AUTHORIZED TO EXECUTE FOR AND IN BEHALF OF

City of BETHLEHEM, Northampton County,
(Public Entity) (County)

a public entity established under the laws of the Commonwealth of Pennsylvania, all required forms and documents for the purpose of obtaining financial assistance under the Robert T. Stafford Disaster Relief and Emergency Assistance Act (Public Law 93-288 as amended by Public Law 100-707).

Passed and approved this _____ day of _____, 20__.

(Name) (Title) (Signature)

CERTIFICATION

I, _____, duly appointed and _____
(Name) (Title)

of _____, do hereby certify that the above is a true and correct copy of
(Public Entity)

a resolution passed and approved by the _____
(Governing Body)

of _____ on the _____ day of _____ 20__
(Public Entity)

_____, (Signature) _____ (Official Position) _____ (Date)