



# CITY OF BETHLEHEM

10 East Church Street, Bethlehem, Pennsylvania 18018-6025

BUREAU OF PURCHASING

Phone: 610-865-7017

Fax: 610-865-7019

www.bethlehem-pa.gov

Mr. Neil M. Derstine  
Derstine Company, LLC  
320 Cowpath Road  
Souderton, PA 18964

September 30, 2015

RE: "Skateplaza 10 Stair Canopy"  
Bid No. 2015-20

Dear Mr. Derstine:

The City of Bethlehem has reviewed the prices for the above referenced bid. You are the successful bidder for Skateplaza 10 Stair Canopy.

The total value of this contract is \$24,000.00.

The City Solicitor is preparing the necessary contract. You will be notified when it is ready for execution.

**THIS IS NOT A BINDING AGREEMENT UNTIL THE CONTRACT HAS BEEN  
FORMALLY SIGNED AND EXECUTED BY THE CITY OF BETHLEHEM.**

Sincerely,

A handwritten signature in cursive script that reads "Sandra Steidel".

Sandra Steidel  
Director of Purchasing

SLS/jkc  
CC: W. Leeson  
G. Yasso  
R. Carp  
S. Dobson  
M. Sivak – 62015-66090  
File – Bid No. 2015-20