

## **CITY OF BETHLEHEM, PA**

### Request for Proposal for Water Utility Counsel

The City of Bethlehem is seeking proposals from qualified, experienced attorneys and firms who have represented water utilities before the Pennsylvania Public Utility Commission (PA PUC) and to represent and advise the City in all matters assigned involving water utility regulatory and transactional matters and representation before the PA PUC. Representation of municipally owned systems, such as the City of Bethlehem, is of high importance.

Examples of some of the tasks performed for the City of Bethlehem by former PA PUC Water Utility Counsel include General Rate Base Increase Filings including Fully Litigated and Alternative Dispute Resolution, LTIIP and DSIC Filings, Intermunicipal Agreement Filings, Certificated Service Territory Expansion Filings and Billing Issue advice.

Please include a list of utilities represented and a description of matters handled demonstrating length of experience and expertise in the area of water utility regulatory and transactional law.

Proposals should be submitted quoting hourly rates for lead counsel, secondary counsel, associate counsel and paralegal services for the calendar year 2019 billed in monthly installments. In addition, any proposal should include a statement by the proposer or firm that they are agreeable to negotiating a multi-year contract, a combined fee structure arrangement of hourly rates for specified work and a flat annual cap on specific categories of work, typically of the more routine nature. Submissions of proposed fee arrangements incorporating such options are preferred and can serve as a basis for further negotiation.

The City reserves the right to reject any and all proposals received as a result of this RFP, or to negotiate separately with competing proposers.

Proposals should be received by the City of Bethlehem, Solicitor's Office, 10 East Church Street, Bethlehem, PA 18018 no later than 12:00 PM on December 14, 2018. Questions may be directed to 610-865-7011.